

Minutes from Wonca Europe Executive Committee Meeting June 17, 2003 – Hotel Astral, Ljubljana, Slovenia

Present

President	Philip Evans
Vice President	Igor Svab
Honorary Secretary	Bjørn Gjelsvik
Honorary Treasurer	Vaclav Benes
EURACT	Justin Allen
EGPRN	Christos Lionis
EQuIP	Luis Pisco

Appologies for absence Helene Flottorp

Agenda

1. Welcome by the President

The President welcomed the Executive Board.
Apologies from Adm. Secretary Helene Flottorp were accepted.

2. Approval of the agenda

The agenda was approved.

3. Approval of minutes of last meeting held on February 1-2, in Belgrade

The minutes were approved. The action sheet was checked and adjusted.

4. Matters arising from the minutes

No matters were raised.

5. President's Report

Report from Wonca Executive Meeting in Galway 2003.
The report had been sent out by e-mail to the executive members.

6. Honorary Treasurer's Report

- a) Still it is a problem that many MO's does not pay in due time. The issue was discussed.
Among proposals discussed were: Late payers could be charged for an interest rent. Hon. Treasurer shall raise the question in Council meeting.
- b) Accounts 2002: The Executive approved the President's proposal to meet the financial deficit for 2002 with a transfer from the Reserve Fund.
- c) Secretariat expenses:
The Executive approved the steps taken by the President to solve the problems regarding Secretariat expenses. The problems which arose from the fluctuation of NOK versus USD and euros was regarded as outside our control.

It was emphasised that the new Secretariat and the administrative secretary had functioned

excellently, with a day to day service that met the needs of the organisation. The President proposed new budgets for 2003 and 2004 to be put forward for the Council. The aim of the proposals was to adjust the income and expenditure to the new realities. Due to less income from WE conferences (2002 and 2003), and the costs of the secretariat, a new budget was necessary.

It was discussed to what extent a proportion of the budget should be used on the secretariat versus other activities (networks, special projects). Different solutions were considered whether a fixed proportion should be set, or the expenditure of secretariat services should be a fixed proportion of Wonca Europe's annual income. It was decided that for the Budget 2004, a proportion of one third of the annual income would be proposed to the Council for approval and to discuss with the University in Trondheim, the delivery of services on that basis.

Decision:

The President's proposal for new budget 2003 was approved.

Budget 2004: We propose to spend 40 000 USD on secretariat expenses. The proposal should be discussed with the University in Trondheim.

Action: President and Hon. Treasurer.

7. Reports from the Network Organisations

- European General Practice Research Workshop (EGPRW)/ European General Practice Research Network (EGPRN)

- European association for quality in general practice/family medicine (EQuIP)

- European Academy of Teachers in General Practice (EURACT)

The reports were accepted.

8. Contract between Wonca Europe and the Faculty of Medicine, Norwegian University of Science and Technology

The Executive agreed to the proposed contract.

Decision: The proposal for a new contract was accepted.

9. Report from Wonca Europe Constitutional Working Party 2002

Decision: The report was adopted, to be submitted to the Council.

10. European Definition of General Practice

Reports from member organisations had been submitted to the secretariat. A summary of the reports was put forward by the Hon. Secretary. The report should be delivered to the Council.

Action: No action.

11. European Journal of General Practice

A verbal report was given by the President. The publisher (Mediselect) will continue to publish the Journal in 2003, but to a financial loss. Mediselect reported difficulties on the sponsorship issue.

A new effort for indexation of the Journal in US National Library has been carried out.

The Executive decided not to take any new initiatives at the moment, but wait for further reports from Mediselect regarding sponsorship.

12. New target strategy for ESGP/FM

Draft paper was put forward by Justin Allen and Christos Lionis. The proposal was discussed and approved by the Executive. It should be put forward to the Council and on the Open Meeting of Wonca Europe.

13. Wonca Europe's website

Suggestion received from the Belgian Society of General Practitioners/Family Physicians. The proposal should be passed on to the Council.

14. Proposal from EFMI Primary Care Working Group

Proposal passed on to the Council.

15. Wonca Award

The Award was noted for passing on to the Council Meeting. Secretariat sends request to Wonca World about what happens.

16. Future conferences

a) 2004

Amsterdam, The Netherlands

June 1st – 4th

Orlando, Florida, USA, 17th Wonca World Conference

Oct. 14th – 17th

b) 2005 Athens, Greece

Sept 3rd – 7th

c) 2006 Florence, Italy

Aug 27th – 31st

d) 2007

Singapore, 18th Wonca World Conference

July 24th – 28th

European Conference – bid received from CNGE, France

The reports from the organising committees were tabled and accepted, to be passed on to the Council meeting.

The bid for 2007 will be sent to Council for consideration.

17. Next Meetings

September 19 – 21, 2003 Ankara, Turkey. The planning for the meeting should continue.

Jan 31 – Feb 1, 2004 The meeting will take place in Portugal.

18. Any other business

Proposal from Netherlands. The executive approved the proposal regarding a possible European meeting promoting general practice, and will pass it on to the Council Meeting for consideration.

Christos Lionis reported for information that a New European Textbook of GP is edited in Italy.