



Wonca Europe Executive Board Meeting Istanbul 2008

- Date: February 2, 2008
- Time: 8.30 – 17.00
- Present: Igor Svab (chair), Egle Zebiene, Meta Wiborgh, Tony Mathie, Marianne Samuelson, Eva Pradier Hummers, Colin Bradley, Job Metsemakers, Barbara Toplek
- Guests: Agenda 7: Colin Bradley (EJGP Chief Editor) and Ylva Haraldsdotter (Informa)
Agenda 18: Erdem Birgul (Istanbul HOC)

AGENDA

1. Welcome by the President
2. Approval of the Agenda
3. Approval of the Minutes, Paris, October 2007
 1. Matters arising from the Minutes
4. President's Report
5. Honorary Treasurer's Report
6. Reports from the Network Organisations
 - European General Practice Research Network (EGPRN)
 - European Academy of Teachers in General Practice (EURACT)
- Meeting with "World Forum CPD in Medicine"
 - European Association for Quality in General Practice /Family Medicine (EQUIP)
7. European Journal of General Practice
8. Network Funding – Draft Proposal (Egle Zebiene)
9. Wonca Europe/ Wonca World Matters
 - a. Levies
 - b. Wonca World Proposal for Subtrust of Wonca Europe
 - c. Wonca World EB Funds (Wonca Europe Scholarship)
 - d. Manfred Maier's proposals to Wonca World Executive
10. Special Project Funding – Autumn Round 2007
11. Bylaws Committee – Job Metsemakers
12. Discussion paper "Wonca Europe and its Special Interest Groups"
 - Letter from Harm van Marwijk, Wonca World Mental Health Working Party
 - Comment from Chris van Weel
13. Conflict of interests and the pharmaceutical industry (Michael Kochen)
14. Wonca Europe interest for a meta research project (Marc Jamouille, Médecin de Famille, Jumet, Belgium)
15. GRACE Project (Genomics to combat resistance against Antibiotics in community - acquired LRTI in Europe; Theo Verheij)
16. Database for evidence of Primary Care (Chris van Weel)
17. Paris 2007 Evaluation

a. Wonca Europe 2007 HOC Report

18. Future Conferences:

- Suggestions for manual WONCA Europe Conference by VdGM
- 2008 Istanbul, Turkey – Erdem Birgul invited
 - Special interest Group GRIN
- International Conference Quality in Primary Care, Ljubljana, Slovenia 28-29 March, 2008
- 4 - 6 April, 2008 – Lisbon, Portugal (The invitational conference for college leaders)
- 2009 Basel, Switzerland
- 2010 Malaga, Spain
- 2011 Krakow, Poland

19. Any other business

a. GLOBE Project - information

20. Next Meeting - proposed date and place: Vilnius, Lithuania, 6 – 8 June 2008

Minutes

1. Welcome by the President
Igor Svab welcomed members of the new Executive Board.
2. Approval of the Agenda
Agenda was approved.
3. Approval of the minutes of the last meeting held in Paris, 2007
Minutes were approved. Matters arising from the minutes:
 - Paris discussion groups: several issues and suggestions were presented. Practical steps should be taken to ensure follow-up of these.
Decision: Meta Wiborgh will list and prioritize the suggestions and prepare a first draft for further discussion in Executive until March 1st. A proposal will be circulated to all colleges for comments. Colleges that will not respond will be chased further. A first proposal could be ready for the Lisbon conference. We plan a final discussion in the Istanbul Council meeting
4. President's Report
Igor Svab presented his report (see appendix 1)
5. Honorary Treasurer's Report
Tony Mathie reported. Treasurer's report was accepted (see appendix 2) Accounts for 2007 are more difficult since (1) WW satellites still to be paid. And (2) the 2007 Paris HOC is late with final report and payment. The contract with Paris organizers requires payment in 90 days.
Decision: Penalties to be included in the contract for Malaga 2010.
Budget 2008 was agreed. Wonca World budget for Wonca Europe president will be included in our Wonca Europe budget to set up Wonca Europe Scholarship
6. Reports from the Network Organisations
 - European General Practice Research Network (EGPRN)
Eva Pradier Hummers presented EGPRN report. (see appendix 3)
A first outline of the European Research Agenda for GP had been discussed with and approved by Igor Svab at the EGPRN meeting in Nijmegen in May 2007.
A draft research agenda to be discussed at the Wonca Europe conference in Istanbul.
An EGPRN workshop in Istanbul would be a good opportunity for implementation.
Further discussion of strategy to be taken in the Council in Basel.
 - European Academy of Teachers in General Practice (EURACT)
Egle Zebiene presented EURACT report. She reported on CPD forum meeting (both in appendix 4).
It seems that CPD Forum is a private initiative under influence of pharmaceutical industry. So far it is led by specialists. Wonca Europe doesn't want to be involved. They can present it during the conference (workshop).
Decision: More information is needed. So far we don't authorize the use of Wonca Europe logo for this project. Igor Svab will write a letter.

Egle Zebiene gave a verbal report about the financial problems with Assessment Course 2008.
Decision: Wonca Europe will cover potential financial loss of the course.

 - European Association for Quality in General Practice /Family Medicine (EQuiP)
Marianne Samuelson presented her report (see appendix 5).
7. European Journal of General Practice
Colin Bradley, EJGP Chief Editor and Ylva Haraldsdotter, Informa were invited to the meeting.
Email of Michael Kochen was discussed with Colin Bradley. He pointed out the following problems:

- Number of individual subscribers is still low; number of libraries increased
- Publisher has difficulties to understand the nature of Wonca;
- Marketing directed at wrong conferences
- Communication with Informa – Colin has to deal with a larger group involved in journal;
- Problems with Colin's secretarial support;
- Change in editorial board is needed.

Colin Bradley announced that he plans to step down in near future.

Meeting with Informa Healthcare:

Main topics were discussed:

- Publisher's report 2007 (see appendix 6)
- Editorial Office handover/Launch of manuscript central

A complete transfer of the editorial responsibilities should be made before the end of February. The manuscript central is ready for launch as soon as the final details have been provided by chief editor.

- iOpen Access

Wonca Europe has doubts about the offer to the authors whose manuscripts are accepted for publication in an iOpen Access journal. They will have the option to make their articles freely available for one off fee of 3250 USD.

- Strategies of increasing Wonca subscriptions

Individual member subscriptions have decreased during the year. Informa marketing strategy to be changed slightly. Promotional possibilities should be considered in greater detail.

- Supplements

We have possibility to publish abstract books from the conference as supplements to the EJGP with key notes, selected abstracts. The same format of the abstract books could be used for every conference.

- New cover for the increased volume of 2008

Two suggestions were presented in order to draw attention to the increased volume 2008.

Decisions (Job Metsemakers will prepare a list of concrete actions).

- Journal should be seen at the appropriate places. Wonca conferences should be used for promotion; we need to target national conferences of our colleges, networks national meetings. Main target should be defined. A letter to Wonca colleges will be sent. They will be asked to give information and contact details of key organizations and to provide information about dates and venues of national conferences and meetings.
- Communicatin between Informa, Chief Editor and Wonca should improve. Yearly report (in the same format) should be sent to Wonca Europe by February 1st. Update statistics should be sent prior every Wonca Europe meeting.
- Collaboration committee: the publisher and Wonca Europe should set a joint committee. This task to be on the list of activities for future prepared by Job Metsemakers.
- New chief editor and new editorial/advisory board will be needed.
- Launch of new manuscript central will be by February 15th. It must be clear what was published, rejected and what was left in between – we need to contact those and apologize.
- Plan for communication to be done by Colin Bradley and Informa.
- Duties of the editorial board should be discussed.

- By May 1st to receive the management plan and the vision of the new editorial board with job description. Task to be done by Colin Bradley and Job Metsemakers.
 - Proposals for new journal covers: existing colors should be kept, highlights to be added.
 - Minutes of the EJGP meeting to be sent to Informa.
8. Network Funding – Draft Proposal (Egle Zebiene)
Egle Zebiene presented the proposal to establish an annual fund for support of international projects in the field of family medicine.
Decision: A proposal for the council meeting in Istanbul will be prepared by Egle Zebiene and Tony Mathie: an internal project fund will be established with the budget of 20.000 USD. Only three networks can apply. Applications will be submitted once a year by February 1st. Meta Wiborgh is going to be a contact person from Executive Board. She will prepare an advice for the EB with 2 outside members which are specific experts to the topic of the applications. The final decision will be always made within Executive Board
Igor Svab will inform the presidents of the networks. The project will start in 2009.
9. Wonca Europe/ Wonca World Matters
- Levies:
We still haven't received money from satellite symposia. WW share of levies from Paris 2007 will be subtracted. Membership dues for 2007 are late.
 - Wonca World Proposal for Subtrust of Wonca Europe
Alfred Loh has proposed an idea of Wonca Europe being a subtrust of Wonca World. This idea was not accepted by the Executive and we have asked for alternative proposals by the CEO.
 - Wonca World EB Funds (Wonca Europe Scholarship)
Wonca Europe will request the Wonca World EB funds (5000 USD) to establish Wonca Europe Scholarships
 - Manfred Maier's proposals to Wonca World Executive
Wonca Europe Executive Board supports both Austrian proposals for Wonca World Executive in Dubai.
10. Special Project Funding – Autumn Round 2007
We received one bid from Turkey. Research questions are not clear; we don't understand the main research problem.
Decision: The project is not sufficiently developed. Eva Pradier Hummers will prepare a letter with comments to the proposal so they can run again in 2008.
The new special project proposal committee was appointed: Eva Pradier Hummers (chair), Job Metsemakers, Tony Mathie.
11. Bylaws Committee – Job Metsemakers
Two tasks were given to the bylaws committee in Paris: gender issue and election matter.
Decision: Bylaws committee got the permission to revise the bylaws entirely and come with the proposal for the EB meeting in June.
12. Discussion paper “Wonca Europe and its Special Interest Groups”
Draft proposal was prepared by Maarten Klomp.

Decisions:

- Revision of their status will be made every three years (based on the annual reports)
- to be added to the paper.
- We will go with the view at every council.

- We accept 5 proposed special interest groups: Primary care diabetes group (PCD) International Primary Care Respiratory Group (IPCRG), European Primary Care Cardiovascular Society (EPCCS), European Society for Primary Care Gastroenterology (ESPCG), General Practice Respiratory Infections Network (GRIN). Job Metsemakers will start the process of signing the agreements in collaboration with Maarten Klomp.
- We need to verify the Wonca ICOH group to accept them in June. Job Metsemakers will start the process with checking the criteria.
- European Forum for Primary Care has the observer status.
- The European Society of Cardiology - new Council on Primary Care: Bjorn Gjelsvik and Richard Hobbs were appointed on behalf of Wonca Europe.
- Comment from Chris van Weel: a new name for SIG needs to be selected. To be decided later. So far we have only one proposal: European SIG
- Letter from Harm van Marwijk, Wonca World Mental Health Working Party: We don't interfere with scholarship programmes of the HOC – it is up to their financial possibilities. Igor to inform Harm van Marwijk

13. Conflict of interests and the pharmaceutical industry (Michael Kochen)

The subject was fully discussed. A rigid code is not feasible. We are aware of the problem and we will advise future HOC to be careful.

14. Request to Wonca Europe for interest in a meta research project (Marc Jamoulle, Médecin de Famille, Jumet, Belgium)

The EB recognizes the value of this approach and would like to extend support:

*Abstracts submitted for Istanbul: we will forward this request to Maarten Klomp and recommend helping with 2008 HOC.

* Budget issue: we suggest submitting the project for a special project funding.

15. GRACE Project (Genomics to combat resistance against Antibiotics in community - acquired LRTI in Europe; Theo Verheij)

We suggest to link through GRIN. Job Metsemakers will write him a letter.

16. Database for evidence of Primary Care (Chris van Weel)

This is a matter for Wonca World. We support it but we need to know what is required from Wonca Europe. Igor to ask Chris at World EB meeting in Dubai

17. Paris 2007 Evaluation

Wonca Europe 2007 was a success. We have not received full report and money yet.

18. Future Conferences

Job Metsemakers tabled his report on future conferences matter. The subject was fully discussed. Based on the responses received so far, there have been no final conclusions.

Suggestion for Wonca World EB meeting in Dubai:

A different concept of the World conferences is needed – we need to address specific problems in a region that needs support. Igor will present it in Dubai – before that he will circulate his proposal within Executive. We'll come with proposal in June and present it in Istanbul.

- Suggestions for manual WONCA Europe Conference by VdGM
Most of the suggestions are worthwhile. Job Metsemakers will look at the comments. We will consider them before we sign the contract for Malaga.
- 4 - 6 April, 2008 – Lisbon, Portugal (The invitational conference for college leaders).
We haven't received the programme yet.

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- 2008 Istanbul, Turkey – Erdem Birgul prepared a report. We have two problems:
 - VdGM is slow in responding. They have communication problems. EURACT will try to involve them more in their activities. VdGM is a separate organization with their own funding. We need to let them go a separate way.
 Decision: Igor Svab will write them a letter. HOC will provide accommodation for one night for the seven facilitators provided by EURACT.
- EURACT: complaints that Okay Basak, EURACT representative for Turkey is not collaborating. Issue to be discussed in Kranjska Gora next week during EURACT EB Meeting.
- 2009 Basel, Switzerland

The report was sent. Question of conference fees for young doctors was stressed. We strongly suggest to HOC to recognize serious discounts for young doctors, but it is up to them, how high it is. Egle Zebiene will answer to Bruno Kissling.
- 2010 Malaga, Spain

Tony Mathie, the liaison person, will prepare a draft contract. To be included:

 - Penalty clause
 - 1.5 day of the pre-conference meeting (VdGM)
 - Payment of accommodation for 2 participants per country (VdGM)
 - 1 day hotel accommodation for VdGM facilitators
- 2011 Krakow, Poland

Venue is not big enough. Marianne Samuelson was appointed as liaison person.

19. Any other business

- a. GLOBE Project – for information, a matter for Wonca World
- b. ISWI proposal from Chris – agreed, we nominate Ted van Essen (Netherlands) as our liaison person. Job will inform Ted
- c. Report from European Summit on Cardiovascular Prevention, Nice – report from Bjorn Gjelsvik was accepted, we support his suggested steps.

Next Meeting: Vilnius, Lithuania, 6 – 8 June 2008