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**63rd EQuiP Assembly Meeting**

**Zagreb, 22-23 September 2023.**

**Program**

**Venue:** Croatian Institute for Brain Research, School of Medicine, University of Zagreb
Šalata 12, 10000 Zagreb, Croatia

Correspondence on the EQuiP meeting to **zlata.ozvacic@mef.hr**

General EQuiP correspondence to **equip@qualityfamilymedicine.eu**

**Friday, September 22, 2023.**

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| **08.30-09.00** | **Informal gathering as members arrive** |  | ***Room 1*** *Ground Floor* |
| 09.00-09.30 | Opening of the meeting. Welcome to new members | ***Andrée, Piet, Dorien, Ulrik, José Miguel******Representatives of******University of Zagreb******School of Medicine***  | ***Room 1*** *Ground floor* |
| 09.30-10.30 | **Executive Board report*** 2023 Dublin minutes for approval
* Finance
* Website, newsletter, membership
* Constitution
* WONCA Europe EB report
* WONCA WORLD WP QPS report
* WONCA WORLD EB report
* EGPRN report
* Other Networks and Organisations
* EQuiP Bursary from WONCA Europe
 | ***Andrée Ulrik José, Andrée******Andrée******José Miguel, Zalika******José Miguel, M Pilar******Maria Pilar******Goranka******Andrée*** | ***Room 1*** *Ground floor* |
| 10.30 – 11.30 | **EQuiP Events updates*** Summer Schools future models
* WONCA Brussels 2023 report
* Coming meetings and conferences:
	+ WONCA Dublin 2024
	+ EQuiP Spring Conferences:Ghent 2024, Linz 2025, Krakow 2026
 | ***Hector******Andrée******Piet******Erika******Krzysztof******EQuiP*** | ***Room 1*** *Ground floor* |
| **11.30-12.00** | **Coffee and tea** |  | *Ground floor* |
| **12.00-13.00** | **PLEASE ALL SUBMIT DRAFT REPORTS & PROPOSALS IN ADVANCE.****Plenary Session on existing and new Projects and Working Groups (WGs): Collaborations, Teamwork, Leadership, Aims, Outputs and Communications.****AGENDA: Agree Current Status of Projects and WGs:** *Quality & Safety aspects of: Transitions in care; Digital Health & Digital Communications, IT, AI, Telemedicine; Planetary health, One health and Sustainable Healthcare;Professional Health and Wellbeing; Person-Centered PC; PRICOV-19 Study; Equity; Teaching Quality; Structured Small Group CPD; Patient Safety; Measuring Quality & Quality Indicators in PC; Meso Level Quality; others.* | ***EQuiP*** | ***Room 1******Ground floor*** |
| **13.00 – 14.00** | **Lunch. Group Photograph.** | *Student restaurant* | *School of Medicine, Šalata 3* |
| 14.00-15.00 | **Group Work Session #1*** Option for up to 4 WGs / Projects
 | ***Groups*** | ***Room 1******Comput.room******Library******Club room*** |
| **15.00-15.30** | **Coffee and tea** |  | *Ground floor* |
| 15.30 – 16.30 | **Group Work Session #2*** Option for up to 4 WGs / Projects
 | ***Groups*** | ***Room 1******Comput.room******Library******Club room*** |
| 16.30 – 17.00 | **Group Work Sum Up #1#2** | ***EQuiP*** | ***Room 1*** *Ground floor*  |
| **17.00 – 17.30** | **Coffee and tea** |  | *Ground floor* |
| **18.30** | **Meeting point: xxx****Walk to the *Museum of chocolate*** |  |  |
| **20.00**  | * **Gala dinner at the restaurant in Zagreb**
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**Saturday, September 23, 2023.**

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| 09.00 – 09.15 | **Summary of Day 1 and aims for Day 2** | ***Andrée*** | ***Room 1*** *Ground floor* |
| 09.15 – 10.15 | **Group Work Session #3*** Option for up to 4 WGs / Projects
 | ***Groups*** | ***Room 1******Comput.room******Library******Club room*** |
| 10.15 – 10.30 | **Group Work Sum Up #3 + #1#2** | ***EQuiP*** | ***Room 1*** *Ground floor* |
| **10.30-11.00** | **Coffee and tea** |  | *Ground floor* |
| 11.00 – 12.0012.00 – 12.30 | **EQuiP Events Planning** * EQUIP Ghent April 2024
* WONCA Dublin September 2024 Workshops, papers and posters: proposals and plans
 | ***EQuiP*** | ***Room 1*** *Ground floor*  |
| 12.30 – 13.00 | **Conclusion, evaluations and goodbyes**Sum up and Follow-up actions  | ***Andrée, Piet, Dorien, Ulrik, José Miguel*** | ***Room 1*** *Ground floor* |
| **13.00-13.30** | **Lunch** |  | *Student restaurant, School of Medicine, Šalata 3* |
| **14.00**  | **Guided walk through centre of Zagreb**  |  |  |