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**63rd EQuiP Assembly Meeting**

**Zagreb, 22-23 September 2023.**

**Program**

**Venue:** Croatian Institute for Brain Research, School of Medicine, University of Zagreb   
Šalata 12, 10000 Zagreb, Croatia

Correspondence on the EQuiP meeting to [**zlata.ozvacic@mef.hr**](mailto:zlata.ozvacic@mef.hr)

General EQuiP correspondence to [**equip@qualityfamilymedicine.eu**](mailto:equip@qualityfamilymedicine.eu)

**Friday, September 22, 2023.**

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| **08.30-09.00** | **Informal gathering as members arrive** | | |  | | ***Room 1*** *Ground Floor* |
| 09.00-09.30 | Opening of the meeting.  Welcome to new members | | | ***Andrée, Piet, Dorien, Ulrik, José Miguel***  ***Representatives of***  ***University of Zagreb***  ***School of Medicine*** | | ***Room 1*** *Ground floor* |
| 09.30-10.30 | **Executive Board report**   * 2023 Dublin minutes for approval * Finance * Website, newsletter, membership * Constitution * WONCA Europe EB report * WONCA WORLD WP QPS report * WONCA WORLD EB report * EGPRN report * Other Networks and Organisations * EQuiP Bursary from WONCA Europe | | | ***Andrée  Ulrik  José, Andrée***  ***Andrée***  ***José Miguel, Zalika***  ***José Miguel, M Pilar***  ***Maria Pilar***  ***Goranka***  ***Andrée*** | | ***Room 1*** *Ground floor* |
| 10.30 – 11.30 | **EQuiP Events updates**   * Summer Schools future models * WONCA Brussels 2023 report * Coming meetings and conferences:   + WONCA Dublin 2024   + EQuiP Spring Conferences: Ghent 2024, Linz 2025, Krakow 2026 | | | ***Hector***  ***Andrée***  ***Piet***  ***Erika***  ***Krzysztof***  ***EQuiP*** | | ***Room 1*** *Ground floor* |
| **11.30-12.00** | **Coffee and tea** | | |  | | *Ground floor* |
| **12.00-13.00** | | **PLEASE ALL SUBMIT DRAFT REPORTS & PROPOSALS IN ADVANCE.**  **Plenary Session on existing and new Projects and Working Groups (WGs): Collaborations, Teamwork, Leadership, Aims, Outputs and Communications.**  **AGENDA: Agree Current Status of Projects and WGs:** *Quality & Safety aspects of: Transitions in care; Digital Health & Digital Communications, IT, AI, Telemedicine; Planetary health, One health and Sustainable Healthcare; Professional Health and Wellbeing; Person-Centered PC; PRICOV-19 Study; Equity; Teaching Quality; Structured Small Group CPD; Patient Safety; Measuring Quality & Quality Indicators in PC; Meso Level Quality; others.* | ***EQuiP*** | | ***Room 1***  ***Ground floor*** | |
| **13.00 – 14.00** | | **Lunch. Group Photograph.** | *Student restaurant* | | *School of Medicine, Šalata 3* | |
| 14.00-15.00 | | **Group Work Session #1**   * Option for up to 4 WGs / Projects | ***Groups*** | | ***Room 1***  ***Comput.room***  ***Library***  ***Club room*** | |
| **15.00-15.30** | | **Coffee and tea** |  | | *Ground floor* | |
| 15.30 – 16.30 | | **Group Work Session #2**   * Option for up to 4 WGs / Projects | ***Groups*** | | ***Room 1***  ***Comput.room***  ***Library***  ***Club room*** | |
| 16.30 – 17.00 | | **Group Work Sum Up #1#2** | ***EQuiP*** | | ***Room 1*** *Ground floor* | |
| **17.00 – 17.30** | | **Coffee and tea** |  | | *Ground floor* | |
| **18.30** | | **Meeting point: xxx**  **Walk to the *Museum of chocolate*** |  | |  | |
| **20.00** | | * **Gala dinner at the restaurant in Zagreb** |  | |  | |

**Saturday, September 23, 2023.**

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| 09.00 – 09.15 | **Summary of Day 1 and aims for Day 2** | ***Andrée*** | ***Room 1*** *Ground floor* |
| 09.15 – 10.15 | **Group Work Session #3**   * Option for up to 4 WGs / Projects | ***Groups*** | ***Room 1***  ***Comput.room***  ***Library***  ***Club room*** |
| 10.15 – 10.30 | **Group Work Sum Up #3 + #1#2** | ***EQuiP*** | ***Room 1*** *Ground floor* |
| **10.30-11.00** | **Coffee and tea** |  | *Ground floor* |
| 11.00 – 12.00  12.00 – 12.30 | **EQuiP Events Planning**   * EQUIP Ghent April 2024 * WONCA Dublin September 2024  Workshops, papers and posters: proposals and plans | ***EQuiP*** | ***Room 1*** *Ground floor* |
| 12.30 – 13.00 | **Conclusion, evaluations and goodbyes**  Sum up and Follow-up actions | ***Andrée, Piet, Dorien, Ulrik, José Miguel*** | ***Room 1*** *Ground floor* |
| **13.00-13.30** | **Lunch** |  | *Student restaurant, School of Medicine, Šalata 3* |
| **14.00** | **Guided walk through centre of Zagreb** |  |  |