



**Wonca Europe Council Meeting Istanbul 2008**  
**Thursday, 4 September 2008**

**Joint Lunch**  
12.00 – 13.00  
(Dolmabahce C)

**Council Meeting**  
13.00 – 16.00  
(Dolmabahce A and B)

Venue: Istanbul Convention and Exhibition Center (ICEC)

Chair  
Igor Švab  
Wonca Europe President

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## Wonca Europe Council Meeting Istanbul 2008

**Date:** Thursday, 4 September 2008  
**Time:** Joint Lunch 12:00 – 13:00 (Dolmabahce C)  
Council Meeting 13.00 – 16.00

**Meeting Venue:** Istanbul Convention and Exhibition Center (ICEC)  
Dolmabahce A and B

### AGENDA

1. Welcome by the President
2. Approval of the Agenda
3. Approval of the Minutes, Paris, October 2007
  - Matters arising from the Minutes
4. President's Report
5. Honorary Treasurer's Report
6. Reports from the Network Organisations
  - European General Practice Research Network (EGPRN)
  - European Academy of Teachers in General Practice (EURACT)
  - European Association for Quality in General Practice /Family Medicine (EQuIP)
7. Collaborative organisations
  - Vasco da Gama Movement (VdGM)
  - European Rural and Isolated Practitioners Association (EURIPA)
  - European Network for Prevention and Health Promotion in Family Medicine and General Practice (EUROPREV)
8. European Journal of General Practice
9. Wonca World Matters
10. Relationship with Wonca Europe Special Interest Groups (WESIG)
  - Wonca - ICOH Special Group on GP-OP Cooperation

11. Bylaws Changes
12. Wonca Europe Bursary
13. Network Funding
14. Wonca Europe Projects/Special Project Funding
15. Preventive health care - Norwegian Proposal (1/2 hour presentation)
16. Petition '15 by 2015' and Wonca Campaign – Submitters: Swiss Society of General Medicine SSMG/SGAM, German College of General Practitioners and Family Physicians DEGAM, Austrian Society of General Practice/Family Medicine ÖGAM
17. Summary on the group work at Paris Council Meeting October 2007
18. Future conferences: Measures against language barriers - 5 proposals to the Wonca Europe Council
19. Wonca Europe 2008 and Future Conferences:
  - 2008 Istanbul, Turkey
  - College Conference 2009
  - 2009 Basel, Switzerland (16<sup>th</sup> – 19<sup>th</sup> September 2009)
  - 2010 Malaga, Spain (7<sup>th</sup> – 9<sup>th</sup> October 2010)
  - 2010 Cancun, Mexico (19<sup>th</sup> - 23<sup>rd</sup> May 2010)
    - Wonca Cancun 2010 Scientific Program
  - 2011 Warsaw, Poland
  - 2012 Bid
20. Any other business

### **3. Approval of the Minutes, Paris, October 2007**



## Wonca Europe Council Meeting Paris 2007

Venue: Palais des Congrès, room 251  
Date: **Wednesday, 17 October 2007**  
Time: 10.00 – 12.00 Council Meeting, 1<sup>st</sup> part  
12.00 – 13.30 Joint Lunch  
13.30 – 16.00 Council Meeting, 2<sup>nd</sup> part

Chair: Igor Švab, Wonca Europe President  
Minutes: Maarten Klomp, Wonca Europe Honorary Secretary  
Barbara Toplek, Wonca Europe Secretariat

### Delegates

Ilse Hellemann, Austrian Society General Practice/Family Medicine  
Carl Steylaerts, Belgian Society of General Practice/Family Medicine  
Dragomir Petric, Croatian Society of general Practice/Family Medicine  
Bohumil Seifert, Czech Society of General Practice/Family Medicine  
Peter Torsten Soerensen, Danish College of General Practitioners, DSAM  
Paula Vainiomaki, Finnish Association for General Practice  
Bernard Gay, College National des Generalistes Enseignants, CNGE  
Michael M. Kochen, German Association of GP/FM, DEGAM  
Bodossakis Merkouris, Greek Association of General Practitioners, ELEGEIA  
Elinborg Bardardottir, Icelandic College of Family Physicians  
Eamonn Shanahan, Irish College of General Practitioners  
Guido Danti, Centro Studio e Ricerche in Medicina Generale  
Visentin Giorgio, Centro Studio e Ricerche in Medicina Generale  
Ernesto Mola, Italian Scientific Association, ASSIMEFAC  
Giacomo Salvatore Tritto, Academy Italian Family Physician, AIMEF  
Jean Karl Soler, Malta College of Family Doctors  
Arno E. Timmermans, Dutch College of General Practitioners  
Gisle Roksund, Norwegian College of General Practitioners  
Adam Windak, College of Family Physicians in Poland  
Carlos Canhota, Portuguese Association of General Practitioners  
George Haber, Romanian National Society of Gen. Practice/Family Medicine  
Zlatka Markov, Serbian Medical Association/Section of General Practice  
Peter Liptak, Slovak Society of General Practice of the Slovak Medical Association  
Janko Kersnik, Slovenian Family Medicine Society/Slovenian Medical Association  
Jose Miguel Bueno, Spanish Society of Family and Community Medicine  
Meta Wiborgh, Swedish Association of General Practice  
Bruno Kissling, Swiss Society of General Medicine  
Erdem Birgul, Turkish Association of Family Physicians  
Grygoryi Lysenko, Ukrainian Association of Family Medicine  
Tony Mathie, Royal College of General Practitioners

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## Observers

Vaclav Benes, Czech Society of General Practice/Family Medicine  
Pierre-Louis Druais, College National des Generalistes  
Vasiliki Gkarmiri, Greek Association of General Practitioners, ELEGEIA  
Mark Walsh, Irish College of General Practitioners  
Janecke Thesen, Norwegian College of General Practitioners  
Mirjana Mojovic, Serbian Medical Association/Section of General Practice  
Iveta Vaverkova, Slovak Society of General Practice of the Slovak Medical Association  
Martin Korman, Slovak Society of General Practice of the Slovak Medical Association  
Josep Basora, Spanish Society of Family and Community Medicine  
Peter Tschudi, Swiss Society of General Medicine  
Nezih Dagdeviren, Turkish Association of Family Physicians  
Chris van Weel, Wonca President, The Netherlands  
Alfred Loh, Wonca CEO, Singapore  
Michael Kidd, Wonca Treasurer, Member at Large, WHO Liaison Person  
Henk Parmentier, Wonca Working Party on Mental Health  
Gabriel Ivbijaro, Wonca Working Party on Mental Health  
John Winn – Jones, Wonca Rural Working Group (EURIPA)  
Colin Bradley, European Journal of General Practice, EJGP  
Igor Švab, Wonca Europe President  
Bjørn Gjelsvik, Wonca Europe Vice President  
Maarten Klomp, Job Metsemakers, Wonca Europe Honorary Secretary  
Egle Žebiene, Representative EURACT  
Christos Lionis, Representative EGPRN  
Luis Pisco, Marianne Samuelson, Representative EQUiP  
Barbara Toplek, Wonca Europe Secretariat

## AGENDA

### Council Meeting, 1<sup>st</sup> part

#### 1. Welcome by the President

Igor Svab welcomed the council and gave a special welcome to Alfred Loh and Chris van Weel. The agenda and the afternoon sessions were presented.

#### 2. Approval of the Agenda

Agenda was approved.

#### 3. Approval of the minutes of the last meeting held in Singapore, 2007

Minutes were approved.

- Matters arising from the minutes
  - Issue of future conferences was discussed. Arno Timmermans prepared a discussion paper. **A working group for future conferences was appointed: Ernesto Mola, Manfred Maier, Arno Timmermans, Job Metsemakers, Igor Svab, Carl Steylaerts, Ilse Hellman, Jose Miguel Bueno.** A proposal to be ready by the end of this year. It will be discussed in January at the next Wonca Europe Executive meeting and in February at Wonca World Executive. If the proposal includes bylaws changes we must approve them in Cancun (changes to be circulated 18 months before the 2010 conference).
  - Relationship with SIG: First meeting was held in Singapore. Maarten Klomp prepared a discussion paper "Wonca Europe and its Special Interest Groups". Gisle Roksund raised the issue of relationship with pharmaceutical industry. SIG

### Wonca Europe Council Meeting - Minutes

should work in line with our adopted sponsorship guidelines. Negotiations will continue and comments should be given to Maarten Klomp. We will come with the final proposal in Istanbul.

#### **4. Business meeting/ President's Report on the Wonca Europe Executive Board Meeting**

- Igor Svab gave a short report on relationship with Wonca World: We are looking for a relationship that will be suitable for both sides.
- Tony Mathie gave a short treasurer's report. Council approved to renew the secretariat and website contracts for the next three years.
- Wonca Europe Guidelines on External Sponsorship – a proposal to the European Council. The document was sent around for adoption. It will be presented during the open meeting. Council accepted it by acclimation.
- List of actions to be enclosed with the minutes of the council meeting.

#### **5. Future Conferences**

Wonca Europe Paris Conference: we have 4300 participants registered. Congratulations were given to the organizers.

- **4 - 6 April, 2008 – Lisbon, Portugal "The invitational conference for college leaders"**: Luis Pisco gave a short presentation. Colleges will be asked to send two participants involved in college management on daily basis. Accommodation will be covered by the Portuguese organizers. The official invitations will be sent to colleges after the conference.
- **Wonca Europe Conference 2008 Istanbul, Turkey (4 – 7 September)**: Erdem Birgul gave a short report. Website and online registrations have started. Main concerns are with the scientific content of the conference. We need to involve networks and SIG to participate in the content, contacts to be made with them during this conference. The dates for VdGM conference should be set. Alfred Loh proposed to launch WHO booklet on mental disorders in Istanbul.
- **Wonca Europe Conference 2009 Basel, Switzerland (16 – 19 September)**: Bruno Kissling gave his report.
- **2010 Malaga, Spain**: Jose Miguel Bueno gave a short report.
- **Decision for 2011 Conference**: One bid was received (Poland – Krakow). Adam Windak gave a presentation. The proposed dates are 29 June – 2 July 2011.

The following questions to be clarified:

- venue for 2000 people (if more, the conference can be moved to Warszawa)
- different venues – walking distance (only 5 min)
- VdGM facilitators to be covered by the organizers (to be included in the contract)

There will be another conference during this period (Nordic conference). It would be a good idea to move it to September. The Polish College should take into consideration the above remarks.

Council supports the idea of having the 2011 conference in Poland. Wonca Europe Executive Board needs to negotiate with the Polish College about the venue (Krakow, Warszawa) and the dates (June or September).

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## 6. Next Wonca Europe Council Meeting

Istanbul, 4 September 2008 (13.00 – 17.00)

Igor Svab thanked to people leaving the EB.

### Council Meeting, 2<sup>nd</sup> part

#### **Group work – The future of Wonca Europe (brainstorming session in 3 groups)**

- a) How to increase the role of Wonca Europe as an international organization?
- b) How to improve cooperation with colleges?
- c) The vision of future meetings
- d) Ideas for new initiatives

#### **Reports:**

#### **How to improve cooperation with colleges** (Summary by Job Metsemakers):

What can Wonca Europe do for the colleges?

and

What can the colleges do for Wonca Europe?

- Wonca Europe to organize:
  - an inventory of members
  - structured data base
  - web based
  - administrative data such as president, mail address
  - products
  - policy documents
  - challenges

in this way other colleges can easily find out who is working on the same topic, or which college already has a certain policy.
- Wonca Europe to organize
  - introductory session/information set for new member states

Wonca Europe has many policy documents – get a good start in the council
- Could Wonca Europe serve as legal body for products of networks as long as they are not legal entities?
- The three networks are closely linked to Wonca Europe, but their relation to the national colleges is not the same in all countries.  
Stimulate a good relation of networks with Wonca Europe but also with the national colleges.
- Wonca Europe to come out with a set of minimal standards of care (immunization level) which could help colleges in certain member states in their discussion with the government.
- Could Wonca Europe help with research proposals for the EU in supporting colleges when they apply?
- Can Wonca Europe support the colleges in providing the policy documents or other available documents?
- Wonca Europe to address the ordinary GP at national level.
- Wonca Europe to be present at national conferences.
- Wonca Europe website to have clear links to the Colleges websites and vice-versa.

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- Wonca Europe to stimulate the Colleges that they are present/participate in the networks.
- Could Wonca Europe accredit certain educational activities?

### **Future WONCA Europe conferences** (Report by Egle Zebiene)

The group decided to have a discussion about the possibilities to improve the quality of future WONCA Europe annual conferences. Following suggestions have been made concerning the general strategy of the conferences:

- The time for the conferences should be defined well in advance, to avoid overlapping with other international events as thematic conferences, conferences organised by other specialties. Some international database including all the international conferences of all specialties would be beneficial for that.
- WONCA Europe Council and EB should play more active role in defining the themes for the conferences, which are of major importance at certain period. This would allow focusing on issues that are important internationally, and stimulate development of GP/FM on European level.
- Measures should be taken to make these conferences approved as licensing credit hours in all countries.
- Membership fees are too high, which makes it difficult for physicians to attend the conference. Conference organisers should consider balancing fees according to increasing number of participants. (Also suggestion has been made to make a questionnaire for participants to find out their financial possibilities to attend the conferences, are they sponsored or pay themselves, to find out whether conference prices are really the obstacle to attend it).

Some specific measures were suggested to make conferences more relevant to everyday practice and practicing GPs.

All the groups of general practitioners and other health care professionals attending WONCA Europe Conferences have their own interests which should be addressed. Those groups were defined as:

- GPs with special interests in research, education, quality assurance etc.
- Participants who bring their research findings to present at the conference.
- Practicing GPs with no special interests except the General Practice care.
- Local GPs.

It has been agreed that while first two groups get their needs addressed by the Networks and HOC, last two groups do not have that much benefits and special sessions organised for their needs therefore that affects interest of physicians and their decision to take part in the conferences. It has been agreed during the discussion in the group that this is important responsibility of Networks to develop the activities for practicing GPs, which they could bring back and implement in their everyday practice. Collaboration between networks and Special Interest groups may be the right way to improve the situation and also ensure high standards of those activities. At the same time Networks would establish contacts with wider audience of European GPs/Fps. Suggestion has been made to present more "state of art" sessions that would summarise latest scientific achievements and suggest ways of their application, interactive workshops on practical issues, practical skills training, etc. This idea should be discussed explicitly within the networks, and ideas brought back to the next discussion on this issue during the Council meeting.

Special attention should be given to the quality of research presentations. Setting higher standards for research materials would attract more participants from the other fields to present at our conferences. This approach requires special focused attempts, so EGPRN could contribute to the development of the strategy. Another option would be to

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invite prominent researchers from other disciplines to present their research in our conferences to demonstrate the high standard projects.

During last few years Conferences have been seen as a significant event that gives the strong impulse to development GP/FM within the organising country, therefore some activities should be organised to have political and practical influence to the discipline within the country, as well as develop further collaboration on international level.

Due to the increasing number of research studies, which are not possible, follow during the conference, it is important that data presented is not left only within conference materials. Suggestion has been made to create an electronic WONCA Europe database of the abstracts of the conferences, which would be freely available through the WONCA Europe website. That would allow much more GPs all around the world access the materials of conference presentations, workshops, abstracts in their everyday practice or for research purposes as well as increase interest of physicians to attend the conferences.

Special attention was paid to the continuity of the conferences in regard to topics, quality requirements, organisational decisions. The current document on Strategy of WONCA Europe Conferences has contributed significantly to setting the quality standards and helping the conference organisers in their preparatory activities. This document has got a high attention outside the WONCA Europe (WE) region. Liaison persons with Wonca Europe have their responsibilities in helping the HOC as well as monitoring the preparation process according to the standard templates. However, the further step might be establishing the WE core group of experts that would be able to provide more help for the Scientific Committee in regard to the content of the conference.

Extensive discussion was held around the increasing numbers of conference participants. One of the suggestions was to arrange smaller regional conferences that would be able to address local needs, as it is in case of EURIPA conferences. However, majority of the group strongly agreed that our primary focus should be quality of the conference, and increasing number of professionals attending the events will be the result of that, as well as indicator that we better address needs of GPs/FPs in Europe. In spite of higher burden to HOC to organise the event for 4000 or more participants, it is undisputable benefit to get health care professionals together and give them opportunity to share their experiences, achievements, learn from each other and establish personal contacts.

Finally, the group agreed that it is crucial to continue this discussion during the next WONCA Europe Council meetings.

**Measures against the language barrier** (*Proposed by Josep Basora and José Miguel Bueno Ortiz, semFYC*):

1. Plenary session:
  - a. its content should be subtitled in the slides
  - b. presenters should talk slowly
  - c. its abstract/contents should be translated into the main European languages and at the disposal of the attendees before it starts
  
2. Workshop:
  - a. there should be a few workshops presented in easy English
  - b. its content should be subtitled in the slides
  - c. its abstract/contents should be translated into the main European languages and at the disposal of the attendees before it starts
  - d. its chairman should prevent speakers from speaking too fast
  - e. its chairman should produce summaries after each intervention

3. Oral paper:
  - a. its chairman should contact with the presenters beforehand to introduce himself, to know their level of English and to suggest them a few questions about their presentation for them to prepare the answers
  - b. its chairman should prevent speakers from speaking too fast
  - c. its chairman should produce summaries after each intervention
4. Poster:
  - a. its chairman should contact with the presenters beforehand to introduce himself, to know their level of English and to suggest them a few questions about their presentation for them to prepare the answers.
  - b. every poster should be presented
  - c. its chairman should prevent speakers from speaking too fast
  - d. its chairman should produce summaries after each intervention

**New ideas** (Summary by Igor Svab)

- Clearinghouse for collaborative research in family medicine. The idea is not to contribute to the study design, but we need a body for dissemination of results.
- Coordinating academic institutions of family medicine.
- European masters on primary care.
- Work better with UEMO.
- Provide the communication platform for various communities. We have a lot of expertise, but we don't share it.
- Regular update on situation in country. Electronically (web). To do that, we need indicators and measurable targets. Targets should be accepted at college levels.
- Finding evidence for success of primary care.
- Patient organisations and promotion of horizontal approach.

**Action Sheet following Meetings of Wonca Europe**  
Paris, October 2007

ITEM	DECISION	BY WHOM	ACTION
Minutes of the last Meeting in Singapore	Tony Mathie not to be mentioned twice on the presence list for the meeting.	Secretariat	Done
Matters arising	Bylaws Committee to work on gender and election item.	Bylaws Committee	Istanbul Council
Matters arising	Proposal for Taylor and Frances to get more people interested in the Journal.	EB and T&F	Done
Financial Matters	Dues are not reflecting the situation. Wonca Europe finance committee to contact Wonca World directly.	Finance Committee	Treasurer's Report
Financial Matters	A decision from Singapore to be realized (Networks and collaborating organizations will each receive \$8,000 in 2007, \$9,000 in 2008 and \$10,000 in 2009 (a total of \$162,000 over the three years). In 2007 the balances due will be paid after the Membership Organization Fees have been received from Wonca World).	Secretariat	Done
The Agreement on Satellite Symposia	Alfred Loh to send figures for Kos and Florence Conferences before the end of the year to Tony Mathie; WE share to be spent on scholarships for future conferences.	Alfred Loh/Tony Mathie	Done
Wonca World EB Funds	Money for Igor Svab to be spent for Wonca Europe scholarship of president/ A proposal to create a special fund.	Igor Svab and WE Executive	Istanbul Council
Wonca Europe Secretariat	Contract to be renewed. The budget for the next triennium to be increased to 42000 USD.	Tony Mathie	Done
Wonca Europe Website	Wonca Europe website contract to be renewed under the same conditions.	Secretariat	Done
Proposal to Wonca World regarding future regional and world conferences	A proposal to be ready by the end of this year. To be discussed in February at Wonca Europe and at Wonca World Executive.	Special Group	In process
Wonca World proposal for subtrust of Wonca Europe	Alfred Loh to discuss with lawyers how to prepare a service agreement between Wonca World and all the regions.	Alfred Loh	Istanbul Council

**Action Sheet following Meetings of Wonca Europe**  
Paris, October 2007

Decision for 2011 Conference	Wonca Europe Executive Board to negotiate with the Polish College about the venue (Krakow, Warszawa) the dates (June or September) and put the costs of the VDGM facilitators in the contract.	WE Executive	Done
Discussion paper "Wonca Europe and its Special Interest Groups	Comments to be given to Maarten Klomp. Final proposal to be presented in Istanbul.	Maarten Klomp	Done
Future of Wonca Europe	Summarize the results of the brainstorm session during the Paris council and bring out new proposals for the coming triennium.	WE executive	Done

## 4. President's Report

## *Wonca Europe Council, September 2008*

### **PRESIDENT'S REPORT**

Since the last meeting of the Wonca Europe council, the new Executive has taken over. We have had two meetings: one in February in Istanbul and the other in May in Vilnius. I have been busy attending meetings, responding to various requests and e-mails from different sources. The secretariat had to deal with a lot of various requests from member colleges. The new initiative of getting Wonca Europe involved in research projects created additional work.

There are, however, some important issues that need to be specifically addressed in my report, although some of them will be dealt with in the agenda.

- **The European Journal of General Practice**

Although we have managed to save the journal in 2005, the cooperation with Taylor and Francis has not been successful. After the conference, I have received a worrying e-mail from one of the editors of the journal, prof. Michael Kochen, who has drawn my attention to the fact that we are still struggling with the subscription rates. I have asked Colin Bradley for his comments and some of you for help in solving this matter. The result of these discussions is that we are dedicating a large part of this executive to a joint session with Colin Bradley, and the representatives of Taylor and Francis. The matter was discussed during both meetings and it was decided that an interim editor takes over the editorial task from Colin Bradley and that we start looking for a new editorial board. We were fortunate enough to get Calle Bengtsson who was willing to take over this task.

- **The Wonca Europe strategy for the future**

At the end of the conference in Paris, I have had a keynote about the contribution of Wonca to family medicine development in Europe. My keynote has ended with the following three suggestions:

- We should accept the fact that we are one of many specialities in medicine
- We should cooperate with other specialist disciplines
- We should promote our successes to the public
- We should develop a method by which we could formally integrate the academic departments of family medicine in Wonca

I hope these suggestions are acceptable and could be implemented. We are having some successes in cooperation with other disciplines, but we still need to work a lot on last two action points.

- **Improvig collaboration with other specialist groups**

After the meeting with representatives of GPs with a special interest in clinical fields, we have prepared agreements between Wonca Europe and Wonca Europe Special Interest Groups (WESIGs). They are on the agenda

- **Wonca World**

As you all know, the Wonca world CEO, Alfred Loh and the president of Wonca World, Chris van Weel were both present during the conference in Paris. We have even had the same stand at the

conference. After the conference, I have maintained regular contacts with the headquarters in Singapore. There are several issues relating to Wonca World that will be part of the agenda of this meeting.

The first issue is the »conference problem«. This issue has been discussed on many occasions and I am hoping that we are going to come to a good proposal. The same issue was also addressed in the last issue of Wonca news. I am grateful to Job and the rest of the group that has taken over the task of preparing a document on this issue.

The second issue is the »subtrust idea«. As you recall, Alfred has proposed an idea of Wonca Europe being a subtrust of Wonca World. This idea was not accepted by the Executive and we have asked for alternative proposals by the CEO. We have suggested that we look at other international organisations and the way they do their business.

The next meeting of the executive is took place in February in Dubai. A few items on the agenda for Dubai have been proposed by colleges from Europe. The Austrian college has put forward three proposals: that the conference organisers of future conferences should keep their promises they have had in their bids and that a mechanism by which the implementation of ethical principles of relationship with pharmaceutical industry should be developed.

There was a meeting of Wonca world Executive in Dubai just after our last EB meeting in Istanbul. The meeting was organised in order to promote the family medicine development in this part of the world. As you may recall, a new Wonca region has been established (WONCA EMRO), and this was an inaugural meeting.

During the sessions, I presented our decisions regarding issues we have discussed in Istanbul and they have been accepted.

One of the big problems Wonca world is still money needed to finance an ambitious plan of family medicine development throughout the world, set out by Chris van Weel. The last financial report was negative also because the money from the levy of Paris was not included in the budget.

I was asked to attend the meeting of WHO Europe in Tallinn in June. Since I can not attend, Egle Žebiene has taken over to represent Wonca world.

## **TRAVEL**

After the meeting in Paris, I have travelled to the following meetings:

### ***ICOH meeting, Dubrovnik (8.-10.11.)***

I have been involved as the Wonca representative at the ICOH conference in Dubrovnik in November where I have contributed with a keynote.

### ***The conference of ESR in Vienna (7.-8.3.)***

I have attended the meeting of the European society of radiology. They hold their meetings annually in Vienna and the conferences attract about 25 000 participants. This year they have added a session: ESR meets other disciplines and family medicine was targeted as the first one. Christos Lionis, Manfred Maier and myself have represented us in a session where the same problems were commented by radiologists and us. The atmosphere was very friendly and there was a genuine feeling that this was a fruitful session and that we can and should learn from each other.

### ***European forum for Primary care meeting in Ljubljana (28. – 29. 3.)***

The meeting of the European forum for primary care was organised in Ljubljana in March. I was asked to give a keynote about the perspective of primary health centres in Eastern Europe. The meeting was organised by our National health insurance and was also well attended by policymakers and colleagues, a lot of them from Eastern Europe.

***Meeting of heads of colleges in Lisbon (4.-6. 4.)***

This event was organised by the Portuguese college on our behalf. It was a very impressive and important meeting of 23 head executives of European colleges. The aim of the meeting was to exchange opinions about the future and the exiting functioning of member colleges. An important issue that was discussed during the conference was the relationship of Wonca and UEMO and the potential of Wonca to get involved in policy discussions. There was a general dissatisfaction as to how UEMO is representing family medicine at the European level. I have explained the history of the relationship. I am hopeful that the situation will improve, but would also like to have your suggestions as to how this should be improved.

We probably should also discuss the possibilities of this event becoming a regular one, since it has obviously proven to be successful. We have discussed a lot of things we have no time for during our regular council meetings.

***Meeting with teachers of general practice in Dublin (8.-10.4.)***

I was invited by the organisers of training schemes in Ireland to give a presentation about a potential use of teaching agenda. After the presentation, I ran a series of three workshops on family medicine teaching and the use of teaching agenda in one-to-one teaching.

***Portuguese college meeting in Porto (18.-20.4.)***

I was invited by the organisers to have a presentation on the use of educational agenda in construction of the curricula and other uses in general practice. The meeting was attended by heads of teaching institutions of general practice from Portugal and some high policy officials (deans etc.). It was sponsored by a pharmaceutical industry which seems very keen in supporting primary care and family medicine without direct marketing for drugs.

***A conference on e-health in Slovenia (6.5.)***

The Slovenian government has organised a conference on e-health without frontiers in Portorož, Slovenia. I was invited to attend as a keynote at the opening of the conference, together with the Swedish minister of health, a representative of software producers and a representative of consumers. My role was to represent the medical profession

***Leonardo EURACT course in Iceland (20.5. -24.5.)***

The Icelandic college has organised the Leonardo course, developed by EURACT, in Iceland. I was one of the course directors. This was probably the last international course of this type, since the course has covered entire Europe and there is probably no market for its being repeated (we have run 6 courses already). We have offered the course to Wonca World and it looks that we are going to run it in January in Oman.

***A conference on depression in Granada ( 18. – 20.6.)***

This was the first joint conference of Wonca Europe and World Psychiatric Association (WPA). The conference gathered more than 600 participants from all over the world and was a lively interaction between GPs and psychiatrists. It was a successful event, since we have managed to show how the two disciplines could work together in a productive way. The Wonca working party on mental health was very active during the conference. During the conference, I had the time to have a fruitful discussion with the organisers of the conference in Malaga in 2010.

***Other trips***

I was invited to attend the conference on primary health care, organised by the Ministry of health of Brasil, which will take place in August in Brasilia. My task is to speak about the developments of family medicine teaching in Europe.

## **CONCLUSION**

The last year was a rather busy time with a lot of requests, some of which I could not fulfill. The task of Wonca Europe president is becoming a part-time job which involves regular work on e-mail and a lot of travel. Unfortunately, one can not fulfill all the expectations and respond to all the requests. I have received at least two invitations to attend a meeting in Brussels on a short notice, which I could not accommodate. Luckily, some of the other EB members (especially Tony Mathie and Egle Žebiene) have represented Wonca Europe at meetings as well.

In the end, I can summarise my report by saying that we are still developing in a positive way, which is reflected by a lot of activities and new ideas throughout Europe.

Igor Švab

## 5. Honorary Treasurer's Report

## **WONCA EUROPE COUNCIL – ISTANBUL – 3 September 2008**

### **TREASURER'S REPORT FOR 2007**

#### **Introduction**

2007 was the third year of the 3 year cycle and this is always the most difficult financially. We have additional expenses relating to World WONCA and also only half of the dues from the European Conference come to Europe. This year the situation is apparently worse because as at 31 December no dues have been received from the Paris Conference. Also, dues from WONCA World from Satellite Symposia, which were promised before the end of the year, have not been received. This amounts to \$21,482.

#### **INCOME**

##### **Member Organisation and Individual Member Dues**

Direct Member dues at \$6070 are half of budget but Organisational dues at \$65584 are in excess of budget. Together they are \$346 below budget.

##### **Congress levies**

The budget is \$75,000. Given attendance levels in Paris we might have expected in excess of \$120,000 but have, as yet received nothing.

In subsequent years the congress levies will be shared 80% to Europe and 20% to World and although we will subsidise World by a larger amount the smoothing effect will be helpful.

##### **Satellite Symposia**

After taking out a very large sum for expenses and sharing the remainder between World and Europe, WONCA World owes us \$21,482. This will be paid after the next World Executive.

##### **Bank Interest**

This is on budget at \$524

##### **Total**

Total Income was \$72,178 against a budget of \$167,500.

#### **EXPENDITURE**

##### **Executive Meetings**

These have cost \$27,885 which is 10% over budget. Singapore was expensive and costs were almost \$18000. Some expenditure in year relates to this 2008 EB in Istanbul. \$760 was spent on one-off gifts to retiring EB Members.

##### **Other Meetings**

We hold a contingency of \$10,000 for other meetings which we agree to fund. Less than \$5,000 was taken up for eight meetings at an average of \$550 per meeting.

##### **Secretariat**

The Secretariat expenses at University of Ljubljana are the contracted \$40,000. A new contract is being negotiated with a suggested price of \$42,000.

##### **Council**

There were two councils in the year at Singapore and Paris. Although flight costs to Singapore were high (average \$1800 each) the total costs for Singapore were only \$23k compared with the costs for Paris which were \$37k due to the very high accommodation costs of \$22k. Total Council costs for the year were \$60,754.

### **Network Organisations**

As agreed, the six organisations we fund received \$8,000 each in 2007. However expenditure in the year included \$5,000 paid to VdG for 2006 due to delays in opening their bank account and \$8,666 paid to EGPRN for 2006 due to administrative errors on their part. Total expenditure was \$61,666 compared to a budget of \$48,000.

### **Special Projects**

Two projects (one from 2006) received \$5,000 each

### **Bank Fees**

These largely relate to currency transfer expenses. They have been reduced since Slovenia transferred to the Euro and came in at just under budget at \$829.

### **IT Support**

Web hosting and IT support came in just over budget at \$1816.

### **Contingency**

We hold a general contingency of \$1,000 but expenditure was \$5,682. \$5074 relates to the *EJGP* hosting and legal expenses relating to the Stichting. \$608 related to the reprint of the European Definition.

### **Total**

Total expenditure was \$213,011 against a budget of \$165,000.

### **OUTCOME**

**There was a spectacular loss on the year of \$140,833.**

**Had we received \$120,000 from Paris and \$21,000 from WONCA World we would have broken even.**

**THE YEAR END BALANCE IS \$177,554**

### **ADDITIONAL REPORT FOR THE YEAR TO DATE 2008**

#### **INCOME**

##### **Direct Members and Membership Organisations**

2,795 USD has been received from Direct Members against a budget of 12,000 USD and 49,424 USD has been received from Organisations against a budget of 60,000. There will be further income during the year.

##### **Congress Levy**

Paris Conference produced a spectacular levy of 229,186 USD. Half of this was remitted to WONCA World as the last occasion when the old sharing arrangements apply. This left 113,867 USD for Europe (adjusted for charges).

##### **Satellite Symposia**

WONCA World has finally remitted the Europe share of the profits from these symposia which amounted to 27,482 USD.

**TOTAL 2008 INCOME TO DATE is 309,422 USD.**

#### **EXPENDITURE**

##### **Executive Meetings**

2008 Meetings in Istanbul and Lithuania have cost 20,575 USD

**Other Meetings**

These included the Porto meeting, Bjorn Gjelsvik going to the Joint Prevention Meeting and various meetings undertaken by the President and amounted to 6,218 USD.

**Secretariat**

The new contract is in force and 50% of the annual budget of 42,000 USD has been spent.

**Council**

Council Expenditure for Istanbul already stands at 23,629 against a budget of 12,000 USD and this line will need to be reviewed.

**Network Organisations**

EURACT, EQUiP, EGPRN, VdG, EUROPREV and EURIPA have all received the agreed 9,000 USD for 2008.

**Special projects**

There has been no expenditure under this heading.

**Bank Fees**

These are close to budget at 1,318 USD.

**IT Support**

This is over budget at 1,980 USD due to the weak dollar.

**TOTAL 2008 EXPENDITURE TO DATE INCLUDING WW SHARE OF PARIS is  
244,219 USD**

**Summary**

**As expected the 140,000 USD from Paris and WONCA World due in 2007 has materialised in 2008 and wipes out the 2007 loss. Income from Istanbul has not yet been received and there will be further Membership fees in 2008. The financial situation is entirely satisfactory.**

**Tony Mathie**

**Honorary Treasurer**

**August 2008**

## **7. Collaborative organisations**

- Vasco da Gama Movement (VdGM)**

**Wonca Europe Council Meeting, Istanbul, 4 September 2008**

**Agenda Topic Template**

**AGENDA TOPIC: Report on VdGM activities and future plans 2007-2009.**

**SUBMITTER: Jasna Vučak , VdGM secretary on behalf of Executive Group**

**Type of Item (Bold/Underline the Type):**    **Information**    **Discussion**    Motion

**INTRODUCTION:**

Dear Sirs and Madams

On behalf of VdGM executive group we send you in attachment a report on VdGM activities and a 3 year business plan with budget.

First of all we thank you for the financial support which made it possible for the VdGM to develop and grow.

We are very happy with the activities and involvement of VdGM members all over Europe so far. We really appreciate the possibility to contribute to the WONCA Europe Conference and looking forward to opportunities to spread idea on WONCA world .

**RECOMMENDATION/CONCLUSION:**

In our work we facing some problems we want to discuss on this place. We have some problems in organizing preconferences regarding our group facilitators and we need your advice on possible solutions. If it would be possible we want make some agreement on this subject with all involved parts : WONCA EC, EURACT , HOC and others pat who can contribute on it.

**ADDITIONAL DOCUMENTS/WEB LINKS:**

In att you can find 1. Report on activities 2007-2009. with business plan , 2. Istanbul 2008. Preconference program, 3. Manuals for group facilitators ( EURACT and Turkish )

**Date:**

**Signature:**

**Please return to Wonca Europe Secretariat before July 31, 2008:**

E-mail: [barbara.toplek@mf.uni-lj.si](mailto:barbara.toplek@mf.uni-lj.si)

Fax: +386 1 43 86 910



## vasco da gama movement

### **2007-2009 VdGM Activities and Business Plan**

Our mission is to extend our knowledge of GP/FM in a European perspective and to exchange ideas and experiences with the purpose to develop and improve GP/FM in Europe and at home

#### **Introduction**

VdGM ( Vasco da Gama Movement ) is organisation of young doctors in the WONCA Europe region. Our goals are to promote the discipline of general practice/family medicine through:

- A. Providing a forum, support and information for trainees and young GPs through access to WONCA Europe regional conferences and pre-conferences.
  - By means of co-organising a preconference meeting during the WONCA Europe regional conferences and pre-conferences
  
- B. Establishing a communication network between European trainees and young GPs and identifying their concerns, doubts and needs and helping to address them.
  - By means of writing and publishing newsletters concerning the movement for national
  - By collaborating with national colleges and associations in general practice and stimulating the formation of national representation of young and future GPs.
  - By collaborating with international organisations of general practice and the representation of the movement at international meetings.
  
- C. Improving the quality of training programmes for general practice.
  - By establishing a central information database on training programmes for general practice.
  - By setting up quality standards.

## **Activities and plans 2007-2009.**

In the 2007-2009 period we have plans to get more national colleges from WONCA Europe involved in VdGM activities and to share our activities with other Regions of WONCA by inviting them to our preconferences/conferences on supervision and financial support of WONCA WORLD.

### **Preconference , WONCA Europe, Paris 2007.**

The Executive Group prepared the preconference (ic preconference manager 2007. Stijn Festraets) together with HOC 2007.

On behalf of VdGM we organized three workshops for the WONCA Europe conference 2007 and our members actively participated in the Keynote lectures of the network organisations. VdGM Europe Council (the 21 members, those who have been confirmed by their national organisation as junior doctor representative) accepted proposal for our constitution and had the first elections for Executive Group membership and new (in bold) elected members are : **Joao Carlos, Portugal (as a Chairman) , Jasna Vučak, Croatia (as a Secretary),** Fatma Goksin Cihan, Turkey, (preconference manager 2008.), **Monika Reber Feissli, Switzerland (preconference manager 2009.),** Monica Novac, Romania, treasurer , Stijn Festraets, Belgium (preconference manager 2007.), Birgit Morre Pedersen, Denmark and **Chantal Emaus , Netherland.**

VdGM has been invited to the WONCA World Conference. Four Executive Group members were present. During the WONCA World conference there was a VdGM invited symposium on junior doctor issues cq development of regional junior doctor network-organisations.

### **Preconference, WONCA Europe, Istanbul 2008.**

The Executive Group prepared the preconference (ic preconference manager 2008. Fatma Goksin Cihan) together with HOC 2008. For this purpose we made, with a great help from our tutor Yvonne D. van Leeuwen, »Manual/instructions for EURACT group facilitators« and »Manual/instructions for HOC group facilitators« where you can find detailed program of preconference activities (in att ). We hope this will be very useful tool to standardize preconference work and to help group facilitators and participants to easily achieve their goals. Main object in preconference will be »Primary health care and GP-training in Europe

and how to explain that the exchange is meant to trigger thoughts and actions 'back home' «. We also have other activities in main conference like reports, workshops, lectures and joined workshops :

1. Vasco Da Gama Movement: The Report on Preconference Meeting ,
2. Vasco da Gama Movement: The WONCA Europe Working Group for Young and Future General Practitioners ,
3. Family medicine crossing borders-inspiring ways of exchange for young doctors, a Vasco da Gama workshop (Exchange group),
4. Training In Family Medicine "Overcoming Training Barriers In Pc – Rural Training ( EURIPA and VdGM)
5. How to Collaborate in research? (EGPRN and VdGM/ Research Group)

### **Preconference , WONCA Europe, Basel 2009. and Malaga 2010.**

The Executive Group preparing the preconference (ic preconference manager 2009. Monika Reber Feissli ) together with HOC 2009. and all preparation is in very well progress. For preconference 2010. we appointed manager Sara del Olmo Fernandez and the planning with HOC 2010 has been initiated.

### **Theme groups**

There is slow progress within the different theme groups, which we hope will increase with fresh and energetic input from the new preconference participants and VdGM Europe Council members.

The theme group on **Education and Training** is working on a joint project with EGPRN on Evaluation of the Educational Agenda. A questionnaire was produced - it is now on pilot phase (you can find more information on <http://vdgm-questionnaire.competence-base.net/> ).

The theme group on **Research** has established their internal communication network between young researchers and they have proposition for »Young Researcher« Award, which we hope you will comment on and advise and take forward.

The theme group on **Exchange** has published questionnaires on our website trying to revive the Hippocrates program. There has actually been 1 documented Hippocrates Exchange visit to Denmark. Also this group made a big effort regarding presentation VdGM

members to other European events connected with young and future GP's (more in other activities).

The theme group on **Image** has done a great job in developing our website [www.vdgm.eu](http://www.vdgm.eu) . As we regard this medium to be our lifeline to our members we will need to continue to further expand and professionalise this project and also to find a better solutions There has also been quite some activity on the VdGM forum (based on Yahoo Groups).

The theme group on **Recruitment** presented a workshop in Paris Conference on recruitment solutions, also highlighting a rural practice (contacts with EURIPA on this subject of joint interest are being established and as the result we will have joined workshop in Istanbul).

### **Other activities**

VdGM has played a role in facilitating, participating and networking in the following international exchanges and conferences:

- Ireland Exchange (35 trainees)
- LOVAH/WES Exchange, the Netherlands (approx. 35 European trainees)
- Poland 1st Conference 2007. (presentation by Fatma Goksin Cihan) and 2nd Conference 2008. (presentation by David Fasoletti)
- Nijmegen EGPRN meeting 2007. , the Netherlands
- Antalya EGPRN Conference May 2008. , Turkey (two presentations by Birgit Morre Pedersen , Fatma Goksin Cihan, Tiago Vileneuveva and Sercan Bulut)
- Spain Conference May 2008. ( we had 24 participants from VdGM and report/presentation by Sara del Olmo Fernandez)
- EC extraordinary meeting Lisbon June 2008. (we had 15 EC members and 8 young Portugese trainees report/presentation by Joao Carlos Segueira and Jasna Vučak)

Reports from these exchange visits and conferences have been published in national papers in Austria, Germany, Turkey, Croatia and Denmark.

VdGM is very happy with the cooperation with recently established national network organisations for junior doctors in GP/FM in Austria, Switzerland and Italy.

## Business plan and budget

To achieve our main objectives of creating a forum for exchange, networking and development of Family medicine for young and future European doctors we have plans to spend given funding of 24.000 USD (aprox. 18.000 € for three years ).

This funding will cover the expenses of meeting facilities and accommodation for 1 yearly meeting of the executive group. The aim of this meeting is to organise the preconference and other activities.

Each VdGM member works without salary and all travel expenses and conference fees will be paid for personally or by the national college.

<b>Calendar</b>	<b>Activity</b>	<b>Value preview (Eur)</b>
Jan – Dec 2007	Preconference Paris 2007.	
	- EG meeting Mechelen 2007.	1.500 €
	- meeting facility	2.400 €
	- accommodation	
	- miscellaneous	1.000 €
	<b>TOTAL</b>	<b>4.900 €</b>
Jan-Dec 2008	Preconference Istanbul 2008.	
	- EG meeting Leuven 2008.	
	- meeting facility	1.500 €
	- accommodation	2.400 €
	- miscellaneous	1.000 €
	- web based questionnaire and IC	500 €
	<b>TOTAL</b>	<b>5.400 €</b>
Jan – Dec 2009	Preconference Basel 2009.	
	- EG meeting 2009.	
	- meeting facility	1.500 €
	- accommodation	2.400 €
	- miscellaneous	1.000 €
	- funding for participants from deprived countries	1.000 €
	<b>TOTAL</b>	<b>5.900 €</b>

## **Programme of the VdGM preconference meeting 2008**

**Marmara University Medical Faculty** Tıbbiye Caddesi No:49 81326  
Haydarpaşa / İstanbul

### **Wednesday 3rd of September 2008**

- 08.30-09.15 hrs      gathering and briefing of Turkish and EURACT teachers  
  
                                 Registration and name badges for preconference participants
- 09.15-10.15 hrs      Opening ceremony and briefing for preconference participants
- 10.15-10.30hrs      Coffee Break
- 10.30-12.30hrs      Group work: personal introduction
- 12.30-13.30 hrs      Lunch
- 13.30- 15.00hrs      Group work preconference participants
- 15.00-15.30hrs      Coffee Break
- 15.30-17.00hrs      Group work preconference participants

*Drinks and lunch will be provided*

- 19.00-....              Dinner for facilitators, preconference participants and VdGM Europe Council

### **Thursday 4<sup>th</sup> of September 2008**

- 09.00-10.30hrs      Group work preconference participants
- 10.30-11.00hrs      Coffee break
- 11.00-13.00hrs      plenary session: presentations 'one-slide-five-minutes'  
  
                                 and closing ceremony preconference meeting
- 14.00-...              Transportation of participants and Facilitators to Congress centre and Hotels for opening ceremony of Wonca Europe 2008



## vasco da gama movement

*to Euract members who volunteer as group facilitator at the VdGM preconference meeting of WONCA 2008*

Dear colleague,

The Vasco da Gama Movement (VdGM) Executive group would like to genuinely thank you for your willingness to participate in our Preconference meeting. With your help, we are sure it will be a success!

Most of you are familiar with the preconference-meetings of Vasco da Gama, so we have advised the Turkish group facilitators to give you the lead during the group-discussion. However, we advise you, to carefully read this document, in order to make the next conference even better than the last.

In this document we elaborate on the aim and protocol of the preconference, and clarify again your role as facilitator for a group of 12-15 junior doctors, possibly half of them from the hosting country, Turkey.

### **Introduction**

The aim of the preconference is to offer the European Junior Doctors and trainees a platform for exchange. This exchange is no aim in itself; the ultimate goal is to broaden the scope of the junior doctor concerning European primary healthcare and training. This may – in the end - lead to a different approach to GP-practice, training and politics 'back home': think globally, act locally. Important is, however, that we do not strive to transfer specific messages during the preconference. The groups can decide for themselves which topic they elaborate on and what the core-conclusions of their discussions are.

Until now, we handed out the European definition of General Practice as formulated by WONCA, and the European Educational Agenda, as composed by EURACT. Although these documents are valuable and worth knowing, they seem to be too formalistic to evoke specific statements or questions. To our experience we can well do without these during the preconference. We will, however, hand out copies to those interested.

**It is crucial to mention these two themes: primary health care and GP-training in Europe and to explain that the exchange is meant to trigger thoughts and actions 'back home'.**

There are groups that need no more than this to start lively discussions. Others need more encouragement. We will come to that later.

As the program shows, you will start with an **instructional meeting**. We would strongly advise you to attend this. Advice from experienced facilitators is provided and questions can be asked. Moreover, you can determine your strategy with your partner-facilitator.

During the **plenary**, HOC and others will present themselves and welcome the junior doctors. After that, the groups will start.

The **'getting to know each other'** is quite important. There are various ways to organise this session. Making a round, asking everybody to present him or herself and to elaborate on the national characteristics of primary care and training. This may, however, lack dynamic.

Alternatives are **A, B, and C**

**A:** start – after a name-round - with participants talking in couples. Each participant will present his 'partner' in plenary.

**B:** Use questions as intermezzo between every three to four individual presentations.

Intermezzo: Ask the participants to stand up and join the group that fits,  
Either: *in my country training as a duration less than four years*  
Or; *more than four years.*

Either: *the GP in my country is gatekeeper*  
Or: *not.*

Either: *I never asked myself the question: is this the right job for me*  
Or: *I did*

Either: *I have a family (children)*  
Or: *not (yet)*

You can come up with any question that seems interesting or challenging. After 2-4 questions and short mutual exchange between subgroup-participants, you pick-up the presentation-round of individuals.

**C:** Ask the participants to write their presentation on a poster and hang it on the wall. Make a poster- round with the group and let the participants ask questions.

Whichever form you chose, try to stimulate mutual *questioning*. Sometimes exchanges tend to get narrowed down to: 'in-my-country.....' *'-statements*.

The next two half days are dedicated to **discussion of topics**. Some groups select topics quite naturally and focus on inventorying similarities and differences. Others may be helped by formulating the assignment like this:

- if you would have the opportunity to advise the minister of health in your country, what would you advise him / her concerning primary care and GP-training.

OR

- if you could choose one element of primary care policy or GP-training from another country, which would you choose.

OR

- if you as a group could compose a European primary care or GP-training, which (two-three) elements should it certainly comprise and which (two-three) certainly not.

*Recommendations:*

- \* *Make sure that every participant is involved in the discussions.*
- \* *Structure the discussion in order that everyone can keep track*
- \* *Provide a summary every now and then.*

During the last sessions, a 5 minutes- presentation (preferably powerpoint) is composed, reflecting the group discussion and / or:

- generally accepted conclusions
- Recommendations to the minister OR the European junior doctors OR WONCA etc.
- Striking eye-openers!
- Important left over topics.
- Challenging statements.

The group may pick-out one topic that is suitable for discussion in the audience of outsiders during the general meeting at the main conference.

**The scheme of the preconference is:**

First morning: instruction for group facilitators  
plenary with all participants and local organizing committee  
in groups: extensive 'getting to know each other'

First Afternoon: topic one, selected at the end of the morning.

Second morning: topic two

Second afternoon: preparation of presentation (summary of discussion) for the plenary

During the official WONCA-conference there will be another presentation, similar as on the second afternoon but now for an audience of non-participants.

Below this letter you can find the Preconference program. In the next mailing you will receive your groups' composition to start introducing to each other by e-mail conversation.

## **Timeschedule**

We will begin our work on Wednesday 3rd September.

We meet **at 08.30** with all groups facilitators.

At 09.15-10.15 the Preconference meeting begins with the Opening Session.

At 14.00 on 4<sup>th</sup> of September, the Preconference come to a close.

In the evening of 3<sup>rd</sup> September 2008 a **social event** is planned for participants and facilitators.

### *Recommendation :*

We strongly advise facilitators to start e-communication in each group by addressing the mailing list you will soon receive, using the "reply to all" button. In previous years this has proven to facilitate mutual acquaintance and preliminary discussion on the first day by exchanging short personal introductions and photo before the preconference.

Please don't hesitate to contact me, should you have any questions or suggestions. We are looking forward to meeting you in Istanbul!

Kind regards,

Fatma G. CIHAN  
VdGM Preconference Manager 2008  
HOC Wonca Europe 2008  
[preconference2008@vdgm.eu](mailto:preconference2008@vdgm.eu)

### **Attachments:**

1. Programme of the preconference meeting



## vasco da gama movement

Dear Vasco da Gama Preconference meeting group-facilitator,

The Vasco da Gama Movement (VdGM) Executive group would like to genuinely thank you for your willingness to participate in our Preconference meeting. With your help, we are sure it will be a success!

In this document we elaborate on the aim and protocol of the preconference, and clarify your role as facilitator. You will work as a facilitator for a group of 12-15 junior doctors from a variety of European countries together with a member of EURACT. Most of the EURACT-members are familiar with the preconference-meetings of Vasco da Gama, and we would advise you to give them the lead during the group-discussion.

### Introduction

The aim of the preconference is to offer the European Junior Doctors and trainees a platform for exchange. This exchange is no aim in itself; the ultimate goal is to broaden the scope of the junior doctor concerning European primary healthcare and training. This may – in the end - lead to a different approach to GP-practice, training and politics 'back home': think globally, act locally.

Important is, however, that we do not strive to transfer specific messages during the preconference. The groups can decide for themselves which topic they elaborate on and what the core-conclusions of their discussions are.

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In previous years this has proven to facilitate mutual acquaintance and preliminary discussion on the first day by exchanging short personal introductions and photo before the preconference.

The WONCA Definition of GP/FM and EURACTs Educational Agenda will be attached to this mail.

Please don't hesitate to contact me, should you have any questions or suggestions. We are looking forward to meeting you in Istanbul!

Kind regards,

Fatma G. CIHAN

VdGM Preconference Manager 2008

HOC Wonca Europe 2008

[preconference2008@vdgm.eu](mailto:preconference2008@vdgm.eu)

### **Attachments:**

1. Programme of the preconference meeting
2. European definition of GP/FM: short version

## **7. Collaborative organisations**

- European Network for Prevention and Health Promotion in Family Medicine and General Practice (EUROPREV)**

## **EUROPREV REPORT 2007-2008**

### **WONCA Europe Annual Council Meeting – Istanbul 2008**

European Network for Prevention and Health Promotion in Family Medicine and General Practice ([www.euoprev.org](http://www.euoprev.org))

#### Membership Update

During 2007-2008 the following new members have joined our organization: Cyprus College of Family Medicine (Cyprus), Hungarian College of Family Medicine (Hungary), College of General Practitioners of Lithuania (Lithuania), German Society of General Practice (Germany). At the present time, 25 European countries are represented within EUROPREV through their national GP colleges.

#### Activities Update

##### 1. 'EUROPREV Guide on Counseling Physical Activity in Daily Practice'

The 'EUROPREV Guide on Counseling Physical Activity in Daily Practice' has been translated into various European languages and disseminated to primary healthcare professionals across Europe. The guide was officially presented at the WONCA Conference in Paris in 2007, and has since been distributed in each EUROPREV member-country through relevant national colleges or primary care journals.

##### 2. 'The EUROPREVIEW Patient Study'

A EUROPREV research project on patients' views on preventive services and lifestyle is underway in 21 European countries, and will survey over 8000 patients. The survey is expected to obtain relevant information on patients' beliefs and attitudes to preventive services and health behaviour, and specifically about eating habits and physical exercise. Final results are expected in June 2009. Results obtained will complement results of a previous EUROPREV survey on knowledge and attitudes in prevention and health promotion from the GP's point of view. This project is funded by a grant from the European Society of General Practice/Family Medicine and by an unconditional educational grant from Unilever.

##### 3. 'European Union Platform: Diet, Physical Activity and Health'

EUROPREV has been accepted as a member of the 'European Union Platform: Diet, Physical Activity and Health' (see [http://ec.europa.eu/health/ph\\_determinants/life\\_style/nutrition/platform/platform\\_en.htm](http://ec.europa.eu/health/ph_determinants/life_style/nutrition/platform/platform_en.htm) for details). The purpose of this EU platform is to provide a common forum for all interested actors at European level where they can explain their plans to contribute concretely to the pursuit of healthy nutrition, physical activity and the fight against obesity, and where outcomes and experiences can be reported and reviewed, so that over time better evidence is assembled of what works and best practice can be more clearly defined. EUROPREV will participate in the platform through the reporting of information about EUROPREV activities and relevant results and the sharing and exchanging of information with other partners.

## 8. European Journal of *General Practice*



21 July 2008

**To: Editors and Editorial Board of the European Journal of General Practice**

Editors: Prof. Michael M Kochen, Dr An De Sutter, Dr Andrew Ross,  
Dr Philip Evans, Prof. Jan De Maeseneer

Editorial Advisory Board: Heinz-Harald Abholz, Michael Boland, Francesco Carelli,  
Juan Gervas, Christos Lionis, Heidi - Ingrid Maarros, Giuseppe Maso, Damilya  
Nugmanova, Frede Olesen, Walter W Rosser, Danica Rotar Pavlic, Jane Sims,  
Kvetoslav Sivr, Jean Karl Soler, Bruce LW Sparks, Chris van Weel, Michael  
Weingarten, Steinar Westin, Adam Windak

Dear Colleagues,

With this letter I would like to inform you on the current situation of the EJGP.

In February 2008 the Wonca Europe Executive met with Professor Colin Bradley, the chief editor and Ms Ylva Haraldsdotter, Publishing editor of Informa Healthcare.

It was a very fruitful discussion which identified several problems, but also solutions for these problems. A number of decisions were taken, the most important ones:

- to go to electronic submitting and handling of manuscripts as soon as possible (Manuscript Central)
- to clear the status of a number of manuscripts as soon as possible
- to start the process of looking for a new chief editor.

In preparation of the second executive meeting in June 2008 communication with the chief editor became difficult if not impossible. Telephone calls and email messages by the president and others were not responded to. A report by Informa also showed that the EJGP was in trouble. Part of their report:

*"Issue 1: 2008 was shipped on May 19, delayed due to copy shortage.*

*Issue 2: 2008, originally due for printing on June 17, will be delayed and currently has only one accepted manuscript in the pipeline.*

*The Manuscript Central site holds currently 14 manuscripts, 11 of which have not even gone through the initial editorial checking stage, which is to be performed by the Editor-in-Chief.*

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*Furthermore there may be some old manuscripts which were submitted before Manuscript Central, which are waiting for review”.*

The president, Igor Svab, did try to contact Colin Bradley once more, without result. Faced with the situation, the Executive felt it had two options:

- stop with the EJGP right now, or
- find an interim editor as soon as possible and debate the future of the EJGP later.

The Executive decided to look for an interim editor for the period until December 31<sup>st</sup> 2008.

The tasks were formulated:

1. publish at least two additional volumes of the EJGP in 2008 (issue 1 of 2008 is published)
  - see to the reviewing of the manuscripts in Manuscript Central
  - find out if there are older manuscripts waiting for review and process them
2. advise Wonca EB on the future of the EJGP
  - is the EJGP sustainable given the current number of subscriptions
  - review the structure of the Editor-in-Chief and Editorial board
  - structure the process of looking for a new Editor-in-Chief

We are very happy to inform you that Professor Calle Bengtsson, former editor of the Scandinavian Journal of Primary Health Care, has agreed to be interim editor of the EJGP. He has been in contact with the publisher and is already looking at the manuscripts. Professor Colin Bradley has explained his difficult situation and indicated that he will extend any help needed.

During the Istanbul Conference we will set up a meeting with you in order to hear your comments and suggestions.

Job FM Metsemakers,  
Wonca Europe Hon secretary

Cc: Colin Bradley  
Calle Bengtsson  
Ylva Haraldsdotter

## **10. Relationship with Wonca Europe Special Interest Groups (WESIG)**



## **Agreement of Collaboration**

This agreement of collaboration is based on the Policy document on Wonca Europe Special Interest Groups (WESIG) approved by the Wonca Europe Council in Paris, October 17<sup>th</sup> 2007.

Wonca Europe, represented by its president Prof Igor Svab

and

*Wonca Europe Special Interest Groups (WESIG), represented by....*

come to this agreement of collaboration.

The following terms will apply to this agreement:

1. The WESIG operates under the umbrella of Wonca and can use the Wonca logo on their official announcements.
2. The WESIG has the formal status of observer in the Wonca Europe Council.
3. The WESIG advises the Wonca Europe Executive and the Wonca Europe Council, called and uncalled, on the specific field of the WESIG.
4. The WESIG, on request of the EB of Wonca Europe, is prepared to represent Wonca Europe, for instance at formal meetings and conferences on their theme.
5. The WESIG acts as a liaison between Wonca Europe and the secondary care clinical societies and - on request of the Wonca Europe executive board - may participate in future task forces or interdisciplinary guideline procedures on behalf of Wonca.
6. The WESIG annually organises at least one of their meetings annexed to the Wonca Europe Conference. The Host Organising Committee supplies room for these WESIG meetings, not necessarily free of charge.
7. The WESIG may organise a satellite symposium according to the rules of WE, outside the programme of the conference and with support of the HOC.
8. The WESIG contributes to the annual Wonca Europe Conferences on a structural basis. At the request of and in strong collaboration with the Scientific Committee, representatives of the WESIG may deliver key notes or state of the art lectures, lead workshops or other type of sessions or even run a whole track within the programme of the conference. Also the WESIG might participate in the process of reviewing the abstracts.
9. The WESIG and Wonca Europe will share announcements, link to each other's websites and consider mutual propaganda issues.

10. The WESIG practices full transparency in their sponsor policy and underlines the Wonca Europe strategy on sponsorship.
11. There will be no funding or remuneration of the WESIG by Wonca Europe on a regular base. In specific cases funding might be considered.
12. The WESIG will supply an annual report to the Wonca Europe council.
13. The agreement of collaboration will be renewed every threeyears based upon an evaluation of the WESIG by Wonca Europe.

Date: 15 July 2008

Wonca Europe  
Prof Igor Svab, president

*Wonca Europe Special Interest Groups (WESIG)*

**10. Relationship with Wonca Europe Special  
Interest Groups (WESIG)  
- Wonca-ICOH Special Group on GP-OP  
Cooperation**

**Wonca Europe Council Meeting, Istanbul, 4 September 2008**

**Agenda Topic Template**

**AGENDA TOPIC: Wonca-ICOH Special Group on GP-OP-cooperation**

**SUBMITTER: Peter Buijs, secretary**

**Type of Item (Bold/Underline the Type):** Information      Discussion (maybe)      Motion

**INTRODUCTION:**

**On 9-11-2007 for the first time the Wonca-ICOH Special Group on GP-OP-cooperation has met, during an ICOH-conference in Dubrovnik, with Igor Svab and Jacintha van Balen (The Netherlands) as representatives from Wonca, and Carel Hulshof (Neth), Peter Westerholm (Sw), Frank van Dijk (Neth), Kaj Hussman (Fi) and Peter Buijs (secretary, Neth). There the first outlines, objectives and plans for the near future were discussed, and Igor invited us to come to Istanbul – and in return I invited Igor to speak on the three-annual ICOH-Worldwide Congress in Capetown, march 2009**

**In Istanbul, directly after the Annual Council Meeting the Special Group will have its second meeting, with a strong Wonca delegation this time: next to Igor and Jacintha also Chris van Weel and Carlos Brotons. From ICOH-side at least Peter Buijs and André Weel will attend, and hopefully Peter Westerholm (S) and/or Ewan McDonnald (UK)**

**During the Annual Council Meeting our secretary Peter Buijs (OP, former GP) will give a short overview of the planned activities.**

**RECOMMENDATION/CONCLUSION:**

**ADDITIONAL DOCUMENTS/WEB LINKS:**

**Date:**

**Signature:**

**Please return to Wonca Europe Secretariat before July 31, 2008:**

E-mail: [barbara.toplek@mf.uni-lj.si](mailto:barbara.toplek@mf.uni-lj.si)

Fax: +386 1 43 86 910

## **11. Bylaws Changes**

Dear Colleagues

Based on decisions by the WE Council and the WE Executive the Bylaws committee had three tasks:

- 1) **look at the HER statement and see if we have to amend our Bylaws for that purpose**
- 2) **look at the election issue and come up with a change in these regulations**
- 3) **look if the bylaws are in line with current practice**

- 1) **look at the HER statement and see if we have to amend our Bylaws for that purpose**

A study of our bylaws did not identify any article to be reworded on the basis of the HER statement

To incorporate the essence of the HER statement in the Wonca Europe bylaws we propose to add the following statement to the Aims of the Organization (art 2.2):

*2.2.4 Promulgating the pivotal role of gender as a determination of health, promoting the equitable inclusion and advancement of women general practitioners/family physicians in Wonca, and implementing gender equity in all activities in Wonca, in particular the scientific programs of its meetings*

- 2) **look at the election issue and come up with a change in these regulations**

This issue arose from a different interpretation of the current bylaws (art 11). According to that article The president and vice president “shall be eligible to stand for two terms of office.” And other officers and members at large “shall be eligible for re-election for one further term of office.”

The interpretation by some was that it meant that after two terms as member at large it would be possible to become vice-president for two terms also. And later maybe president for two terms as well. Others meant that two terms in the Executive would be the maximum period whatsoever.

Continuity is an important factor for organizations but fresh blood is needed also. So in choosing a maximum period for membership of the Executive one has to balance these two. A period of 6 years is short, 9 years might be a good period but 12 years seems a reasonable maximum.

The proposal is to add to art 11:

*Executive board membership in any capacity will be for a maximum of twelve years.*

And add to each officer the same: “*shall be eligible to stand for two terms of this specific office*”

- 3) **look if the bylaws are in line with current practice**

There are may odd articles which seem not relevant to the current situation, but are also not in conflict with our current practice, They do not cause a problem and have not been dealt with.

There are 2 issues which need attention

- **The term EU**

The abbreviation EU is used in relation to EU Council and EU executive. To avoid any misunderstanding with the Council of the European Community we propose to change:

*EU in WE* (Wonca Europe) as is the normal way of referring to our Council

- **Yearly meeting**

Our current bylaws have the following articles:

**ARTICLE 6: EUROPEAN MEETINGS**

*6.1 Regular European Meetings*

6.1.1 There shall be Regular European Meetings of the Organization held in every **third calendar year**. This meeting shall be designated as a WONCA Regional Conference after receiving approval as prescribed in the WONCA Bylaws.

6.1.2 Such Regular European Meetings shall include a meeting of the EU-Executive, a meeting of EU-Council, a Scientific and/or Educational Conference and such other working party or committee meetings as shall be determined from time to time by EU- Executive or EU-Council.

6.1.3 At each Regular European Meeting, EU-Council shall designate the time and place for the next two succeeding Regular European Meetings.

**ARTICLE 7: EUROPEAN COUNCIL**

*7.1 General Powers*

The control and administration of the Organization shall be vested in the European Council (EU-Council) provided that the overall control and responsibility rests with World Council.

7.5.1 EU-Council shall meet yearly.

**ARTICLE 11: OFFICERS OF THE ORGANIZATION**

11.3.1.1 EU-Council at each of its Regular European Meetings shall elect a President, a Vice President, a Honorary Secretary and a Honorary Treasurer of the EU-Executive.

These articles are no longer in line with the current practice of

- having a European Conference every year,
- having a Council meeting during the conference,
- having elections every three years

*We propose the following to adapt the bylaws accordingly including also that 6.1.3 will indicate that in a given year we will decide on the conference of that year + 4 (in 2008 we decide on  $2008 + 4 = 2012$ ).*

*Furthermore we will include that our elections will be in a Council meeting directly preceding the Wonca World meeting in which elections will be held.*

**Procedure:**

According to article 19 of our Bylaws proposed amendments of the Bylaws should be presented to Council members at least three (3) months before the meeting at which such amendments are to be acted upon.

We will therefore be able to discuss the proposals. If there is agreement they will be worded in the bylaws. They will be sent around at least three month's before the next Council meeting (Basel) where the voting will take place.

Job FM Metsemakers

12/7/2008

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### ARTICLE 1: NAME AND DEFINITION *(to contents)*

1.1 The name of the Organization is WONCA - Region Europe, European Society of General Practice/Family Medicine, (Acronym: WONCA - Wonca Europe). WONCA is the acronym for the World Organization of National Colleges, Academies and Academic Associations of General Practitioners/Family Physicians, short name World Organization of Family Doctors.

1.2 The Organization is the European Region of WONCA.

### ARTICLE 2: PURPOSE *(to contents)*

#### 2.1 Objective

The objective of the Organization is to improve the quality of life of the peoples of the world and in particular Europe through fostering and maintaining high standards of care in general practice/family medicine.

#### 2.2 Aims

The objective of the Organization shall be achieved by:

2.2.1 Providing a forum for exchange of knowledge and information between Member Organizations of general practitioners/family physicians

2.2.2 Encouraging and supporting the development of academic organizations of general practitioners/family physicians in Europe

2.2.3 Representing the educational, research and service provision activities of general practitioners/family physicians before other European organizations and/or forums concerned with health and medical care.

#### 2.3 Function

The activities of the Organization shall be so directed that they serve the Member Organizations by:

2.3.1 Collecting, collating and disseminating information concerning the educational, research and service provision aspects of general practice/family medicine, and

2.3.2 Representing the consensus view of Member Organizations in European and national forums.

#### 2.4 Alteration to the Statement of Purpose

2.4.1 Any proposed amendments, additions or deletions to the Statement of Purpose shall be in accordance with the requirements of Article 19, except that any such duly accepted amendments, additions or deletions shall not be operative unless confirmed at the next Regular EU-Council Meeting.

### ARTICLE 3: MEMBERSHIP *(to contents)*

#### 3.1 Eligibility

3.1.1 The Membership of the Organization shall consist of

- 3.1.1.1 National Colleges, Academies, or Academic Associations of General Practice/Family Medicine which are representative of General Practitioners/Family Physicians of that country and which are Full Members (WONCA Bylaws ARTI CLE 3 Section 2.1) or Associate Members (WONCA Bylaws ARTICLE 3 Section 2.2) within WONCA region Europe.
- 3.1.1.2 The European Academy of Teachers in General Practice (Acronym: EURACT), the European General Practice Research Workshop (Acronym: EGPRW) and the WONCA European Working Party on Quality Assurance in Family Practice (Acronym: EQUIP) in accordance with Section 2.5 of Article 11 of these Bylaws.
- 3.1.1.3 Individual Members, who are Direct Members of WONCA.
- 3.1.1.4 Honorary Life Direct Members.
- 3.2 *Classification*
- 3.2.1 Full Members
- 3.2.1.1 National Colleges, Academies, or Academic Associations of General Practitioners/Family Physicians representing the General Practitioners/Family Physicians of that country. There can be more than one Full Member Organization from any one country. The organizations objectives shall be based on scholarly principles for the advancement of the teaching, research and improvement of patient care and the discipline of General Practice/Family Medicine. The constituent voting membership of such organizations shall consist mainly of legally qualified medical practitioners or medical practitioners in training.
- 3.2.1.2 Each Full Member Organization shall have membership on EU-Council. If there are more than one Full Member Organization from one country, they shall form a delegation, who are entitled to one vote only at the EU-Council. Each Member Organizations certified representative may hold office in accordance with the requirements of Article 11 of these Bylaws.
- 3.2.2 Direct Members
- 3.2.2.1 Individual persons who are members of a recognized health profession, and who are Direct Members of WONCA.
- 3.2.2.2 Direct Members shall be issued with a Certificate of Membership by the Chief Executive Officer of WONCA, shall receive copies of any newsletter or other publication which is regularly circulated by the Organization, and shall be provided with some form of recognition at meetings of the Organization, the nature of such recognition being determined from time to time by EU-Council.
- 3.2.3 Honorary Members
- 3.2.3.1 Honorary Life Direct Membership may be awarded in recognition of contributions to the work of the Organization, to the World Body of WONCA and/or to

- general practice/family medicine.
- 3.3 *Application*
- 3.3.1 Full Members
- 3.3.1.1 National Colleges, Academies or Academic Associations of General Practitioners/Family Physicians seeking Full Membership shall submit to EU-Council through the European Membership Committee an application in such form as is approved from time to time by EU-Council.
- 3.3.1.2 A non-refundable application fee in an amount to be determined from time to time by EU-Council shall accompany any application for Membership.
- 3.3.1.3 Upon determination by EU-Council that an applicant is eligible for Membership in the Organization, the EU-Council shall pass any application to World Council for approval. The Chief Executive Officer of WONCA shall issue to such applicant a Certificate of Membership.
- 3.3.2 Direct Members
- 3.3.2.1 Individuals seeking Direct Membership shall submit to the Chief Executive Officer of WONCA an application with supporting evidence of their qualifications.
- 3.3.2.2 Upon determination by the Chief Executive Officer of eligibility for Direct Membership, the Chief Executive Officer shall inform World Council and issue the applicant with a Certificate of Membership.
- 3.3.2.3 Direct Members of WONCA shall also be members of the region of WONCA where they live, and offered any privileges of the region.
- 3.3.3 Honorary Membership
- 3.3.3.1 Nominations for Fellowship or Honorary Life Direct Membership may be made by Member Organizations, EU-Executive or EU-Council.
- 3.3.3.2 All such nominations shall be forwarded to and considered by the European Nominating Committee which shall report all nominations to EU-Council and shall make recommendations to EU-Council. EU-council shall pass any nominations it endorses to the Nomination and Awards Committee of the World Council, which shall make recommendations to World Council which shall bestow such Honorary Life Direct Membership.
- 3.3.3.3 In making their recommendations the European Nominating Committee shall ensure that the prestigious nature of the Fellowship is at all times maintained, and shall ensure that the total number of persons holding Honorary Life Direct Membership is restricted to a number which shall be determined from time to time by World Council.

### 3.4 Termination of Membership

3.4.1 A Member Organization's Membership in the Organization shall terminate upon the occurrence of any of the following:

3.4.1.1 Resignation.

3.4.1.2 Default in the payment of dues to the Organization or Revocation of Membership as in the WONCA Bylaws.

### ARTICLE 4: ORGANIZATIONS IN COLLABORATIVE RELATIONS AT REGIONAL LEVEL (to contents)

#### 4.1 Eligibility

4.1.1 European Organizations whose objectives are consistent with those of WONCA- Wonca Europe, and are based on the scholarly principles for the advancement of the teaching, research and improvement of patient care and the discipline of general practice/family medicine, and who are not eligible for or who do not seek Full Membership. The constituent voting membership of the Governing Bodies of such organizations shall have a majority of legally qualified medical practitioners.

4.1.2 Collaborative Organizations may be represented at EU-Council. The certified representatives shall have the privileges of the floor, but shall not have the right to vote. The certified representatives are not eligible to hold office in accordance with the requirements of Article 11 of the Bylaws.

#### 4.2 Application

4.2.1 European Organizations whose objectives are similar to those of WONCA - ESGP/ FM deemed ineligible for Full Membership, or who do not seek Full Membership shall submit to EU-Council through the European Membership Committee an application in such form as is approved from time to time by EU-Council.

4.2.2 Upon determination by EU-Council that an applicant is eligible for Collaborative Relations with the Organization, EU-Council shall issue an applicant an appropriate Certificate.

#### 4.3 Review of Relations

4.3.1 Collaborative Relations shall be reviewed by EU-Council at its regular meetings.

### ARTICLE 5: DUES (SUBSCRIPTIONS) AND FUND RAISING (to contents)

5.1 Annual Dues of Member Organizations

#### 5.1.1 Dues

Each Member Organization shall be required to pay annual dues, as a supplement to the WONCA dues, which shall be recommended by EU-Executive and prescribed by EU-Council for the following three years at the triennial meeting. Special assessments in any one year may be levied by a two-thirds (2/3) affirmative vote of EU-Council.

#### 5.1.2 Time of payment

Membership dues shall be payable in advance on the first day of January of each year. Dues of a new Member shall be prorated as follows: If enrollment occurs after July 1 but prior to December 1, dues for the balance of the calendar year shall amount to one-half (1/2) the annual dues; if enrollment is completed after December 1, dues for the current calendar year shall be waived, but annual dues for the ensuing calendar year shall immediately become due and payable.

#### 5.1.3 Nonpayment

Any Member Organization which has not paid its dues or assessments at the time of the EU- Council Meeting shall be handled according to the WONCA Bylaws.

#### 5.2 Annual Dues of Direct Members

5.2.1 Each Direct Member may be offered a Regional Benefit Package for an additional fee. This fee will be a supplement to the WONCA dues, and shall be recommended by EU-Executive and prescribed by EU-Council for the following three years at the triennial meeting.

5.2.2 Membership dues shall be payable in advance of the first day of January of each year. If election occurs after the first day of July, annual dues for the current calendar year shall be waived.

5.2.3 If annual dues are not paid by the first day of July, then the Chief Executive Officer of WONCA shall cause a reminder notice of payment to be sent to the Direct Member by the 31st day of July. If no payment is received by the 31st December of the same calendar year then Direct Membership shall be ceased, and Direct Membership shall only be acquired in the manner set forth in the WONCA Bylaws.

#### 5.3 Raising of Funds

In furtherance of the Purposes of the Organization as contained in Article 2, the Organization may raise or acquire funds by way of levies, requests, donations, grants, bequests, legacies or in such similar manner.

### ARTICLE 6: EUROPEAN MEETINGS (to contents)

6.1 Regular European Meetings

- 6.1.1 There shall be Regular European Meetings of the Organization held in every third calendar year. This meeting shall be designated as a WONCA Regional Conference after receiving approval as prescribed in the WONCA Bylaws.
- 6.1.2 Such Regular European Meetings shall include a meeting of the EU-Executive, a meeting of EU-Council, a Scientific and/or Educational Conference and such other working party or committee meetings as shall be determined from time to time by EU-Executive or EU-Council.
- 6.1.3 At each Regular European Meeting, EU-Council shall designate the time and place for the next two succeeding Regular European Meetings.
- 6.2 European Scientific and/or Educational Conferences**
- 6.2.1 In pursuance of Section 1.2 of this Article, EU-Council may by a majority decision either accept responsibility for arranging a European Scientific and/or Educational Conference or delegate such authority to a Member Organization, which shall be identified as the Host Organization.
- 6.2.2 If responsibility for arranging a European Scientific and/or Educational Conference is delegated to a Member Organization then EU-Executive shall:
- 6.2.2.1 Appoint one member of the EU-Executive who shall be designated the Conference Liaison Person and who shall be responsible for liaison between the EU-Council and EU-Executive, and the Host Organization in respect of the planning of the Conference. The Regional President shall be responsible for liaison between WONCA Executive Committee and the Host Organization.
- 6.2.2.2 Appoint a Conference Planning Committee which shall consist of the Conference Liaison Person, the Honorary Secretary of the Organization and the Chairperson of the Committee within the Host Organization which is responsible for the Conference.
- 6.2.2.3 The Conference Planning Committee shall meet at least annually during the planning of the Conference.
- 6.2.2.3.1 Facilities for the meetings shall be provided by the Host Organization.
- 6.2.2.3.2 The most economical transportation cost by the shortest convenient route and subsistence for the duration of the meeting for the members of the Committee, unless provided in pursuance of Section 5.1 of Article 8 of these Bylaws, shall be the responsibility of the Host Organizing Committee.
- 6.2.3 Levy**
- 6.2.3.1 Each fully paid registrant at a designated European Regional Conference shall pay a monetary levy which shall be divided between the World Body and the European Organization.

- 6.2.3.2 The amount of levy for each Regular European Meeting shall be determined by the World Council, or Executive in consultation with the EU-Council and the Host Organization.
- 6.2.3.3 The levy shall be included in and form part of the registration fee payable by each fully paid registrant to the Meeting.
- 6.2.3.4 The Host Organization shall be responsible for collecting the levy and shall pay the total amount to the CEO of WONCA within twenty-eight days of the conclusion of the Meeting. The CEO will remit, on receipt, the agreed portion of the levy to the region.

**ARTICLE 7: EUROPEAN COUNCIL (to contents)**

**7.1 General Powers**

The control and administration of the Organization shall be vested in the European Council (EU-Council) provided that the overall control and responsibility rests with World Council.

**7.2 Composition**

The EU-Council shall have one representative appointed by each Full Member Organization (ARTICLE 3 Section 1.1.1). If there are more than one Full Member Organization from one country, they shall form a delegation, who has one vote at the EU-Council.

**7.3 Members of EU-Council**

**7.3.1 Election**

7.3.1.1 Each Member Organization which are Full Member and has received a Certificate of Membership pursuant to ARTICLE 3 Section 3.1.3 of these Bylaws shall be entitled to appoint one member of EU-Council.

7.3.1.2 The tenure of office of each appointed Member of EU-Council shall be determined by that member's organization.

**7.3.2 Qualifications**

7.3.2.1 Each Member of EU-Council must

7.3.2.1.1 hold a diploma or degree in medicine recognized and registered by the statutory licensing authority of the country in which the member resides.

7.3.2.1.2 be licensed to practise medicine in that country.

7.3.2.1.3 be a full member of the Member Organization of that country.

7.3.2.2 If after election to EU-Council, any EU-Council Member does not continue to meet these qualifications, the seat shall be declared vacant and shall be filled by appointment by the Member Organization which the EU-Council Member represents.

#### 7.3.3 Certification

7.3.3.1 Each Member Organization shall notify the Honorary Secretary of the name and address of its Member of EU-Council following appointment and of any subsequent changes.

7.3.3.2 Such notification shall be in the form of a Certificate which shall certify the credentials of the Member of EU-Council.

#### 7.4 Observers

##### 7.4.1 Official Observers

EU-Council shall admit as observers to its meetings:

7.4.1.1 Regional Vice Presidents of WONCA

7.4.1.2 Past Presidents of the Organization

7.4.1.3 Presidents of Member Organizations

7.4.1.4 Convenors or Chairpersons of European Working Parties or European

Standing Committees elected pursuant to Article 10 of these Bylaws

7.4.1.5 The Editor of any journal or newsletter produced under the auspices of EU-Council.

##### 7.4.2 Other Observers

The President and Chairperson, with the concurrence of EU-Council, may invite as observers one representative of other National or International Organizations for part or whole of the meeting.

#### 7.4.3 Privileges

All observers to EU-Council shall have, at the discretion of the Chairperson, privilege of the floor, but shall have no voting rights.

#### 7.5 Meetings of EU-Council

7.5.1 EU-Council shall meet yearly.

7.5.2 Special Meetings of EU-Council may be called by the President or upon the written request of not less than a quarter (1/4) of the current membership countries of EU-Council, provided that written notice of such a meeting is given not less than 120 days thereto.

7.5.3 The President of WONCA may attend, ex officio.

#### 7.6 Voting

Each country represented in EU-Council is entitled to one vote and unless otherwise provided in these Bylaws or by law, all matters shall be decided by a majority vote of EU-Council member countries present in person.

#### 7.7 Proxies

7.7.1 A Member Organization in good standing which is unable to send a Member of EU-Council to a meeting of EU-Council, may authorize another Member Organization, through its appointed Member of EU-Council, to represent it, providing that no Member of EU-Council may represent more than one additional Member Organization.

7.7.2 The Member Organization authorizing another Member Organization to represent it must furnish the Chairperson of EU-Council such authorization in writing signed by two officers of that Organization.

#### 7.8 Quorum

A quorum for the transaction of business of EU-Council shall consist of a majority of two-thirds (2/3) of the Member Countries of EU-Council representing Member Organizations.

#### 7.9 Languages

7.9.1 The discussions at any meetings of EU-Council shall be conducted in English.

7.9.2 EU-Council shall, if appropriate, facilitate the provision of translation to and from other languages.

#### 7.10 Records

7.10.1 The Honorary Secretary shall keep minutes in English of each meeting of EU-Council.

7.10.2 The minutes of each meeting shall be transmitted to each Member Organization and to each member of EU-Council not later than sixty (60) days following the meeting of EU-Council.

### ARTICLE 8: EUROPEAN EXECUTIVE COMMITTEE (to contents)

#### 8.1 Composition

There shall be an European Executive (EU-Executive) Committee composed of the President of the Organization, who shall be Chairperson, the Vice President, the Honorary Secretary, the Honorary Treasurer and three Members at Large. Not more than two members of the EU-Executive shall be from the one country. Both sexes shall normally be represented in the EU-Executive Committee.

Organizations and any nominations from EU-Executive and EU-Council which are made pursuant to the Bylaws.

9.1.1.3 The European Nominating Committee shall report to the EU-Executive and to EU-Council at their meetings prior to a Regular European Meeting. Such report shall consist of all nominations made and received and a slate of recommended nominations.

#### 9.1.2 Composition and election

9.1.2.1 The European Nominating Committee shall consist of the Vice President, who shall be Chairperson, and two other members, who shall be Members of EU-Council.

9.1.2.2 The EU-Council shall elect at the triennial meeting the members of the European Nominating Committee.

#### 9.2 *European Finance Committee*

##### 9.2.1 Powers and duties

There shall be a European Finance Committee which shall be responsible to EU-Executive and EU-Council. It shall:

9.2.1.1 Approve of triennial budgets for presentation to EU-Executive and approval by EU-Council.

9.2.1.2 Prepare annual budgets for approval by EU-Executive.

9.2.1.3 Recommend financial policy to EU-Executive.

9.2.1.4 Recommend policy for the investment of the Organization's assets to EU-Executive.

9.2.1.5 Advise EU-Executive on expenditure of money not provided for in an annual or triennial budget.

9.2.1.6 Recommend an Auditor for the Organization for appointment by the EU-Council.

9.2.1.7 Consider and make recommendations on other matters referred to it from time to time by EU-Executive or EU-Council.

##### 9.2.2 Composition and election

9.2.2.1 The Committee shall consist of the Honorary Treasurer, a member of the EU-Executive who shall be Chairperson, and two other members of EU-Council who are not members of the EU-Executive.

#### 8.2 *Powers*

The EU-Executive Committee, by a majority vote of its members shall have full authority to act for and on behalf of the EU-Council whenever the business of the Organization demands prompt action in the interim between meetings of EU-Council or when it is impracticable to convene EU-Council.

#### 8.3 *Quorum*

A majority of the members of the EU-Executive Committee shall constitute a quorum for the transaction of business.

#### 8.4 *Meetings*

8.4.1 EU-Executive Committee shall normally meet three times during each calendar year.

8.4.2 EU-Executive Committee shall meet immediately prior to and following the meeting of the yearly EU-Council Meeting .

#### 8.5 *Travelling and Per Diem Expenses*

8.5.1 Each member of EU-Executive shall be reimbursed for expenses incurred in attending meetings of the EU-Executive Committee, including the most economical transportation costs by the shortest convenient route and a per diem payment for other expenses.

8.5.2 The amount of the per diem payment shall include payment for the actual days of the meeting of the EU-Executive.

8.5.3 The level of the per diem payment shall be determined by EU-Executive and confirmed by EU-Council, but it shall not exceed that approved by World Council.

### **ARTICLE 9: EUROPEAN STATUTORY COMMITTEES (to contents)**

#### 9.1 *European Nominating Committee*

##### 9.1.1 Powers and duties

There shall be a European Nominating Committee which shall be responsible to receive all nominations for Officers in WONCA - Wonca Europe.

9.1.1.1 The European Nominating Committee shall at least six months prior to each Regular European Meeting call from each Member Organization nominations for Officers of WONCA - Wonca Europe.

9.1.1.2 The European Nominating Committee shall meet immediately prior to each Regular European Meeting and shall consider all nominations received from Member

9.2.2.2 EU-Council shall elect at the triennial meeting the members of the European Finance Committee.

### 9.3 *European Membership Committee*

#### 9.3.1 Powers and duties

There shall be European Membership Committee which shall be responsible to EU-Council and shall:

9.3.1.1 Consider all applications for Membership to the Organization and for Organizations in Collaborative Relations.

9.3.1.2 Advise EU-Council on such applicant's eligibility for Membership or Collaborative Relations in accordance with the requirements of Articles 3 and 4 of these Bylaws.

#### 9.3.2 Composition and election

9.3.2.1 The Committee shall consist of three members, not all necessarily members of EU-Council. One of the members shall be a member of the EU-Executive and shall be the Chairperson.

9.3.2.2 The EU-Council shall elect at the triennial meeting the members of the European Membership Committee.

### 9.4 *European Bylaws Committee*

#### 9.4.1 Powers and duties

There shall be a European Bylaws Committee which shall be responsible to EU-Council and shall:

9.4.1.1 Advise EU-Council on the interpretation and implementation of the Bylaws of the Organization.

9.4.1.2 Draft any alterations to or additions to the Bylaws which would be required to implement any decisions of EU-Council.

9.4.1.3 Submit such alterations and additions for the consideration of EU-Executive and World Council or Executive prior to the giving of notice of amendments to the Bylaws as required by Article 19 of these Bylaws.

#### 9.4.2 Composition and election

9.4.2.1 The Committee shall consist of three members, at least one of whom shall be a member of the EU-Executive.

9.4.2.2 The Chairperson shall be elected by EU-Council on recommendation of EU-Executive.

9.4.2.3 EU-Council shall elect at the triennial meeting the members of the European Bylaws Committee.

### 9.5 *Eligibility*

Any member appointed to any Statutory Committee shall have the same qualifications as those of Members of EU-Council as outlined in Section 3.2 of Article 7 of these Bylaws.

## **ARTICLE 10: EUROPEAN WORKING PARTIES AND COMMITTEES** ***(to contents)***

### 10.1 *European Working Parties of EU-Council*

10.1.1 EU-Council may appoint European Working Parties to facilitate its business.

10.1.2 Such European Working Parties shall be given defined tasks and a defined term of appointment.

10.1.3 On completion of their tasks, European Working Parties shall report to EU-Council and then shall cease to exist unless otherwise directed by EU-Council.

### 10.2 *European Standing Committees of EU-Council*

10.2.1 EU-Council may appoint European Standing Committees when it is of the opinion that the objectives determined by EU-Council could not be achieved by a working party as constituted in pursuance of Section 1 of this Article.

10.2.2 European Standing Committees shall continue to exist until such time as they are disbanded by EU-Council.

### 10.3 *Qualifications*

10.3.1 Members appointed by EU-Council to a Working Party or a Standing Committee shall be members of a Member Organization and shall receive endorsement of that Member Organization before membership of a Working Party or Standing Committee is confirmed.

10.3.2 Members appointed to a Working Party or Standing Committee shall be recognised as having special expertise in or knowledge of the objectives of such a Working Party or Standing Committee.

10.3.3 The Convenors of European Working Parties and the Chairpersons of European Standing Committees shall be appointed by EU-Council at each of its meetings.

### 10.4 *Composition*

10.4.1 The number of persons appointed to a Working Party or Standing Committee shall be no more than is reasonably necessary to achieve the allotted task.

10.4.2 The members shall be selected from Member Organizations so as to provide representation on an international basis, but it shall not be a requirement that all Member Organizations are represented on any or all European Working Parties or European Standing Committees.

10.4.3 Each Working Party and Standing Committee in order to achieve the defined tasks or the determined objectives may appoint consulting members who need not necessarily fulfill the requirements of Section 5 of this Article, nor need they require endorsement of a Member Organization.

#### 10.5 Eligibility

Any member appointed by EU-Council to any Working Party or Committee of EU-Council shall have the same qualifications as those of Members of EU-Council as outlined in Section 3.2 of Article 7 of these Bylaws.

### ARTICLE 11: OFFICERS OF THE ORGANIZATION *(to contents)*

#### 11.1 Composition

The Officers of the Organization shall be:

11.1.1 The President

11.1.2 The Vice President

11.1.3 The Honorary Secretary

11.1.4 The Honorary Treasurer

11.1.5 Three Members at Large

#### 11.2 Duties and Terms of Office

11.2.1 The President

11.2.1.1 The President or the President's nominee shall act as Chairperson of the EU- Executive, and EU-Council. The President shall be a Member of EU-Council and an ex officio member of all European Working Parties and European Standing Committees of EU-Council and of all European Statutory Committees of the Organization.

11.2.1.2 The President shall perform all other duties that custom and parliamentary practice and usage may require.

11.2.1.3 The term of office of the President shall begin at the conclusion of the Regular European Meeting at which the installation as President occurs, and shall expire at the conclusion of the next Regular European Meeting.

11.2.1.4 The President shall be eligible to stand for two terms of office.

11.2.1.5 In the event of the death or resignation of the President during the President's term of office or if the President shall for any reason be unable or unqualified to serve, the Vice President shall succeed to the office of President for the unexpired portion of the President's term.

11.2.2 The Vice President

11.2.2.1 The Vice President shall be a member of the EU-Executive and of the EU-Council.

11.2.2.2 The term of office of the Vice President shall commence at the conclusion of the Regular European Meeting at which election occurs and shall terminate at the conclusion of the next succeeding Regular European Meeting

11.2.2.3 The Vice President shall be eligible to stand for two terms of office.

11.2.2.4 If the Vice President succeeds the President in accordance with Section 2.1.5 of this Article he/she shall be eligible for one further term of office.

11.2.2.5 The Vice President shall serve as Chairperson of the European Nominating Committee.

11.2.3 The Honorary Secretary

11.2.3.1 The Honorary Secretary shall be a member of the EU-Executive and of the EU- Council.

11.2.3.2 The term of office of the Honorary Secretary shall commence at the conclusion of the Regular European Meeting at which election occurs and shall terminate at the conclusion of the next succeeding Regular European Meeting.

11.2.3.3 The Honorary Secretary shall be eligible for re-election for one further term of office.

11.2.3.4 As Honorary Secretary of the Organization the Honorary Secretary shall under the direction of EU-Council:

11.2.3.4.1 Do all such duties as the title of the office ordinarily connotes

11.2.3.4.2 Serve as Secretary of the EU-Executive Committee and EU-Council.

11.2.3.4.3 Act as Public Relation Officer for the Organization.

11.2.3.4.4 Keep or cause to be kept accurate records of the minutes and transactions of the EU-Executive and EU-Council meetings as provided in Section 10 of Article 7 of these Bylaws.

11.2.3.4.5 Render to EU-Council and EU-Executive whenever they so request an account of the activities and transactions as Secretary of the Organization.

- 11.2.3.4.6 Have such other powers and duties as prescribed by EU-Council or these Bylaws.
- 11.2.4 The Honorary Treasurer
- 11.2.4.1 The Honorary Treasurer shall be a member of the EU-Executive, EU-Council and the European Finance Committee.
- 11.2.4.2 The term of office of the Honorary Treasurer shall commence at the conclusion of the Regular European Meeting at which election occurs and shall terminate at the conclusion of the next succeeding Regular European Meeting.
- 11.2.4.3 The Honorary Treasurer shall be eligible for re-election for one further term of office.
- 11.2.4.4 The Honorary Treasurer shall take a surety bond in respect of the funds and assets of the Organization in an amount to be determined by EU-Council, the premium thereon to be paid by the Organization.
- 11.2.4.5 As Honorary Treasurer of the Organization the Honorary Treasurer shall under the direction of EU-Council:
- 11.2.4.5.1 Keep or cause to be kept adequate and proper accounts of the property and funds of the Organization.
- 11.2.4.5.2 Deposit or cause to be deposited all monies and other valuables in the name of, and to the credit of the Organization with such depositories as may be designated by EU-Council.
- 11.2.4.5.3 Disburse or cause to be disbursed the funds of the Organization as may be ordered by EU-Council.
- 11.2.4.5.4 Render to EU-Council and EU-Executive whenever they so request an account of all the transactions as Treasurer and of the financial condition of the Organization.
- 11.2.4.5.5 Have such other powers and duties as prescribed by EU-Council or these Bylaws.
- 11.2.5 The Members at Large of the EU-Executive
- 11.2.5.1 There shall be three Members at Large of the EU-Executive.
- 11.2.5.2 They shall be appointed by the EURACT, EGPRW and EQUIP, one member each.
- 11.2.5.3 They shall be members of the EU-Executive.

- 11.2.5.4 Their term of office shall commence at the conclusion of the Regular European Meeting at which they are elected and shall terminate at the conclusion of the next succeeding Regular European Meeting.
- 11.2.5.5 They shall be eligible for re-appointment for one further term of office.
- 11.3 *Elections and Appointments*
- 11.3.1 President, Vice President, Honorary Secretary and Honorary Treasurer of the EU- Executive
- 11.3.1.1 EU-Council at each of its Regular European Meetings shall elect a President, a Vice President, a Honorary Secretary and a Honorary Treasurer of the EU-Executive.
- 11.3.1.2 Nominations shall be made by the European Nominating Committee in accordance with Section 1 of Article 9 of these Bylaws.
- 11.3.1.3 Nothing shall preclude additional nominations being made from the floor at the EU-Council meeting.
- 11.3.1.4 All nominations, however made, shall be certified in writing by a Member Organization indicating that the nominee is a recognized member of that Member Organization, has its support and endorsement, and agrees to accept nomination.
- 11.3.2 Voting
- 11.3.2.1 The election of the President, the Vice President, the Honorary Secretary and the Honorary Treasurer of EU-Executive shall be by ballot.
- 11.3.2.1.1 If only one nomination for each office has been received at the time of closing of nominations, then that candidate shall be declared elected by the Chairperson.
- 11.3.2.1.2 If there are only two nominations for any of the above officers, then election shall be by a majority vote of those present and voting.
- 11.3.2.1.3 If there are three or more nominations and no one receives a majority vote on the first ballot, then a second ballot shall be taken between the candidates receiving the highest number of votes on the first ballot, providing, however, that if there is a tie for the second place, the candidate receiving the highest numbers and those tying for second place shall be included in the second ballot, and the balloting shall continue in a like manner until a majority is attained.
- 11.3.3 Death, resignation or incapacity
- 11.3.3.1 In the event of the death, resignation or incapacity of the President, or if the President should become ineligible for the office, the Vice President shall assume the office of President. In the event of the death, resignation, or incapacity of the Vice President, or if the Vice President should become President during the term of office

as Vice President, then EU-Council shall elect another Vice President for the unexpired portion of the appropriate term or terms, in such a manner as here outlined.

11.3.3.1.1 The Honorary Secretary shall call for nominations from Member Organizations for the position of Vice President and at the same time inform members of EU-Council that there will be an election by Postal Vote by members of EU-Council to be held 56 days following the time notified for the closing of nominations.

11.3.3.1.2 The Honorary Secretary shall inform Member Organizations and members of EU-Council the names of those so nominated together with a biographic sketch of each nominee no later than 28 days after the closing of nominations.

11.3.3.1.3 The Honorary Secretary shall conduct the Postal Vote as outlined above.

11.3.3.1.4 The Honorary Treasurer, or in the case that the he/she be one of the nominees for the position, a member of the EU-Executive who is not a nominee, appointed by the EU-Executive, shall act as scrutineer for the election and shall declare the successful candidate elected.

11.3.3.2 In the event of the death, resignation or incapacity of the Honorary Secretary and the Honorary Treasurer, or if they should become ineligible to continue to hold office, the EU-Executive shall within 3 calendar months of such offices becoming vacant, elect, either by postal vote or at a meeting of EU-Executive members present and voting, a person or persons to fulfill the unexpired portion of the appropriate term or terms.

## **ARTICLE 12: PUBLICATIONS (to contents)**

12.1 *Regular Newsletter, Periodical or Journal*

12.1.1 EU-Council may from time to time approve of the publication of a regular newsletter, periodical and/or journal and make such arrangements as it sees suitable for the preparation, publication and circulation of such newsletter, periodical and/or journal.

12.1.2 EU-Council at each of its Regular European Meetings shall appoint an editor of any newsletter, periodical and/or journal which it establishes.

12.1.3 The editor so appointed shall be responsible to EU-Council and shall have observer status at any Regular Meeting of EU-Council.

12.1.4 The editor shall report to EU-Council at each of its meetings and to EU-Executive at each of its regular annual meetings and at such other times as requested.

12.2 *Books, Manuscripts, Publications, Audio Visual Material, Computer Material*

12.2.1 No books, manuscripts, publications, audio visual material, or computer material may be published and/or distributed in the name of the Organization in any manner whatever without the approval of EU-Executive.

12.2.2 Any royalties which result from the sale, publication or distribution of any such book, manuscript, publication, audio visual material or computer material shall be payable to the Organization which may disburse such funds in any way it so decides.

## **ARTICLE 13: CONTRACTS AND CHEQUES (to contents)**

13.1 *Contracts*

13.1.1 The EU-Council may authorize any officer or officers, agent or agents of the Organization to enter into any contract or execute and deliver any instrument in the name of, and on behalf of the Organization and such authority may be general or confined to specific instances.

13.2 *Cheques and Drafts*

13.2.1 All cheques, drafts and other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Organization shall be signed by such officer or officers, agent or agents of the Organization and in such manner as shall from time to time be determined by resolution of EU-Council, providing that at all times the Honorary Treasurer and the President are given separately such authority.

13.2.2 Such officer or officers so determined by EU-Council shall give a surety bond in an amount to be determined by EU-Council, the premium thereon to be paid by the Organization.

## **ARTICLE 14: FINANCIAL RECORDS AND REPORT (to contents)**

14.1 *Balance and financial statement*

14.1.1 The EU-Council shall present to the EU-Council Meeting held in the following year, a balance sheet and financial statement for the past year ending 31 December, audited and certified by a public accountant and approved by EU-Executive.

14.1.2 Full Members of the Organization shall at all times have the right and privilege to inspect all financial books, records and documents of the Organization and the Honorary Treasurer shall be responsible to facilitate such inspections when so requested providing such requests do not imply any financial responsibility for the process of inspection by the Organization.

## **ARTICLE 15: WAIVER OF NOTICE (to contents)**

Whenever any notice whatever is required to be given under the provisions of the laws of the state or these Bylaws, a waiver thereof in writing signed by the person or

persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

**ARTICLE 16: RULES OF ORDER (to contents)**

The most current edition of Robert's Rules of Order Revised, except when the same are in conflict with these Bylaws, shall control all parliamentary proceedings of the meetings of EU- Council and the EU-Executive Committee.

**ARTICLE 17: OFFICIAL LANGUAGES (to contents)**

The official language of the Organization shall be English.

**ARTICLE 18: DISSOLUTION (to contents)**

**18.1 *Decision to Dissolve***

18.1.1 A decision to dissolve the Organization shall require a two-thirds (2/3) affirmative vote of the Member Countries and shall be made at a meeting of EU-Council specifically called for that purpose.

18.1.2 In the event two thirds (2/3) of the Member Countries are not present at such meeting, the question of dissolution shall be determined by a written referendum conducted under the direction of EU-Council.

**18.2 *Distribution of Assets***

If in accordance with Section 1 of this Article a decision to dissolve the Organization is resolved in the affirmative, then

18.2.1 A distribution of any surplus assets (after all liabilities have been discharged) should be made to those Member Organizations which have been members for the six (6) consecutive calendar years immediately preceding the date of dissolution and the basis of distribution of assets is made to them in the same proportion as their respective dues paid bear to the total of dues paid by all other Members.

18.2.2 Should a Member not have completed six (6) years' continuous Membership then the proportionate dues paid will rank for distribution.

18.2.3 If any Member has ceased to be a member within a period of six years from the date of dissolution then the proportionate dues paid by it in the previous six years, immediately prior to dissolution, will rank for the return of surplus assets.

18.2.4 EURACT, EGPRW, EquiP and Direct Members shall not be entitled to rank for any return of surplus assets.

18.2.5 The return of the surplus assets will be made on the express provision that the surplus funds so returned to Members will be utilized for charitable, scientific or educational purposes with their Organization or their country.

**ARTICLE 19: ADOPTION AND AMENDMENT OF BYLAWS (to contents)**

Bylaws may be adopted or amended by an affirmative vote of at least two-thirds (2/3) of the member countries of EU-Council present and voting at any meeting of EU-Council, provided such proposed amendments shall be given by one or more Members of the Organization to the Honorary Secretary at least six (6) calendar months prior to the said meeting, and notice shall be given by the Honorary Secretary of such proposed amendments to the Members of the Organization by mail or official publication at least three (3) calendar months before the meeting at which such proposed amendments are to be acted upon.

EU-Executive Committee or EU-Council also may propose changes in the Bylaws provided that the same conditions for notification apply as for Member Organizations

## 12. Wonca Europe Bursary

## **PROPOSAL FOR A WONCA EUROPE BURSARY TO ATTEND WONCA WORLD CONFERENCES (CANCUN 2010 and PRAGUE 2013)**

The WONCA Europe Council has agreed that Bursaries should be offered to allow doctors who would not otherwise be able to attend the WONCA World Conferences to go to Cancun, Mexico in 2010 and Prague in 2013.

Bursaries would be available to doctors from any region of the world, in competition and for a fixed sum of money each.

A minimum total of 30,000 USD will be available arising from the 5,000 available annually from WONCA World for European presidential expenses which we have traditionally not used, and a matching amount from WONCA Europe's own resources. It is hoped to be able to increase this amount to a total of 50,000 USD.

Given the likely registration fees of around 500 USD, a bursary of 1,000 USD would seem reasonable. Between 30 and 50 bursaries would be available.

### **Process**

Applications would be sought through WONCA News and direct with other WONCA Regions. These would need to be received by 1 February 2010 for the first round. Applications would be screened by representatives of WONCA Europe Executive. Successful applicants would have their registrations paid direct. The remaining sums of the bursary would be available on arrival in Cancun. This is necessary to ensure that applicants actually spend the bursary on the Conference.

Successful applicants will be required to write a report of their participation in the Conference. Selected reports will appear on the WONCA Europe website.

### **Applications**

As well as giving information about their status, applicants will be required to write a 500 word essay entitled "The importance of international co-operation for primary health care in my country."

**WONCA EUROPE BURSAR APPLICATION  
CANCUN, MEXICO 2010**

<b>Full Name</b>	
<b>Address</b>	
<b>Status</b>	<b>Resident – Year of programme ... / Trained GP</b>
<b>Current Post</b>	
<b>What do you hope to achieve by attending this conference?</b>	

**15. Preventive health care- Norwegian Proposal  
(1/2 hour presentation)**



Your ref.:

Our ref.:

Date:

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## **Preventive health care Policy document for the Norwegian College of General Practice (NCGP)**

Preventive health care comprises decisions and actions in all sectors of society and involves many professional groups. Public health services and medical experts have the principal role in laying down the terms for this work and for providing guidelines for political priorities and choice of strategies. Preventive health care involves substantial ethics-related challenges. The desire to communicate knowledge, change attitudes and influence behaviour should be balanced against respect for the individual's autonomy and dignity, and the risk of medicalisation.

The NCGP believes that primary prevention of sickness and unhealthy conditions in general is an important and integrated part of general practice. The professional knowledge and experience of general practitioners (GPs), as well as their role as observers, interpreters and providers at the individual level, put them in a unique position to set the terms in this work.

The NCGP is unconditionally positive to many traditional cause-specific preventive medical measures, such as vaccination and inhibiting the spread of contagious diseases etc, but would like to point out that some aspects of modern proactive medicine are more challenging. Many ethical and practical problems arise when the aim is to base interventions in multifactorial situations on theoretical risk calculations.

GPs are under strong pressure to perform health checks and risk assessments related to future illness. For a number of these measures, the usefulness for the general public is poorly or marginally documented. The NCGP believes that GPs must demand a high standard of documentation and relevance for such measures. The extent of preventive work must be balanced with other core duties, as the GP's primary task is to offer health care for the sick.

At the **national level** preventive health care is exercised through political work, government regulations, national strategies, various projects and campaigns. Examples are town planning, school-, work life- and food politics, and attitude campaigns through the media. The most basic preventive health care measure is to create a society where people meet respect and thereby learn self-respect. One of the most important measures is to ensure that children grow up in a safe environment where they are close to responsible adults.

The NCGP believes:

- Structural measures at the societal level should be prioritized over individual screening and intervention when possible.
- The Norwegian Medical Association and the NCGP are responsible for promoting knowledge and attitudes related to prevention.
- Individual doctors are encouraged to contribute to this work.
  
- The children's vaccination - and cervix cytology programmes are examples of national strategies where individual doctors participate and can have important roles as motivators to maintain good coverage.
- The mammography screening programme should not be expanded before its usefulness has been clearly documented through a transparent balancing of benefits and side effects.
- It is regrettable that national authorities - for political reasons - are not more willing to use known effective strategies, such as for example reducing the availability of alcohol and tobacco, against known health risks.

At the local and regional level, primary preventive health care is an integrated part of community medicine.

The NCGP believes:

- All GPs are responsible for having knowledge of local and regional preventive measures, so they can inform and motivate individual patients to participate.
- The Norwegian GP Committee (ALU) and the Local Liaison Committee (LSU) are useful arenas for the exchange of viewpoints and knowledge in this field.
- At the local level, preventive health care directed towards various groups is part of the local community health work.
- GPs are encouraged to get involved in local community health care.

At the **individual level** the regular GP (RGP) is an important professional agent. Prevention of sickness and disease must be based on the mobilisation of resources and vitality. Informing, advising and counselling are the most important measures.

It is well documented that smoking and excessive alcohol consumption are harmful.; a sensible diet and regular exercise are healthy, as are good relations with family, friends and colleagues, leading an upright honest life, having work and being socially well integrated. It is important that the GPs communicate these general health factors to the patients in a suitable manner.

With regard to the specific prevention of disease, it is important to recognize that so-called limit values for risk intervention do not express medical facts, but research based consensus in combination with subjective value choices. Value choices are often greatly influenced by narrow professional circles with strong and committed opinion leaders. Commercial interests have for a long time set the agenda for which diseases doctors are encouraged to prevent. The pharmaceutical industry and many organ specialist groups have a strong focus on individual interventions and use of medicine. Mental illness, the so-called "new morbidity" and substance abuse are examples of under prioritized areas for prevention.

The sum of all the recommended risk interventions creates a significant problem for the RGP, both ethically and practically. A large proportion of the population can, if these measures are followed, end up changing their status from healthy to “at risk”. Many GPs find that the increase in consultations with healthy people gives them less time with the sick.

No systematic GP screening programmes other than cervix cytology and antenatal check ups are recommended at present. The NCGP believes that the cancer screening programme’s usefulness should be evaluated over time. The program for antenatal check ups should also be evaluated regularly. A doctor should always perform the first prenatal check up.

The NCGP believes:

- GPs should engage themselves in preventive health care for individuals and keep up with developments in this area.
- General Practice should have the capacity to - and be organized in such a way that GPs are stimulated to talk with patients about health-promoting measures.
- To influence behaviour with the aim of preventing sickness is an educational challenge. The NCGP believes it is unethical to use means aimed at frightening or humiliating, even if such measures have been proven effective.
- GPs should be able to honestly express their views on measures that promote health and prevent sickness, yet without moralizing. An assessment of what is most important for an individual’s health, should be done with care and respect for individual choices.
- When assessing specific risks of disease it is important to consider the individual’s profile as a whole. This includes their social and psychological situation, lifestyle factors, family history and biological, measurable factors
- Risk discovery and intervention is not always a good thing. If a measure taken is not perceived as relevant and realistic the result for the individual may be worries and passivity. A strong and selective focus on measurable risk factors may also distract attention from more basic matters that could in the long run prove more important for the patient’s life and health.
- GPs should be familiar with WHO’s criteria for screening and know that large- scale “check ups” of healthy people are rarely a rational use of resources. Patient-initiated “check ups” should not be given unless the patient is informed about the action’s limited medical value.
- Specific preventive measures should focus on individuals at a substantially elevated risk. A high level of vigilance is required when drug treatment is used to prevent illness in healthy individuals. Long-term results and side effects for drugs meant for healthy individuals should be documented even more rigorously than those for the sick. Problems linked to the concomitant use of many preventive drugs – polypharmacy – demand greater attention than what is currently the case.

Siljan 12 October 2007

Gisle Roksund  
President of the Norwegian College of General Practice



**Dr Gisle Roksund**  
**The Norwegian College of General Practitioners (NCGP)**  
**Den norske legeforening**  
**P.O. Box 1152 Sentrum**  
**N - 0107 OSLO**

14 July 2008

Dear colleague,

Wonca Europe Executive has received the policy document on Preventive health care issued by the Norwegian College of General Practitioners (NCGP). We have read the paper with great interest.

We have invited EUROPREV to review the policy document and comment on it.

Furthermore we would like you to collaborate with EUROPREV in preparing a half hour session on this policy document during the Istanbul Council meeting.

We look forward to an interesting discussion.

Sincerely yours,

Job FM Metsemakers,  
Wonca Europe Hon secretary

**Wonca Europe Secretariat**  
***Institute for development of Family Medicine***  
Poljanski nasip 58, 1000 Ljubljana, Slovenia  
Tel: + 386 1 438 69 13, Fax + 386 1 438 69 10

**16. Petition '15 by 2015' and Wonca Campaign-  
Submitters: Swiss Society of General Medicine  
SSMG/SGAM, German College of General  
Practitioners and Family Physicians DEGAM,  
Austrian Society of General Practice/ Family  
Medicine ÖGAM**

## **Subission of an agenda item for the European Council meeting in Istanbul**

**From:** Bruno Kissling [mailto:bruno.kissling@hin.ch]

**Sent:** Tuesday, July 29, 2008 7:02 AM

**To:** 'Igor Svab'; 'Barbara Toplek'; Michael Kochen; 'Dr. Erwin Rebhandl'; 'Hans-Ulrich Späth'; francois.heritier@ssmg.ch

Dear Igor and Barbara,

On behalf of the Swiss Society of General Medicine SSMG/SGAM, the German College of General Practitioners and Family Physicians DEGAM and the Austrian Society of General Practice/Family Medicine ÖGAM I submit an agenda item to the topic of the Wonca petition '15 by 2015' .

The topic should be discussed and a strong European promotion of the collection of signatures should be started.

This very important worldwide petition reached till now only about 800 signatures. Since the worldwide appeal of Wonca World by Alfred Loh (16 July 2008) the number of signatures rised from about 560 to about 820 (28 July 2008), a huge majority of the signatures coming from Switzerland a rising number from Germany and Austria and recently also from Italy. There are only singular signatures from all other countries worldwide as if Alfreds Wonca appeal wouldn't have been heard.

In Switzerland we followed the suggestion of Alfred Lohs appeal and sent a mail with the national mailing list of the SSSMG/SGAM to all 3000 individual members of the Swiss Society of General Medicine SSMG/SGAM. The mail was signed by the Swiss president and contained some very short explaining and supporting words to the petition and (this is important) the direct Link to sign the petition [www.15by2015.org/index.php/petition](http://www.15by2015.org/index.php/petition) and finally it had the Wonca Appeal document attached. The success is great. Within a few days Switzerland got more then 200 signatures and the number is still rising up. Have a look at <http://www.15by15.org/index.php/signatures> .

Austria and Germany are following the same way. Their signatures are rising now slowly. These positive reactions of the individual members of the MO show the way Alfred Loh has suggested is effectiv.

We propose that the European council at its meeting in Istanbul should discuss the promotion of the petition '15 by 2015' with the aim to get a significant rise of signatures in Europe. Because a petition with the best aim is devaluated if it is supported by only a few 100 signatures.

With an optimistic view this petition could worldwide catch 100'000 (sic) signatures, if only each of the more than 100 Wonca member organizations reached 1000 signatures... but like every petition and initiative it needs supporting efforts on the national and local levels just like Alfred Loh has proposed it with his suggested centripetal procedure.

Thank you very much to accept this agenda item.

Looking forward to meet you in Istanbul

Best wishes

Bruno Kissling  
Swiss delegate to Wonca



## Wonca Europe Council Meeting, Istanbul, 4 September 2008

### Agenda Topic Template

**AGENDA TOPIC:** Petition '15 by 2015' and Wonca campaign

**SUBMITTER:** Swiss Society of General Medicine SSMG/SGAM  
German College of General Practitioners and Family Physicians DEGAM  
Austrian Society of General Practice/Family Medicine ÖGAM

**Type of Item (Bold/Underline the Type):** Information    Discussion    Motion

**INTRODUCTION:**

**"15 by 2015" is a campaign co-initiated by Wonca World calling for all major global health donors to allocate 15% of all their financial allocations towards strengthening the primary health care systems of the country they are working in.**

In 2002, funding from private donors (such as the Bill Gates foundation for example) to improve health care in developing countries amounted to \$8.1 billion. Such funds are usually directed to treatment programmes for patients with diseases like AIDS, TBC and Malaria (**vertical programmes**). This is good news and very important for those groups. On the other hand the rest of the population should not be neglected. Primary care systems in some of these countries continue to be underfunded and their health budgets are usually so low that people with diseases other than AIDS, TBC or Malaria still have no or extremely limited access to their health system and thousands of children (to give only one example) still die from diarrhea every day. The increasing drift of many local healthworkers to the well funded vertical programmes can even lead to a further deterioration of primary health services for the population.

Wonca in conjunction with 'Global Health through Education, Training and Service' (GHETS), 'The Network: Towards Unity for Health' (TUFH) and the European Forum for Primary Care (EFPC) has proposed that by 2015, 15% of the budget of vertical disease-oriented programmes be invested in strengthening well-coordinated, integrated local primary healthcare systems (**horizontal programmes**) and that this percentage should increase over time. Such an investment would improve developing nations' capacity to address the majority of health problems through a generic, well-structured and comprehensive primary care system.

**RECOMMENDATION/CONCLUSION:**

Wonca World sent a 'Letter of Appeal' in July 2008 to the presidents of all its member organizations (MO) to support the campaign '15 by 2015' asking to spread this appeal to all their individual members by national mailing lists. Ongoing activities in national list servers in Switzerland, Germany and Austria have proven successful and could serve as examples for other Colleges.

**What did the European MO do until now? What can they do to support this very important initiative of Wonca? Do they need further support?**

Wonca World could easily worldwide collect 100'000 signatures, 1000 in each country.

**ADDITIONAL DOCUMENTS/WEB LINKS:**

<http://www.15by2015.org/index.php/petition/> = direct link to the signature form of '15by2015'  
[www.15by2015.org](http://www.15by2015.org) = Homepage with more information about '15by2015'  
[www.GlobalFamilyDoctor.com](http://www.GlobalFamilyDoctor.com) and click the "15by2015" link

**Date:** 27.7.2008

**Signature:** Bruno Kissling, Swiss delegate to Wonca

**Please return to Wonca Europe Secretariat before July 31, 2008:**

E-mail: [barbara.toplek@mf.uni-lj.si](mailto:barbara.toplek@mf.uni-lj.si)

Fax: +386 1 43 86 910

**17. Summary on the group work at Paris Council  
Meeting October 2007**

## **Summary and comments from the EB on the Group work at Paris Council Meeting October 2007**

The executive board of WONCA Europe suggests that the following items should be considered to give priority to.

Members of the EB should take responsibility for the tasks that we decide to go on working with.

All the good ideas that came up at the council meeting in Paris, has been discussed in the EB.

Many ideas go together, and most of them concern how WONCA Europe can support research, education, quality assurance work, by trying to facilitate the contact and cooperation over the borders. WONCA Europe should be able to provide a communication platform for various communities. We have a lot of expertise but we don't share it.

### **How to improve cooperation with colleges**

- Use the WONCA Europe website to present evidence for success of primary care.
- The map at the website is a very good idea. We have to make an inventory of members. We should write to the colleges and ask them to send us information, also ask each college to have a short information in English at their own website, that could be easily found. Ask the colleges for a list of important policy documents that also should be possible to find, with a *summary in English*. Links to key-persons, in every member country. This is to make it possible for colleges to find out who is working with certain questions.
- Introductory set for new member states.
- Stimulate a good relation of the three networks and the national colleges (compare with the way the networks are linked to WONCA Europe).
- Point of discussion: Is it realistic to have *minimal standards of care* that should be common for all the WONCA Europe states and could help in discussion with governments. Compare; the Core Competencies. How can they be better used?
- Research; if we can make the inventory of member like it is suggested in above, it will be possible to have an European discussion on important research topics.
- WONCA Europe as a clearinghouse for collaborative research in family medicine. A body of dissemination of results.
- Coordinating academic institutions of family medicine.
- Address ordinary GPs at national level
- Be present at national conferences, as much as possible

### **Future WONCA conferences**

- Calendar at WONCA Europe website, where colleges can find out what is going on, and where they also can announce their activities.
- The time for the annual WONCA Europe conference must be defined well in advance. To stimulate the development of GP/FM in Europe, WONCA Europe council and EB should play a more active role in defining themes of the conferences.
- Four groups of participants at the annual conferences. 1) GPs with special interest in research, education, quality assurance etc. 2) Participants that bring their research findings to present at the conference. 3) "Ordinary" GPs, and not to forget 4) Local GPs. As it is now, the two latter groups may not have so much to benefit from the conferences. It is a responsibility for the networks and SIGs to develop activities that could be useful for the GPs to bring back and implement in their everyday practice.
- Special attention should be given to the quality of research presentations.
- An electronic WONCA Europe database for the abstracts of the conferences.

### **Measures against the language barrier**

- Formulate special advices to speakers, to chairmen of workshops and presentations.

**18. Future conferences: Measures against  
language barriers- 5 proposals to the Wonca  
Europe Council**

## Measures against language barriers

During the Wonca Europe Council Meeting in Paris 2007 the Spanish college proposed Measures against language barriers. Council appointed a working group on future conferences which should take action to this proposal

This paper presents:

- A) **the original proposal**
- B) **the elaboration of what was meant with these proposals**
- C) **the final proposal to Wonca Europe Council**

### A) **the original proposal**

#### **Concrete proposals, developed by the Spanish college**

1. Plenary sessions:
  - a. its content should be subtitled in the slides
  - b. presenters should talk slowly
  - c. its abstract/contents should be translated into the main European languages and at the disposal of the attendees before it starts
2. Worskshops:
  - a. the should be a few workshops presented in easy English
  - b. its content should be subtitled in the slides
  - c. its abstract/contents should be translated into the main European languages and at the disposal of the attendees before it starts
  - d. its chairman should prevent speakers from speaking too fast
  - e. its chairman should produce summaries after each intervention
3. Oral papers
  - a. Its chairman should contact with the presenters beforehand to introduce himself, to know their level of English and to suggest them a few questions about their presentation for them to prepare the answers
  - b. Its chairman should prevent speakers from speaking too fast
  - c. Its chairman should produce summaries after each intervention
4. Posters
  - a. Its chairman should contact with the presenters beforehand to introduce himself, to know their level of English and to suggest them a few questions about their presentation for them to prepare the answers.
  - b. Every poster should be presented
  - c. Its chairman should prevent speakers from speaking too fast
  - d. Its chairman should produce summaries after each intervention

### B) **the elaboration of what was meant with these proposals**

#### **Concrete proposals, developed by the Spanish college**

1. Plenary sessions:
  - a. its content should be subtitled in the slides

Q Job FM Metsemakers Can you explain what you mean by that?

A José miguel Bueno      The content of the plenary session could be written (in English) and displayed in a screen (like it is made in some operas) or some of its contents could be included in the slides the presenter uses.

- b. presenters should talk slowly
- c. its abstract/contents should be translated into the main European languages and at the disposal of the attendees before it starts

Q Job FM Metsemakers      Which do you consider the main European languages ? Do you mean that handouts of the slides should be in the main European languages?

A José miguel Bueno      We consider Spanish is one of the main European Languages and last year 800 Spanish doctors were at the Wonca Europe 2007 conference.  
We think that translating the abstracts and the slides and delivering them to the Spanish Congressmen would be of great help for them.

**C) the final proposal to Wonca Europe Council**

- 1) Instruction to all speakers, especially native English speakers, to speak slowly
- 2) Instruction of key note speakers and other presenters to make use of powerpoint presentations in which they display the important messages of their presentation as they speak
- 3) Instruction of the chairpersons to meet with presenters beforehand, get acquainted with their level of English and suggest a few questions about their presentation so the presenter can prepare answers
- 4) Instruction of the chairpersons to summarize questions and answers, if needed
- 5) Instruction to key note speakers and other presenters to have a handout in English available for the presentation starts

The original proposal:

*its abstract/contents should be translated into the main European languages and at the disposal of the attendees before it starts*

is not feasible. The conference language is English and suggesting that abstracts or handouts should be available in the main European languages would mean that presenters would have to come up with several different handouts. Aside from translation problems it would cause an enormous amount of paper.

Job FM Metsemakers  
10/7/2008

**19. Wonca Europe 2008  
- 2008 Istanbul, Turkey**

TO  
**WONCA EUROPE EXECUTIVE BOARD**

SUBJECT: Progress Report of the Host Organizing Committee for  
The WONCA Europe 2008 Istanbul Conference

July, 2008

Our HOC and the Scientific Committee worked over the internet since our last report in June 2008.

1164 abstracts received from individuals and from Wonca Networks/SIGs/Working Groups. 113 international and national referees accepted 1047. Rejection rate was 10%. 633 of the abstracts were accepted as posters.

21 plenary and 28 workshop sessions are scheduled through Wonca Networks/SIGs/Working Groups. Among these 6 joint sessions are scheduled through "Networking the Networks and SIGs".

7 Keynote sessions (titles and speakers mentioned in our previous report), 64 workshops, 28 plenaries, 2 courses and 320 oral presentations in 47 sessions have been scheduled. WONCA sessions will be held in 19 parallel halls of which 3 will be shared with Turkish sessions. 2 other halls will be used for Turkish sessions only.

Scientific Program will be placed on the website by the end of this week.

Vasco Da Gama pre-conference will be held on September 3-4<sup>th</sup>. The venue will be Marmara University on the Asian side. One of our scientific secretaries who is the previous chair of the department of Family Practice at the Marmara University is also involved in the arrangements.

Over 3000 colleagues registered so far from 50 different countries. Over 350 registrations already made for the two social programs.

We still have one gold sponsor and one bronze sponsor. The industry is not so enthusiastic for large sponsorship. Meetings on sponsorship are still being held with the industry.

National attendance is moving slower than expected basically due to late sponsorship replies from the industry. We are planning activities to have a large attendance from Turkey as well.

Regards,

Dr. Erdem Birgül  
Co-chairman of the Host Organising Committee  
WONCA Europe 2008 Istanbul

**19. Future Conferences  
- 2009 Basel, Switzerland  
(16<sup>th</sup> - 19<sup>th</sup> September 2009)**



# Wonca

EUROPE

# 2009

conference

15<sup>th</sup> Wonca Europe Conference  
32<sup>nd</sup> SCAM Kongress / 32<sup>e</sup> Congrès de la SSMG

16–19 September 2009  Basel, Switzerland

Fascination of Complexity  
Dealing with individuals in a field  
of uncertainty



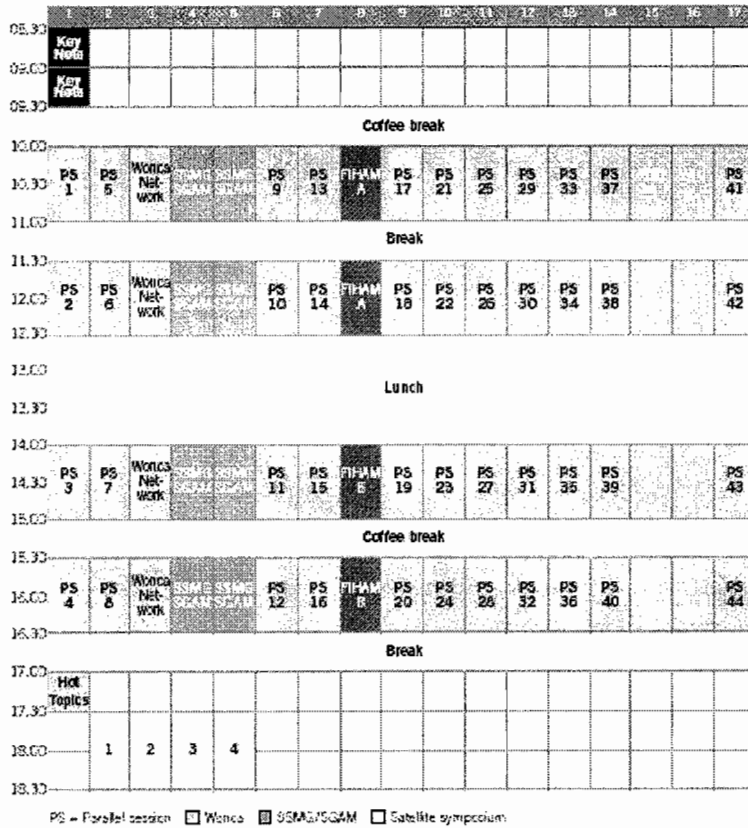
[www.woncaeurope2009.org](http://www.woncaeurope2009.org)



- **Patronat**  
**20 national organisations, institutions, federal health administration, government and all universities**
- **International Advisory Board**  
**50 national and international organisations of family doctors, specialists and other health professionals**



# Scientific conference 17-19 September



- 2 1/2 days
- 6 Key notes (E/F/G)
- 170 h parallel sessions
- 80-90 h WS Wonca(E)
- 20 h WS SSMG (G/F)
- 60-70 h sessions with 400 OP (E)
- 500 Posters (E)
- 2 Hot topics (E)
- 6-8 Satellites (E)



## Abstract submission

## Reviewing by

Deadline 1 February 2009

Practice	➔	Swiss Institutes and FIHAMS
Quality	➔	EQUIP
Teaching	➔	EURACT
Research	➔	EGPRN

## Hours at free disposal

EURACT	3 h
EQuIP	3 h
EGPRN	3 h
VdGM	2 h
IHAM Basel	2 h
IMG Lausanne	2 h
IHAM Zurich	2 h
UEMG Geneva	2 h
FIHAM Bern	2 h

Scientific committee 'wild cards' 20 h

for active planning of presentations on topics closely related to the conference theme

## Abstract book



## Continuous visibility of the scientific work of family medicine

- Supplement to 'Swiss Medical Weekly' SMW [www.smw.ch](http://www.smw.ch)
- Medline listed international journal in English
- registered under ISSN Nr of SMW
- print version and full text online
- published on the Website of SMW with monthly 150'000 visits
- free access
- full text search function
  
- available as e-Version **before** the conference on Wonca 09 Website
- high quality print edition **during** the conference
- available worldwide online **after** the conference in the long-term
- providing possibility to be read and cited

## Congress fees WONCA

Registration			
	until 31 May 2009	from 1 June to 30 August 2009	from 31 August 2009 or on site
Wonca direct members	EUR 450.–	EUR 500.–	EUR 600.–
Delegates	EUR 500.–	EUR 550.–	EUR 650.–
Junior doctors* and trainees	EUR 320.–	EUR 350.–	EUR 400.–
Students	EUR 100.–	EUR 120.–	EUR 150.–
Accompanying person	EUR 100.–	EUR 100.–	EUR 100.–

\*Considered as junior doctors are GP trainees and young GPs until 5 years after graduation.



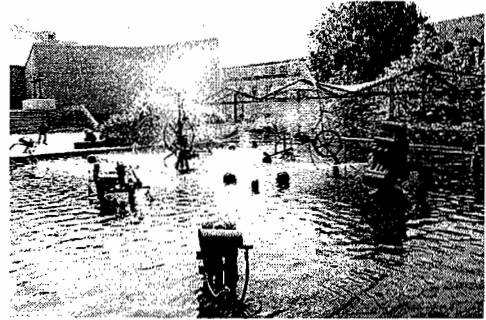
## Preliminary Programme

- sent out in August 2008
- **Print version**
  - to all Swiss family doctors
  - to all libraries of Swiss universities
  - to all presidents of Wonca Europe MOs
  - to members of Patronat und International Advisory Board
  - at Wonca conference 2008 and national Swiss conferences
- **PDF Version**
  - distributed by national mailing lists of MOs to individual members
  - published on [www.woncaeurope2009.org](http://www.woncaeurope2009.org)

## Opening Ceremony and Welcome Party



- Introduction to the complexity
- Round table with VIPs
- Entertainment
- surprises
- Meet friends at the welcome party
- free access



## Gala Dinner and Standing Party

- Restaurant Volkshaus Basel
  - 700 guests
  - meet friends
  - nice dinner and buffet
  - entertainment
  - music and dance
- 
- 99 EU rsp 49 EU
  - walking distance to the conference center

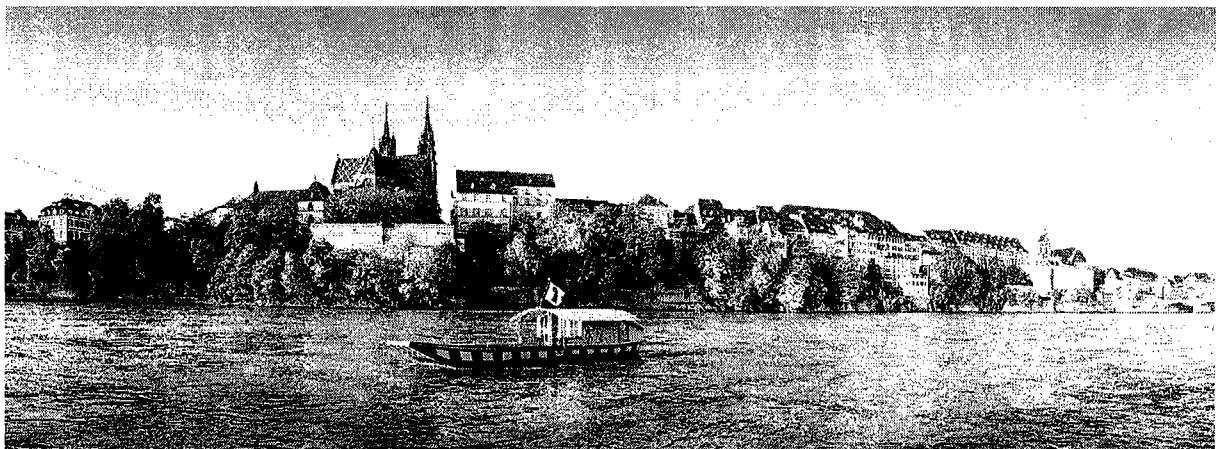
## Closing Ceremony

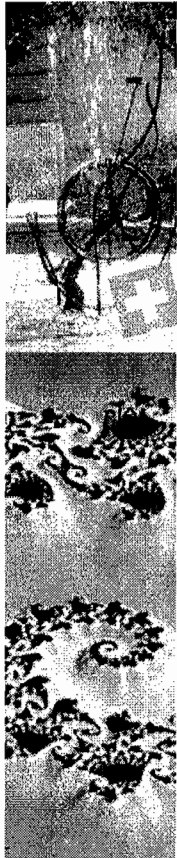
- with lunch
- short
- looking back to the conference
- looking forward to next conferences
- surprises

good bye !



Welcome to Basel 2009  
16 - 19 September





# Wonca

EUROPE

# 2009

conference

16–19 September 2009  
Basel, Switzerland

The Fascination of Complexity –  
Dealing with Individuals in a Field of  
Uncertainty

**ABSTRACTS:**

deadline 1 February 2009

**Fees: 500 € delegates**

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**320 € young doctors**

---

**100 € students (until 31 May 2009)**

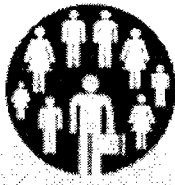
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SSMG  
SGAM

[www.woncaeurope2009.org](http://www.woncaeurope2009.org)

## **19. Future Conferences - 2012 Bid**



**ögam**

*Osterreichische Gesellschaft für  
Allgemein- und Familienmedizin – Mitglied der WONCA*

## **BID TO HOST THE WONCA EUROPE CONFERENCE IN 2012**

**Dear Sirs,**

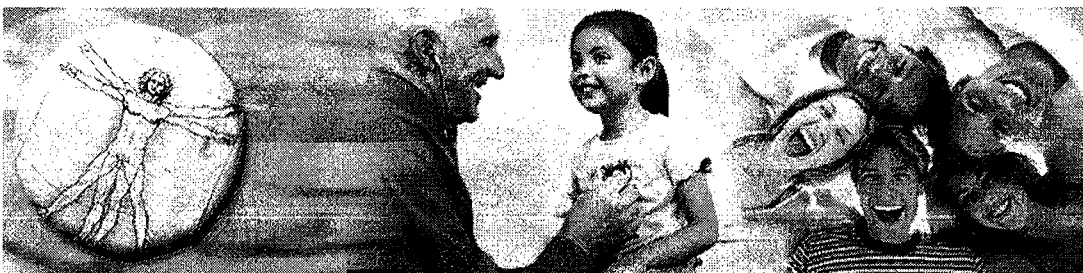
**Please find enclosed the requested information according to Wonca Europe:**


- 1. Conference Organiser:  
Austrian Society of General Practice and Family Medicine (OEGAM),  
President Dr. Erwin Rebhandl  
Alser Strasse 4  
1090 Vienna, Austria  
T: +43 1 4051383-17  
Fax: +43 1 4078274  
office@oegam.at  
www.oegam.at**

**Chair of Host Organising Committee: Dr. Erwin Rebhandl  
Chair of Scientific Committee: Univ.Prof. Dr. Manfred Maier**

**PCO:  
Vienna Medical Academy  
Alser Strasse 4  
1090 Vienna, Austria  
T: +43 1 4051383-33  
Fax: +43 1 4078274  
office@medacad.org  
www.medacad.org**

- 2. Proposed venue of the event:  
Austria Center Vienna (ACV), [www.acv.at](http://www.acv.at)**
  - Enough space for every need of WONCA-Europe**
  - Exhibition of all posters during the whole conference period**
  - One location for the whole conference**
  - Exclusivity: WONCA will be the only event at the time**



  
**Wonca**  
World family doctors Caring for people  
**Europe**



**ögam**

*Österreichische Gesellschaft für  
Allgemein- und Familienmedizin – Mitglied der WONCA*

**3. The date proposed for the conference:**

**Wednesday, July 4<sup>th</sup> to Saturday, July 7<sup>th</sup>, 2012**

**4. Ideas regarding the theme:**

**„THE ART & SCIENCE OF GENERAL PRACTICE AND FAMILY MEDICINE“**

- **Special symposium on the main theme - balancing science-experience/traditional medicine and translating it into Primary Care**
- **Free selection of research topics (NO list of scientific topics)**
- **“Meet the experts“: possibility for participants to contact key note speakers via chat box**

**5. The programme and other activities of the conference:**

**An opening and closing ceremony in accordance with the Wonca Europe protocol will be provided to the participants and accompanying persons.**

**There is the possibility of a Pre-conference Council Meeting and other meetings directly at the conference venue (ACV).**

**Plenary sessions, symposia, workshops, poster presentation, satellite symposia and lunch sessions will be organised by the committee in cooperation with Wonca Europe, the Network Organisations, special interest groups and VdGM.**


**Planned contents of the sessions: Teaching, training, quality, research, practice, cooperations, ethics, policies.**

**Social activities:**

**Individual Programme: Summer Festivals, Open-air-concerts and Opera performances, museums, art galleries and exhibitions, “In” Meeting Place Museums Quartier, Art&Culinary Side by Side.**

**Attractive recreation area (summer sports and restaurants) along the Danube river only a few minutes away from the conference venue, Austria Center Vienna.**



  
**Wonca**  
World Family Doctors Caring for people  
Europe



**ögam**

*Osterreichische Gesellschaft für  
Allgemein- und Familienmedizin – Mitglied der WONCA*

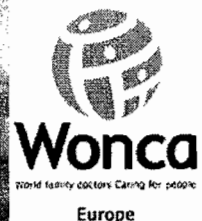
6. Contact person with his address, phone and fax number:

**OEGAM Secretariat**  
**Mr. Christian Linzbauer**  
**Alser Strasse 4**  
**1090 Vienna, Austria**  
**T: +43 1 4051383-17**  
**Fax: +43 1 4078274**  
**office@oegam.at**  
**www.oegam.at**

### More Details

#### 1. Content and structure:

- Ideas regarding title and theme of the conference  
„THE ART & SCIENCE OF GENERAL PRACTICE AND FAMILY MEDICINE“
- Special symposium on the main theme - balancing science-experience/traditional medicine and translating it into Primary Care
- Free selection of research topics (NO list of scientific topics)
- “Meet the experts”: possibility for participants to contact key note speakers via chat box
- An opening and closing ceremony in accordance with the Wonca Europe protocol will be provided at the conference venue.
- A proper balance between an actively planned part of the programme in cooperation with WE, and a part based on abstracts submitted will be achieved.
- An actively planned part including at least three keynote speakers, state-of-the-art sessions, debate/consensus sessions and planned tracks dealing with important clinical topics, run by experts in the field, or representatives of Wonca’s special interest groups will be realised.





**ögam**

Osterreichische Gesellschaft für  
Allgemein- und Familienmedizin – Mitglied der WONCA

- A specific track for each of the network organisations and for Wonca's special interest groups will be provided.
- A pre-conference meeting of the Vasco da Gama Movement with affordable accommodation will be offered, and some slots for VdGM within the scientific programme will be reserved.
- Room for other organisations like Trade Unions or special interest groups to organise satellite symposia and meetings outside the programme, but within the context of the conference will be provided at the conference venue (ACV).

## 2. Organisation and financial aspects:

- The proposed date for the Conference is:  
Wednesday, July 4<sup>th</sup> to Saturday, July 7<sup>th</sup>, 2012
- appropriate venue for the conference, well accessible and providing adequate facilities and technical equipment to guarantee the proper and smooth proceedings of all aspects of the conference is provided -  
Austria Center Vienna (ACV).
- An acceptable conference fee, including graded fees for trainees and graded fees or scholarships for colleagues from countries with emerging and developing economies (to be defined) will be offered:  
According to budget draft the fees would be suggested as follows (price basis 2008):

Students/Junior fee

(up to the age of 28 years)

320,00 €

Participants fee

550,00 € to 880,00 €

Included in participants fee: Opening and closing ceremony, lunch and coffee break and conference material.

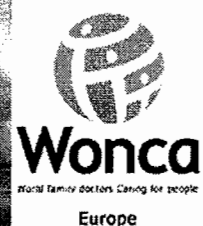
Accompanying persons fee:

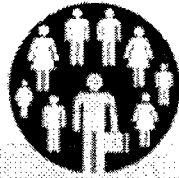
150,00 €

(Includes opening and closing ceremony and lunch).

Attractive grants/bursaries will be offered to participants.

A special "Support Programme" for colleagues from less economically developed countries (LEDCs) will be provided as well (criteria to be defined regarding the strategic paper for future conferences).

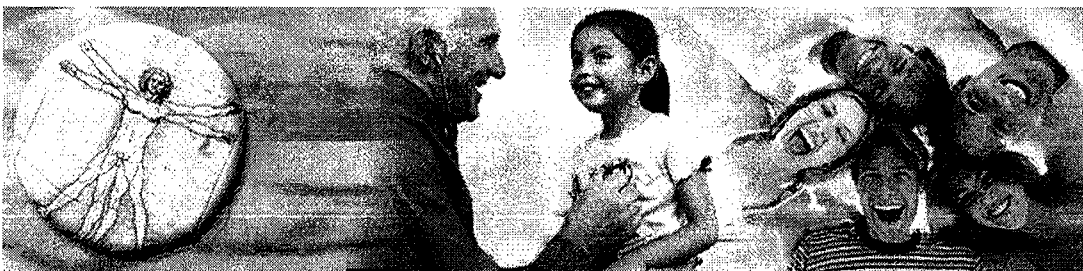





**ögam**

*Osterreichische Gesellschaft für  
Allgemein- und Familienmedizin – Mitglied der WONCA*

- Acceptable costs for travelling to the venue will be offered.  
The official carrier will be Austrian Airlines - they will offer a reduction of 10% to 20% to our participants. Furthermore several low cost carriers offer cheap flights to Vienna and Bratislava.  
Due to the central location in the heart of Europe participants from most European countries can travel to Vienna via train and bus as well.
- A sufficient number of hotel rooms with negotiated special prices, including low budget accommodations are available.  
There is a wide range of economic hotels ("summer hotels" open from July to September: 1125 rooms) which will be booked for Wonca Europe participants.
- A conference social programme with attractive events will be organised:  
Welcome Cocktail, Farewell Party, organ or classical music concert, Gala evening at one of the beautiful Viennese Palais or at the City Hall of Vienna, evening at the typical Viennese Heurigen, Dinner Cruise, etc.
- Sponsorship agreements in accordance with the European rules on sponsoring will be negotiated.  
The Austrian Board of OEGAM will provide sponsorship agreements according to the rules of Wonca Europe.
- Collaborating with Wonca Europe in the preparation of the Conference, primarily through the liaison person and the Wonca Europe secretariat, with the help of the Guidebook for Future Conferences, and to be laid down in a contract, the Austrian Board of OEGAM and VMA (Vienna Medical Academy) will closely co-operate with the Wonca liaison person and the Wonca Europe secretariat as already successfully proved in 2000.

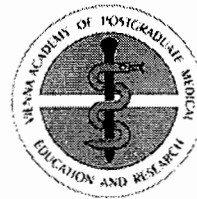


  
**Wonca**  
World Family Doctors Caring for people  
Europe

## Proposed organisers:

### **Vienna Academy of Postgraduate Medical Education and Research**

Registration and abstract submission, conference organisation/management (**same as in 2000**):



[www.medacad.org](http://www.medacad.org)

The Vienna Academy of Postgraduate Medical Education and Research is Austria's most traditional conference & association management institution in the health care field, providing leadership, organisational guidance, headquarters facilities and staff resources to around 30 medical conferences per year and 39 medical associations. The VMA was founded in 1924 and is a non-profit organisation and the board consists exclusively of faculty members of the Vienna University School of Medicine. This Institution always has been, and continues to be, a conference and association management organisation dedicated to serving the needs of the medical nonprofit community.

### **Mondial Congress & Events**

Congress Travel agency: Hotel accommodation, travel and ladies programme



[www.mondial-congress.com](http://www.mondial-congress.com)

Service Portfolio:

DMC – Congress Travel agency

AMC – Association Management Company

Professional Memberships

IAPCO – International Association of PCOs

ICCA – International Congress and Convention Association

SITE – The Society of Incentive & Travel Executives

and various national and local Convention Bureaus

### **Kreiner Exhibition Management Medizinische Ausstellungsgesellschaft**

Exhibition management

[www.media.co.at](http://www.media.co.at)

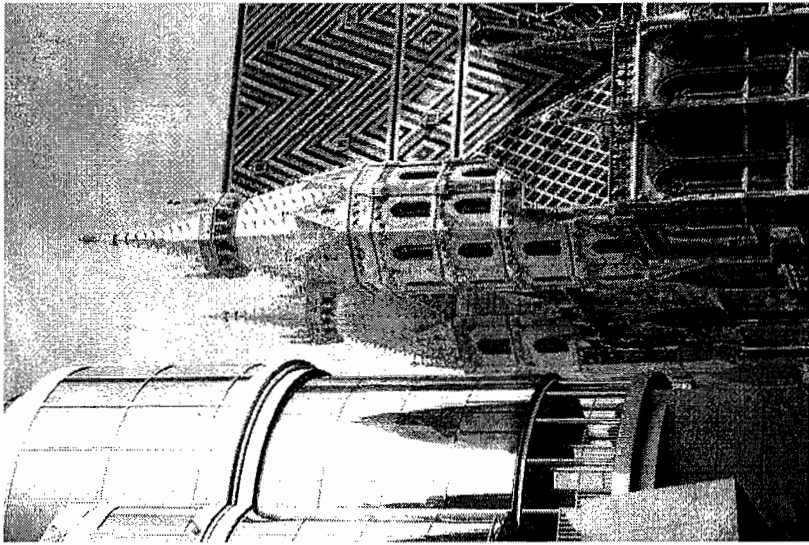
Medizinische Ausstellungs- und  
Werbe-gesellschaft" (MAW) is a family

business in the 4th generation. For more than 50 years, MAW has specialized in the organisation of technical exhibitions at medical conferences in cooperation with the scientific organisers, the congress offices (PCO), the congress centres as well as with the travel agencies. In this way MAW takes administrative burden off conference organisers and supports them in financial matters.

The Vienna Academy of Postgraduate Medical Education and Research, Mondial Congress and MAW cooperate closely – this guarantees smooth cooperation for our industry partners.

# Wonca Europe Conference 2012

Vienna-Austria



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THE MAYOR AND GOVERNOR  
OF VIENNA

1. Invitation Letters

- **I. Letter of Invitation by the Mayor and Governor of Vienna**
- **II. Letter of invitation by the Executive City Councillor of Finance,  
Economic, Affairs and Vienna Public Enterprises of the City of Vienna**

To the Executive Committee  
of  
WONCA Europe  
Institute for development of Family Medicine  
Poljanski nasip 58  
1000 Ljubljana  
Slovenia

Vienna, June 2008

Dear Members of the Executive Committee,

in my capacity as Mayor of the City of Vienna I take great pleasure in inviting you most cordially to hold the Conference of the European Society of General Practice and Family Medicine – WONCA in Vienna in 2012.

Vienna is well known for its cosmopolitan outlook and for being one of the world's leading convention venues. Its climate of openness and understanding makes it an ideal backdrop for meetings as well as for summits of the highest political relevance, technical symposia, corporate meetings and major international specialised conferences.

History has provided ample proof of Vienna's role as a prominent meeting place. The City's active commitment to research, its prospering economy and excellent conference facilities, combined with the professional experience of highly skilled management personnel, are the best guarantee for a successful continuation of this tradition. Today, Vienna is home to the United Nations as well as to other international organisations such as the IAEA, UNIDO, OPEC and IIASA.

I am confident that Vienna's attractions, its rich cultural life, stimulating arts and music scene, its refined lifestyle, traditional elegance and emphasis on first-rate service will provide an enjoyable and valuable complement to your meetings.

We look forward to welcoming you.

Yours sincerely,

Dr. Michael Häupl  
Mayor and Governor of Vienna

Neubaus, A-1082 Vienna, Austria

MAG.<sup>a</sup> RENATE BRAUNER  
VIZEBÜRGERMEISTERIN UND  
LANDSHAUPTMANN-STELLVERTRETERIN  
AMTSFÜHRENDE STADTRÄTIN FÜR  
FINANZEN, WIRTSCHAFTSPOLITIK UND  
WIENER STADTWERKE  
VON WIEN

To the Executive Committee  
of  
WONCA Europe  
Institute for development of Family Medicine  
Poljanski nasip 58  
1000 Ljubljana  
Slovenia

Vienna, June 2008

Dear members of the Executive Committee,  
as member of the Provincial Government in charge of Tourism I take the pleasure in cordially inviting you to hold the Conference of the European Society of General Practice and Family Medicine – WONCA in Vienna in 2012.

Vienna offers itself as the most sophisticated and distinguished venue for conventions. The climate of tolerance and understanding creates ideal conditions for international meetings. That Vienna offers an extremely favourable ground for conferences has not only been proven by spectacular meetings of the superpowers but also by numerous non-political meetings, held in this city, chosen especially for its excellent reputation for scientific research and its flourishing economy.

I definitely hope to welcome your convention in Vienna.

Yours Sincerely,



Mag. Renate Brauner  
Executive City Councillor of Finance, Economic Affairs and  
Vienna Public Enterprises of the City of Vienna

Karlplatz, 1060 Wien  
Schreibzettel - Telefon: 4000 81 04  
Telefax: 4000 81 05  
E-Mail: presse.zus.information@wv.at  
DWR: 0066101

## 2. Why Vienna

Vienna, the Congress City

There are many good reasons for inviting such an important conference to Vienna:

The tradition of Vienna as a major conference site goes back to the year 1815, when the city hosted the peace talks following the Napoleonic Wars, the "Congress of Vienna". Since then, Vienna has established an outstanding reputation as conference city.

Vienna, the Imperial City

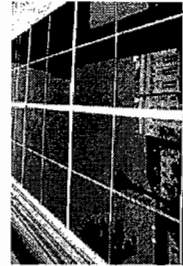
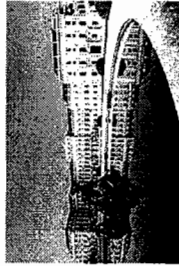
Walk in the footsteps of the Habsburgs, visit the splendid baroque Schönbrunn Palace and the Spanish Riding School, or stroll along the magnificent Ring Boulevard and take a look at the heart of the former vast Habsburg Empire, the Imperial Palace.

Vienna, the Metropolis of Music

Strike the right note at first-rate concerts and enjoy an unrivalled selection of music – from opera to musical. More famous composers have lived here than in any other city – in Vienna, music is literally in the air: Waltzes and operettas have their home here, and so do musicals "made in Vienna," which have conquered international audiences.

Vienna's Art Treasures

Discover Vienna's rich heritage and the latest achievements in art and architecture – from the magnificent Ringstrasse to the trendy MuseumsQuartier, one of the world's ten largest culture complexes.



## 2.1 Vienna - The Capital of Congresses

International statistics confirm year after year that Vienna ranks among the top five congress destinations of the world, providing all the infrastructure and professionalism required to successfully organize the WONCA 2012 in Vienna.

In international congress tourism, Vienna is in first rank (ICCA International Congress & Convention Association):

Rank	City	2006	City	2007
1	Vienna	147	Vienna	154
2	Paris	130	Berlin	123
3	Singapore	127	Singapore	120
4	Barcelona	103	Paris	115
5	Berlin	91	Barcelona	106
6	Budapest	86	Budapest	90

Source: [www.iccaworld.com](http://www.iccaworld.com)

Since the 20th century Vienna has established an international outstanding reputation as congress and conference city. Vienna offers a wide range of different venues covering magnificent historical palais, museums and modern congress centres. Vienna provides professional organisation and service from the very first moment of the organisation of the congress.

## 2.2 Vienna - Located in the Heart of Europe

Vienna is located in the very heart of Europe. This is of benefit to all participants, who will be able to reach Vienna easily either by plane, car or train.



Vienna has always been a gateway to the East. Numerous international enterprises have located their headquarters in Vienna to reach the Eastern European market. More than 15,000 Austrian joint ventures with Eastern European firms make sure that this competence is secured.

### 2.3 Vienna - An international City of best Quality of Living

Vienna is clean, green and safe. The delegates will feel at ease when discovering the numerous facets of this metropolis.

According to the "Mercer Human Resource Consulting" statistics Vienna is ranked among the three cities with best quality of living worldwide.

Rank	City	Country	Index 2007	Index 2006
1	Zurich	Switzerland	108.1	108.2
2	Geneva	Switzerland	108.0	108.1
3	Vienna	Austria	107.7	107.5
4	Vancouver	Canada	107.7	107.7
5	Dusseldorf	Germany	107.3	107.3
5	Auckland	New Zealand	107.3	107.2

Source: <http://www.mercerhr.com/referencecontent.jhtml?idContent=1128060>

#### Entry Regulations

Austria is a member of the European Union and the Schengen Treaty. EU citizens only need an official identification card for entering Austria; nationals of other states will need to inform themselves before the journey about the visa requirements for their respective countries. Travellers must, however, carry along their identification cards.

#### Customs Regulations

Austria is a member of the European Union and EU nationals are subject to the rules and regulations of the European Union. A valid passport assures admission for three months for citizens from non-EU countries. Nationals of non-EU countries may bring with them duty free "personal travel requisites", i.e. such articles as are required for their personal use or consumption or for their professional activities.

Compared to other international cities, Vienna has a **low price niveau** and offers restaurants, shops and hotels in all price categories.

Vienna has a long tradition of **hospitality and openness**. The doors have always been and still are open to people from other countries, regardless of their background. 9.3 % of the population of Austria and 18 % of the population of Vienna do not hold Austrian citizenship.

#### History of Medicine in Vienna

Follow us through the medical history of Vienna and visit with us places like Josephinum, Narrenturm and the Sigmund Freud collection. In 1784, Austrian Emperor Joseph II founded the basis of what is now the Viennese General Hospital – a hospital meant to be the most progressive medical centre of its time. In 1867, Theodor Billroth became head of the 2nd Surgical Clinic at the General Hospital in Vienna. In 1881, he performed the first successful resection of a pyloric cancer in a human being: this stomach resection in its two variants marked the beginning of abdominal surgery. As the most gifted surgeon of the latter 19th century, Billroth was teacher and model for a vast number of students who subsequently attained worldwide acclaim.



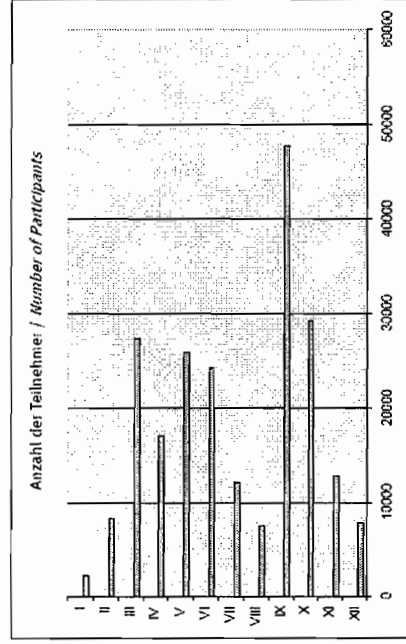
Upon special request we visit the historic surgery/auditorium hall. The Institute for the History of Medicine and the museum of the Medical University of Vienna have been housed at the Josephinum since 1920, the abbreviated name for the "Medizinisch-chirurgische Josephs-Akademie". The museum's main attraction, however, is the unique collection of life-like anatomical and obstetric wax models. They have been displayed at the Josephinum in 368 rosewood and Venetian glass showcases since 1780. This wax model collection, initially used for anatomy instruction, is a superb work of art and the only collection of its kind in the world. The "Narrenturm", located inside the sixth courtyard, is a big tower where all the mentally ill patients were kept.



There, about 250 mentally ill people found accommodation. What today sounds and looks like a nightmare, was originally intended as an "improvement" of their treatment. Finally, we dedicate the final part of this tour to Dr. Sigmund Freud. In his former living quarters and office, the Sigmund Freud Museum today presents an exhibition documenting the life and work of Freud, founder of psychoanalysis. Freud lived and worked in this house from 1891 until June 4th, 1938, when the National Socialists forced him to flee with his family into exile in England.

## 2.4 Vienna - Facts and Figures

- Climate**  
 In July, the average temperature in Vienna is 20.7 °C = 69°F. Normally the climate is very dry but there is always a chance for occasional rain.
- Public Holiday**  
 August, 15th Assumption Day
- Language**  
 The Language spoken in Austria is German. Most Austrians speak English, some also speak French, Italian or Spanish and are happy to help visitors.
- Local Currency**  
 The official currency in Austria is EURO (€)
- Electricity**  
 220-volt AC current. Connector plugs/sockets correspond to European standards, but it is advisable to take along an adapter just in case.
- Telephone**  
 Public call boxes and card-operated pay phones can be used for direct-dial calls within Austria and abroad. Hotels are entitled to collect a surcharge for telephone calls made by their guests.  
 Mobile telephones: there are GSM networks at 900 and 1,800 MHz as well as GPRS, UMTS and UMTS-Edge networks.  
**Country code for Austria: +43**
- Meeting Statistics Vienna 2007**



ie 11

## 3. Proposed Conference Venue

### 3.1 Austria Center Vienna

The Austria Center Vienna (ACV) is not only Austria's largest conference centre and host to a wide range of major international conferences, trade exhibitions, balls and events, but in December 2005 it also became a showcase for the visual arts.



The Austria Center Vienna is ideal for large conferences with related exhibitions, trade shows, international and national corporate meetings, product launches, other meetings, cultural and public events, balls and banquets. It only takes about 10 minutes on the U1 underground line (red) to get from citycentre hotels and attractions to the Austria Center Vienna (ACV). The taxi ride to/from Vienna International Airport takes on average 25 minutes.

Vienna's largest convention facility has seating for a total of 10,200 persons, spread over 17 air-conditioned halls with capacities ranging from 100 to 4,320. Some of these halls can be flexibly partitioned if required. All conference rooms are equipped with high-quality conferencing and event technology and have large recreation areas, foyer restaurants, numerous offices and meeting rooms close by. The event centre boasts a total of 170 side rooms.

There are four connected exhibition halls covering an area of 12,200 square metres which can also be used independently of the main building e.g. for trade fairs. The main building itself boasts additional exhibition space of some 10,000 square metres. When the halls are used during conferences for accompanying exhibitions, there is direct access from the main building at blue level.

Page 12

### 3.2 Fact Sheet

#### Conference rooms

- 17 rooms (total area 9,500 sqm/102,267 sq ft) for 100 to 4,320 persons
- total capacity of the Austria Center Vienna: approx. 10,200 persons
- 170 offices/meeting rooms, incl. 6 Lounge-areas
- 5 VIP suites
- Exhibition areas:
  - Exhibition space approx. 22,200 square metres, approx. 12,200 square metres of which are located in four exhibition areas (X, XL, Y und Z)

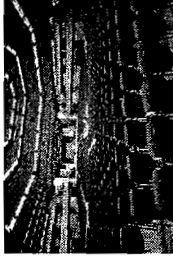
#### Services

#### Catering

- Innovative catering system "F&B meets customer"
- 9 foyer restaurants
- unlimited catering options throughout the building
- banqueting service available in conference rooms

#### Other

- Registration desk
- Cloakroom
- Multilingual information service
- Internet corner
- Cash machine
- Shop (magazines, souvenirs, tobacco goods)
- Stewards and security service
- First-aid staff
- Freight forwarding and customs clearance
- Parking decks accommodating 1,000 cars
- 25 parking spaces for busses, truck parking area

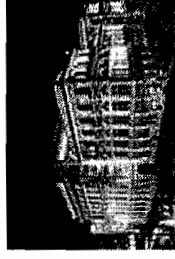


## 4. Social Events, Optional Tours & Cultural Programme

In Vienna, tradition does not only mean exhibitions in museums as it is a pulsating part of daily life. In many ways the Habsburg Empire, which ended 90 years ago, is still alive, setting the tone and the style of its magnificent capital to this day.

#### Music - Art - Architecture

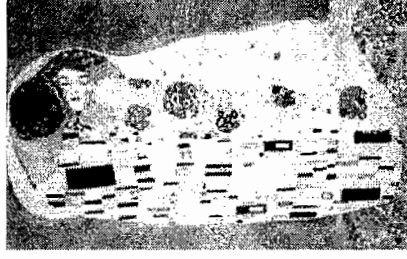
The Vienna Opera House has a world-wide reputation for its first-class opera performances and is also known because of the Vienna Philharmonic Orchestra. A night at the State Opera is one of the most impressive events any visitor to Vienna can experience..



Vienna is the city of famous composers like Schubert, Mozart, Johann Strauss, who still today enchant people all over the world with their unique melodies. In our time the Vienna Boy's Choir represents Austria all around the world. Also modern music history is influenced by Austrian artists e.g. Falco, and Joe Zawinul.



Klimt, Schiele and Hundertwasser had a strong influence on the cultural time in the 19th and 20th century. Their works can be admired in different museums e.g. the Belvedere and the Museum of Applied Arts. Hundertwasser realised new forms of architecture that are famous for Vienna.



#### Coffee Houses - Restaurants - Bars

The Viennese Cuisine is the only one in the world named after a city - it is known all over the world to please the palate. You may not leave Vienna without tasting the „Tafelspitz“ (boiled tender beef in a broth), the „Wiener Schnitzel“, or the „Schweinsbraten“ (roast pork with lots of garlic). For dessert you might taste the various pastries, the „Apfelstrudel“ and the famous chocolate cake „Sacher Torte“.

Coffee houses are an integral part of daily life. The Viennese coffeehouse goes back a long, long way. And yet despite its age - or perhaps because of it - the coffeehouse is more alive and diverse than ever before.

Vienna, a city with a talent for good living, has no shortage of sweet delicacies. Luxury pralines from Altmann & Kühne, the legendary Sacher-Torte or Caprese Verdi gâteau from Alda are all perfect mementos of a trip to Vienna

Vienna is the only metropolis that presses its own wine.

Whether it's a Riesling, white Burgundy or Blauer Zweigelt - Viennese wine is superb! Enjoy the delicious Viennese grape juice where it occurs most naturally: at a heuriger, a Viennese tavern or a chic restaurant.



#### 4.1 Prime Selection of Special Events in Vienna

##### Farmers Wine Festival Exclusive Party /Event Selection

Location Wine village/Baden  
Nb. / person 50-2500  
Duration approx 4,5h



Kirtag, also Kirttag, was originally a village festival on the occasion of the village church being consecrated. At a traditional Kirtag fair today, visitors will find stalls with delicious specialties, home-made arts and crafts as well as fun group games like "Nail in the block" for entertainment. The venue is decorated with Austrian banners as well as flowers, menu cards and red-white-red napkins. A rich traditional buffet with specialties from all over Austria, local fruit juices and fruit brandies will fulfil all culinary expectations. Crispy knuckles of pig, pretzels and delicious spare ribs from the lava stone barbecue are only a few of the specialties that will spice up your evening.

Quality comes first when it comes to organic agriculture in Austria. There are good reasons why most of Austria's farms are cultivated organically: first of all, the conversion from conventional to organic farming was quite easy, and also government subsidies for organic farming are attractive in Austria. Today, Austria has the highest rate of organic farmers in the EU! Regular examinations by officially certified associations safeguard the different organic products and will, for interested people, organize a guided tasting with the local Wine Queen. In the meantime, modern but Alpine-style music will be played to keep you in a pleasant mood. In the evening, an original Austrian brass band will entertain you with typical marches, polkas and waltzes. Moreover a group of original Schuhplattler will perform.



Afterwards, a crash course in "Schuhplatteln" will be offered for all interested participants. Translated into English, Schuhplatteln means "shoe slapping". You may wonder why until you watch a Schuhplattler being performed - the men are really slapping their shoes. Not to be outdone by the men, the women supply the other highly recognizable part of a Schuhplattler dance - the spinning. Some dances were developed to celebrate particular professions of the time. Other dances were created as "flirting dances". Still others were performed to celebrate specific regions or towns.

**Austrian Beer Party**  
Exclusive Party /Event Selection

Location      Ottakringer brewery  
No. / person    30-250  
Duration        approx 4,5h

Since 1830, the Ottakringer brewery has belonged to the most favourite beer breweries in the eastern part of Austria. The historic buildings are located in Vienna and have kept the charm of the past while beer is still being produced. The nostalgic former barley-storage part of the brewery has now been changed into a very rustic event location and is one of Vienna's best-kept secrets. A rich traditional buffet with specialities from all over Austria, local wines and brandies are there to fulfil all culinary expectations Crispy knuckles of pig, pretzels and delicious spare ribs are only a few of the specialities that will spice up your evening – accompanied by original Ottakringer beer from the tap or fine Austrian wine. As every party needs an impressive and funny start, we ask the host to open the first "Company" beer keg personally – just like at the famous October or "Kir" festivals.



The venue is decorated with Austrian national banners as well as humorous beer and nostalgic elements, menu cards and red-white-red napkins. During the opening ceremony, an original Austrian brass band will entertain you with typical marches, polkas and waltzes. Moreover, a group of original Schuhplattler dancers will perform, followed by a crash course in "Schuhplatteln" for all interested participants. Our Schnapps Girl will inform you about the many different products and will organize a guided tasting for those interested. In the meantime, modern but Alpine-style music will be played to keep you in a pleasant mood. Prove your strength and ability with a typical "Kirtag" game called "Nail in the block".



Teams are formed and each team needs to get its golden nail into the wooden block – a typical Austrian Game. The winning team receives a certificate and a golden hammer. Traditional Austrian specialities from all 9 provinces and wines from Austria's most famous wine yards will be available for tasting. This evening will introduce you to a broad spectrum of Austrian traditions and specialities – offered at one of Vienna's most beautiful locations – making it an event not to be missed.



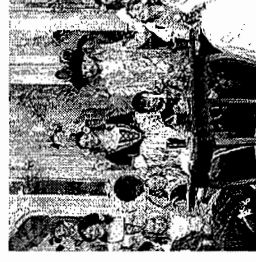
**Baroque Festival in Vienna**  
Exclusive Party /Event Selection

Location      Viennese Palace  
No. / person    30-600  
Duration        approx 4,5h

Dive into the elegance and sophisticated lifestyle of the Baroque period of the 17th century. Be invited to a Baroque festival crowned with a magnificent gala dinner in the estate rooms of one of Vienna's most beautiful locations. Your host will be Maria Carolina Duchess Fuchs Mollard – the most important lady at Empress Maria Theresia's court, Her Majesty's adviser and only true friend. It will be her pleasure to invite you to a special evening dedicated to a giant of music – Wolfgang Amadeus Mozart. Meet Duchess Fuchs Mollard, Constanze Mozart, Mozart's famous competitor Antonio Salieri, and many more of Mozart's celebrity friends, together with our Baroque moderator, angel "Alicanto".



Most of the challenges in Mozart's life were mastered with the advice of Constanze Mozart, and so it happens that she knows all the secrets of the artist's daily life. She and Mozart's best friends will be pleased to share these with you and to introduce you to the most important persons of this festival. Be impressed by the elegance and grand lifestyle of the period, learn about historic games and taste dishes prepared from authentic recipes of the Baroque epoch. Mozart himself – a shining star of 17th century "Pop" heaven – will perform his latest creation and Alicanto will teach you how to dance the famous Menuett. This evening based on historic events will take you back in time 300 years.



Palais Pallavicini, situated in the very heart of Vienna, creates a harmonious unison with the nearby Imperial Palace (Hofburg) and the Spanish Riding School. As one of Vienna's most interesting palaces, it has been in the past and still is the venue for official receptions of monarchs and heads of state by the Austrian government. The building was erected on the initiative of Count Moritz Fries between 1782 and 1784 by Ferdinand Hohenberg von Hetzendorf, who also created the "Gloriette" in Schönbrunn. Only decades later did this magnificent palace become the property of the margraves Pallavicini, who still reside here today. It is therefore amongst those noble palaces that did not get their name from their first owner.



**Gleaming Elegance**  
Exclusive Party /Event Selection

Horse carriages are ready to take you through Vienna's narrow lanes and numerous courtyards directly to the Mozarthaus, where we have a special surprise planned for you. Join us for an exclusive chamber concert at one of Vienna's most secret and wonderful Baroque halls, and the city's oldest concert hall. Enjoy the beautiful pieces of classical music – just like in Mozart's days. After the concert, a glass of champagne will be served, followed by a short walk to K.u.K. Lobmeyr glass manufacture. In 1823, Josef Lobmeyr opened a small shop in the heart of Vienna. Only a few years later, the company received the honour of being called a purveyor of the Imperial and Royal Court.

Thus from then on, the Imperial family had an exclusive glass-supplier that catered to all their needs. In 1882, in the second generation, the Lobmeyr company started producing high-quality glass chandeliers in cooperation with Thomas Alva Edison. You should not miss the fact that not only the Vienna Imperial Palace was furnished by Lobmeyr, but also the Metropolitan Opera in New York, the festive hall at the Kreml and the Mosque at Medina. Since then, Lobmeyr products have been exported all over the world, enjoying a long-lasting, excellent reputation. Nowadays, you will find a range of unique Lobmeyr products such as glasses, mirrors and chandeliers. Many famous artists have cooperated with Lobmeyr – so it is not unusual if you find pieces by well-known designers like Matteo Thun here.

Especially for us, Lobmeyr will open its spectacular business halls. Numerous chandeliers and glass artefacts are presented, dating back from the very beginning of the company until today. After regular business hours have ended, Lobmeyr will reopen its doors to guide you through the wonderful collection of glass and invite you to dinner at the ground hall. Its glimmering beauty in candlelight, the culinary highlights of Viennese cuisine and the soft harp music in the background will make sure this evening turns into an unforgettable experience.

Location Lobmeyr Outlet  
No. / person 2-25  
Duration approx 4,5h



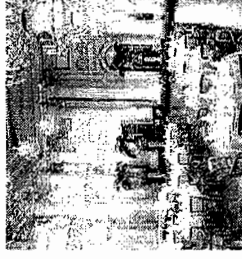
**Have a ball in Vienna**  
Exclusive Party /Event Selection

Known simply as "the Palace" among the Viennese, the Imperial Palace was the residence of the Habsburg Emperors until 1918. History was made in the halls of Hofburg on more than one occasion. The historical chambers have maintained their original character until today and nowadays – furnished with modern technical equipment – are a stunning backdrop for exceptional events of all kinds. You will find splendour and magnificence that will turn any event into an unforgettable experience. Festively decorated with flowers, the Grand Staircase marks the entrance to every event. Here is where guests are greeted and traditionally, at the beginning of a ball, each lady receives a little gift as a souvenir.

The lobby serves as a central meeting point, individually furnished for the needs of your event. The grand ball room, the "Zeremoniensaal" of the Habsburgs, was built in 1805: its architectural splendour is illuminated by magnificent chandeliers. Due to its great variety and size, this hall provides an exceptional setting for your gala banquet and glittering ball, all in one room. Flower girls will be expecting our guests, distributing gifts to the ladies. Members of the famous dancing school Eilmayer will open the ball in true Viennese tradition, with the famous Quadrille dance.

After the official "Alles Walzer", the dance floor and the buffet are officially opened. Our guests will be entertained by a classical Viennese ball orchestra playing melodies from different periods. A bar with an internationally renowned show-bartender will be exclusively set up to refresh you. Special Midnight performance upon request. Different buffet stations will be set up, with national and international finger food served in decorative style... all that will make this one evening to remember.

Location Imperial Palace  
No. / person 300-2500  
Duration approx 4,5h



Prince Orlovsky's Ball  
Exclusive Party /Event Selection

Location  
No. / person 20-80  
Duration  
approx 4,5h



"Palais Daun-Kinsky", one of Vienna's most impressive buildings in terms of art history, is a grand city mansion located on Freyung. Built between 1713 and 1716 for Philipp Laurenz, Count Daun, it is a gem of Baroque architecture hailed for its artistic finesse right from the beginning. At the end of the 18th century, it changed possession through marriage and became the property of the princely Kinsky family, remaining in the family for over 200 years. All of the European artists who worked on the construction and interior of the mansion were virtuosos in their respective field.

Johann Lukas von Hildebrandt was one of the most renowned architects of his time. The marvellous stucco decor was the work of the highly-esteemed Alberto Camesina, and the breathtaking ceiling fresco crowning the grand staircase was created by Carlo Innocenzo Carlone, who also crafted the magnificent ceiling painting in the "Ovalel Festsaal" in cooperation with Marcantonio Chiarini. Palais Daun-Kinsky captivates its visitors not only with the rich variety of interior design but also with its impressive stucco decor, remarkable oil paintings, magnificent quadrature paintings and its numerous sculptures.

The evening will have "Fledermaus" – the famous operetta by Johann Strauss – as a theme. Our guests will be entertained by a classical Viennese ball orchestra playing popular melodies by Johann Strauss. The decoration is centred around masks, feathers, and colourful flowers. A special highlight awaits you at the very start of the evening: Prinz Orlovsky himself will welcome you with the famous song "Ich lade mir gern Gäste ein" (trans.: I love to have guests) during cocktail, followed by more of the operetta's well-known melodies, performed between the menu courses. The high-quality operetta ensemble has been performing together at the Vienna State Opera as well as the "Volksoper" for more than 5 years already and is thus well-experienced in such inter-active performances.

Circus Fantastic  
Exclusive Party /Event Selection

Location  
No. / person 100-1000  
Duration  
approx 4,5h



From the circus days in ancient Rome complete with lions, pachyderms and performances interspersed with chariot racing to modern-day Cirque de Soleil, circuses have remained the most enduring and endearing form of entertainment in the world. The world has grown and changed, as so has the circus. From wagons to trucks to trains, the circus continues to reward innovation and creativity. With an independent approach to business, the circus represents all that is good and right about the human spirit, even today. For two thousand years, the circus's fire has burned deep in the hearts of performers as well as audiences, and will continue to illuminate the world of entertainment as it continues to evolve.

Wrapped up in a multi-faceted work of art, audiences enter a world of fantasy and culinary delights. "The Art of Entertainment and Cuisine" stands at the centre of culture and tradition in Vienna. This exclusive event has made a splash internationally with its exquisite cuisine and first-class artistic entertainment. Our choreographers have been attending the most important international circuses and vaudeville festivals, managing to engage the best, most original performers and artists from around the globe. These artists manage to fill their audience's eyes with wonder at their incredible performances. Magicians, acrobats, singers, actors, musicians and the eccentric restaurant staff – they are the "ingredients" of a show that moves between dreamy poetry and breakneck pandemonium. A variety of characters dissolves the boundaries between audience, artist and staff. Stage and auditorium merge in a unique atmosphere of relaxation and comfort..

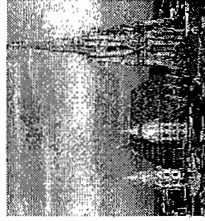
Watch acrobats perform right next to your dinner table, accompanied by the Salon Orchestra's music. In addition to the feature-length entertainment, the four-course gourmet dinner is at the centre of the evening. Each guest will be treated to a selection of specialties created by Viennese star chef Stefan Hierzer whose name stands for culinary excellence. All in all, this will be a fantastic evening for everyone – a combination of the best of Austrian cuisine and a truly fantastic show from the world of circus.



#### 4.2 Traditional sightseeing in and around Vienna

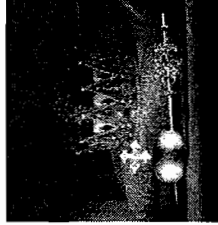
##### Classical Vienna (3,5 h)

This tour will give you an overall impression of Vienna's most significant historical sights. Along the Ringstrasse, we will show you numerous buildings, such as the State Opera, the two Museums, Parliament and City Hall. This tour's highlight will be a visit to the showrooms of Schönbrunn Palace, which was once the Habsburg family's summer residence and the home of Empress Maria Theresia. On the way back, we will pass Belvedere Palace, Prince Eugen's summer residence – photo stop included.



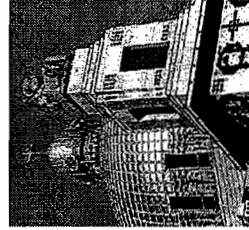
##### Imperial Vienna (1,5 h)

This city walk will introduce you to Vienna's first district. Starting at Kärntner Strasse, a world famous shopping street, we will steer you directly to St. Stephen's Cathedral in the very heart of Vienna. The Hofburg (Imperial Palace) and Michaelerplatz with the famous Spanish Riding School are other highlights. On the way there, we will lead you through Vienna's smallest and oldest streets, stopping at Hoher Markt (High Market) with its well-known "Anker Uhr". Apart from "hard" facts, our guide will also share some stories and fairy tales about Vienna with you.



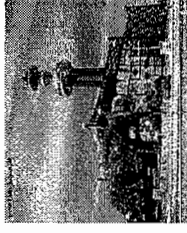
##### Art Nouveau (3,5 h)

Once Emperor Franz Joseph was indignant about the "naked building" right opposite his sleeping quarters. Today, Adolf Loos' superb building – now called Loos Haus – ranks among the most significant Jugendstil (Art Deco) buildings of its time. On this tour, we will also introduce you to the work of Otto Wagner, the leader of the Viennese architectural revival of the late 19th century. You will get to see the Secession, the post office on Georg-Coch-Platz and – as a highlight – the unique "Kirche am Steinhof". This important Art Deco church is normally closed to public and only opened on special request.



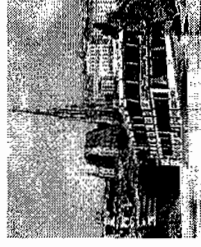
##### Modern Vienna (3 h)

Starting at the famous Hundertwasserhaus, an interesting example of an artistic residential building, this tour will lead you through Vienna's Prater directly to the Danube. See the architecturally impressive "UNO City" (Vienna International Centre) before continuing to Kahlenberg. From its view terrace, experience an overwhelming view across Vienna before enjoying a typical Viennese "Jause" at the revolving restaurant on top of the Donauturm.



##### Summer panorama tour & boat ride (3h)

As an ideal supplement to our Classical Vienna Tour, we invite you to a leisurely boat trip on the Danube. We will pass by the Prater, the Donauturm, and the "UNO City" and famous buildings by Friedensreich Hundertwasser, such as the Kunsthaus. Later you will visit the Hundertwasserhaus, his most well known building before you get to enjoy a magnificent view over Vienna and its vineyards from the hills of the Vienna Woods.



##### Vienna Woods (4 h)

A half-day excursion which shows you the most beautiful sights of the southern part of the Vienna Woods. Passing the Roman city of Baden (famous for its thermal springs), we drive through the romantic Helenental valley to Mayerling, a hunting lodge where Crown Prince Rudolph died tragically in 1889, now a memorial chapel. Then we stop at the Cistercian Abbey of Heiligenkreuz (burial place with the remains of the last of the Babenbergs). We then pass the Hölzrichsmühle and arrive at the Seegrötte. After a boat ride on the largest subterranean lake in Europe, we return to Vienna.



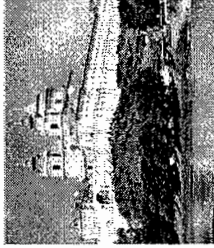
#### Burgenland (8-9 h)

In Eisenstadt, we visit Esterhazy Palace, once the Hungarian Princes' residence, and for many years the home of composer Joseph Haydn. After a short walk through the old town, we drive through the countryside of Lake Neusiedl, an area included on the UNESCO World Heritage List. In Rust, the city of storks, you have opportunity to have lunch while Gipsy Music plays. Enjoy an impressive boat cruise on Lake Neusiedl, Europe's largest steppe lake and a unique paradise for birds on the border.



#### Danube Valley (8 h)

During this full-day excursion, we will introduce you to the beautiful and romantic Wachau. Its ancient castles tell of its former importance as a trade and traffic route. One of them - Dürnstein - is especially famous: this is where King Richard Lionheart was held captive while waiting for his ransom to arrive from England. During a lovely boat trip, history comes alive again. At the very heart of the Wachau lies Krems, an old wine merchants' town. Completing this day of highlights is a visit to the magnificent Benedictine Abbey of Melk.



#### Salzkammergut - Lakes and Mountains (8-9 h)

This tour to Salzkammergut - the "Land of Operettas" - lets you enjoy some of the scenic beauty surrounding the city of Salzburg. Spend a dreamy day in this world of lakes and mountains, experience feelings of nostalgia and joie de vivre. The tour will take us past the villages of Hof, Fuschel and St. Gilgen to St. Wolfgang, where we will have a one-hour stop. During this time, you have the possibility to visit the village church with its famous altar by Michael Pacher and the renowned "Weisses Rössl". In the summer months, we also take a romantic boat trip across the lake.



#### 4.3 Pre- & Post-Congress Tours

##### Salzburg Rhapsody 2 days 1 nights

Salzburg, the world famous city located along the Salzach, is rich in history, tradition and architecture, a cultural gem with an enchanting urban flair. Its pictorial lanes in the old town, its numerous churches, the proud fortress and the lovely mountain landscape lend incomparable charm to the city. Visit with us Mozart's famous birth house, the magnificent cathedral, and meet the heir of the person who created the famous "Mozartkugeln" chocolates. The following day, enjoy a tour through Hellbrunn castle with its fascinating water follies and follow in Maria Trapp's footsteps as we visit with famous movie locations of "Sound of music" in the romantic Salzkammergut area.



Enjoy a relaxing train ride between two of Austria's most beautiful cities - Vienna and Salzburg - in a first-class compartment and stay with us at the best hotels in town. Imagine living in Mozart's Salzburg, with all its colourful costumes, fascinating architecture and monuments and its many culinary joys. Enjoy Mozart's most popular compositions by candlelight in the stylish ambiance of Stiftskeller St. Peter restaurant. Artists from Salzburg in historic costumes perform live while a multiple-course dinner is served, prepared as it was in Mozart's times.



1st day	Morning	First-class train ticket from Vienna to Salzburg - Pick-up by Mercedes limousine at Salzburg train station & transfer to selected hotel
	Afternoon	Pick-up for City tour "Classical Salzburg" (Dur. 3,5h) including all main sights like Mozart's birthplace and Hellbrunn castle with water follies
	Evening	Hotel pick-up & transfer by coach to a special "Mozart" evening with cultural and culinary highlights at the famous St. Peter-Stiftskeller including 4 course Gala menu and live classical entertainment (musicians & singers) presenting the best of Mozart. Return to the hotel on leisure.
2nd day	Morning	Free time for leisure shopping or Salzkammergut tour "Sound of Music"
	Afternoon	Pick-up by limousine and chauffeur for train station transfer, first-class train ticket from Salzburg to Vienna

## 5. Hotel Capacities

Budapest Rhapsody 3 days 2 nights

That Budapest – one of the most beautiful cities in the world – has developed where it is, is not down to some historical accident. Take a look at Gellért Hill, right next to the River Danube as it flows majestically through the centre of the modern city. Budapest possesses a rich and fascinating history as well as a vibrant cultural heritage. Recognizing the unique value of its traditions, it has managed to maintain its magic and charm, and is rightly known as the "Queen of the Danube".

Goulash, Hussars and the Fishermen's bastion are the synonyms of this great European capital. Hungary became a member of the European Union in 2004 and is more than ever a place to be. A classical and historic atmosphere combined with trendy and lively entertainment, all that is Budapest. Differences made this city the way it is now, you will discover. A rustic gipsy evening is included as well as an elegant dinner where all waiters are opera singers – and they perform during courses.



The delegates attending WONCA Congress 2012 will find any category of accommodation they desire in Vienna. The choice ranges from luxury hotels in former palaces, international and Austrian hotel chains and family-run establishments through to small, quaint pensions.



Especially for younger doctors there is a wide range of economic hotels, allowing an affordable conference for everybody.

Category	Rooms	Beds
16 *****	3.355	5.539
145 *****	11.696	22.199
133 ****	5.853	11.207
71 **	1.903	3.663
50 Youth hostels and private B&B	-	2.310
11 summer hotels *** (July to September only)	1.125	2.087
426 Hotels	23.932	47.005

Hotel pick-up & transfer by limousine to a rustic dinner with local gipsy music  
Return to the hotel on leisure

Hotel pick-up for City tour "Classical Budapest" (Dur. 3,5h)  
Budapest sightseeing tour including Fishermen's bastion, Matthias Church, St. Stephen's Cathedral, Parliament, Hungarian State Opera and all other sights

Free time for leisure or shopping

Hotel pick-up & transfer by limousine to an elegant Farewell dinner at Belcanto restaurant  
with unusual live "Opera" Entertainment. Every night from 7 o'clock until midnight professional artists perform opera, musicals, operetta, Italian, German and French songs as well as evergreens at the restaurant. The waiters also form a choir and sing from time to time! Return to hotel on leisure

Pick-up by limousine and chauffeur to pier  
Ticket for Hydrofoil ride on the Danube back to Vienna

First-class train ticket from Vienna to Budapest – Pick-up by Mercedes limousine at Budapest train station & transfer to selected hotel - both times depend on your flight schedule

Hotel pick-up & transfer by limousine to a rustic dinner with local gipsy music  
Return to the hotel on leisure

Hotel pick-up for City tour "Classical Budapest" (Dur. 3,5h)  
Budapest sightseeing tour including Fishermen's bastion, Matthias Church, St. Stephen's Cathedral, Parliament, Hungarian State Opera and all other sights

Free time for leisure or shopping

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Pick-up by limousine and chauffeur to pier  
Ticket for Hydrofoil ride on the Danube back to Vienna

5.1 Reserved Hotel Rooms for WONCA 2012—easily to be reached by public transport(within 10 minutes from conference venue)

5 Star Category	Hotel	Number of Rooms
	Grand Hotel	100
	Hotel Hilton Vienna	200
	Hotel Hilton Vienna Plaza	50
	Hotel InterContinental	50
	The Ring	20
	Vienna Marriott Hotel	100
	<b>Total</b>	<b>520</b>

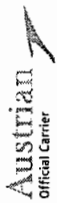
4 Star Category	Hotel	Number of Rooms
	Arcotel Kaiserwasser	100
	Courtyard by Marriott Wien Messe	90
	Hotel Astoria	50
	Hotel Delta	100
	Bellevue	60
	De France	110
	Hotel Donauzentrum	70
	Hotel Europa	50
	Hotel Hilton Vienna Danube	150
	Hotel Lassalle	70
	Hotel nH Danube City	120
	Hotel Park Inn Vienna	100
	Hotel Rathauspark	50
	Hotel Savoyen	250
	Lindner Hotel Am Belvedere	100
	roomz vienna	75
	The Imperial Riding School	100
	<b>Total</b>	<b>1645</b>

3 Star Category	Hotel	Number of Rooms
	Art Hotel Vienna	30
	Clima City Hotel	25
	Hotel Airo Tower	150
	Hotel Alexander	25
	Hotel Allegro	20
	Hotel Alpha	20
	Hotel Am Augarten	30
	Hotel Beim Theresianum	40
	Hotel Capri	15
	Hotel Cristall	20
	Hotel Kunsthof	30
	Hotel Lucia	30
	Hotel Messe	120
	Hotel Mozart	25
	Hotel Post	0
	Hotel Savoy	20
	Hotel Wandl	60
	Hotel Wien	20
	Hotel Wilhelmshof	40
	Senator Hotel	70
	Tabor City-Hotel	20
	<b>Total</b>	<b>810</b>

plus Youth hostels/student hotels

Total Number of Reserved Rooms:	
5 Star	520
4 Star	1645
3 Star	810
<b>Total excluding youth hostels</b>	<b>2975</b>

## 6. Transport Possibilities

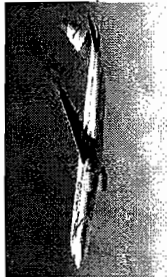


### 6.1 By Plane - Austrian Airlines

AUSTRIAN AIRLINES Group (Austrian Airlines, Lauda Air, Austrian Arrows), the country's flag carrier, offers connections to Vienna from over 100 destinations in Europe, USA, Japan, Asia, Africa, and Australia.

Together with the Star Alliance partners (Air Canada, Air New Zealand – Ansett Group, All Nippon Airways, BMI, Lufthansa, Mexicana, SAS

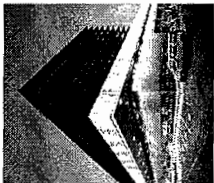
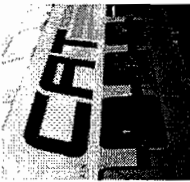
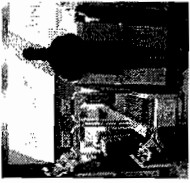
Scandinavian, Singapore Airlines, Thai Airways, United Airlines, US Airways and Varg) – Austrian Airlines offers a comprehensive network of worldwide destinations, high quality service on all carriers and acknowledgement of each others' frequent flyer miles. Known as the carrier connecting West and East, the Austrian Airlines Group offers up to 126 daily flights from Western Europe to Vienna and 37 flights from Central Europe.



Not included are flights from Star Alliance partners and other European/ Intercontinental Airlines.

### Low Cost Carriers to Vienna

- Air Berlin
- Air Lingus
- German Wings
- InterSky
- Niki
- SkyEurope
- Sterling



All in all 60 carriers offer direct flights to Vienna. The airport Vienna is awarded as one of the safest airports in the world.

The New City Airport Train (CAT) takes the delegates in 19 minutes in the centre of Vienna.

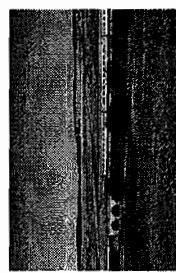
### Low Cost Carriers to Bratislava (Slovakia)

It takes approx. 45 min by car from Bratislava Airport to Vienna's city centre. A regular shuttle bus service is available.

Easyjet, Ryanair and Skyeurope fly to Bratislava.

### 6.2 By Train

Vienna occupies a hub position in Europe's international railway network. Intercity and international express trains are connecting cities of all parts of Austria and all major European destinations with the capital.

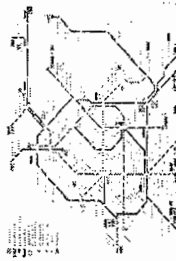


### 6.3 By Car / Bus

Austria's expressway network reaches right into Vienna, allowing a comfortable and convenient trip to Vienna by car or motor coach from any point within the European continent.

### 6.4 Public Transport

The Viennese public transport network offers most modern and efficient accessibility within the whole city. With this excellent service the delegates will be able to explore Vienna. The Vienna Transport Authority (Wiener Linien) offers a special rover ticket to delegates and accompanying persons. These tickets enables the delegates to make use of the public transport network for the duration of the respective event. There is no minimum purchase and "the convention ticket" is very easy to purchase as there are no photographs or special procedures necessary.



***We are looking forward to welcoming you  
in Vienna in 2012!***